

Rowley Historic District Commission Application for Certificate



Pursuant to the Historic District Act (MGL chapter 40C) and the Rowley historic Districts Bylaw, application is hereby made for certification of exterior work proposed within the Rowley Historic Districts

Directions for Applicant:

In sections A through C please check off the specifics which best describe your proposed project. In section D check off each box to confirm that you have the necessary support materials for this application and for presentation to the Rowley Historic District Commission.

A. Category of work proposed

- 1. new construction
- 2. reconstruction
- 3. restoration
- 4. alteration
- 5. relocation
- 6. demolition
- 7. other (specify) _____

B. Type of exterior change

- 1. Roofing or siding
- 2. Doors or windows
- 3. major architectural changes
- 4. fence or wall
- 5. Sign
- 6. Terrace, walk, driveway or parking (not at grade level)
- 7. Lighting or other appurtenant fixtures (specify) _____

C. Type of Structure

- 1. new building
- 2. existing building before 1900
- 3. existing building after 1900
- 4. Historic District survey property (pre-1830)

D. Application for Certificate Check List

- 1. Architectural Sketches
- 2. Plans with elevations
- 3. Photos (before any changes)
- 4. Abutter sign-off
- 5. Check-made out to: Town of Rowley
- 6. Detailed project description (see below E.)

E. Project Description:

Please type on a separate sheet a detailed written description of the work, including architectural plans showing all elevations, scaled photos and manufacturers specifications and/or samples. This information will be retained by the Rowley Historic District Commission.

F. Owners Authorization

1. Owner's name _____ Tel _____
Address _____
 2. Applicant's name (if different) _____ Tel _____
Address _____
 3. Contractor/Builder _____ Tel _____
Address _____
- Owner's signature _____ date _____

Please note that an incomplete application will delay any action by the commission. Application must be submitted at Town Hall the Monday before the scheduled meeting. Please call Sara Bourque at 978-948-7002 to be put on the agenda, or email at sarabourque@mac.com

