

**TOWN OF ROWLEY
FINANCE COMMITTEE**

**Minutes of Meeting September 10, 2019
Rowley Town Hall**

Finance Committee Attendance: Present were Lawrence White - Chairman, Sharon Emery - Vice Chair, Peter Censullo, Tom Corben, Dennis Roy, David Zizza and Theresa Coffey - Recording Secretary. Deborah Eagan – Town Administrator was also present.

1. Call to Order - Larry White, Chairman, called the meeting of the Finance Committee to order at 7:16 pm with a quorum present.
2. Reorganization of the Finance Committee
 - a. Chairman – *Roy made a motion to nominate Larry White as Chairman of the Finance Committee. Corben seconded the motion and the vote was unanimous in favor.*
 - b. Vice Chairman – *Roy made a motion to nominate Sharon Emery as Vice Chair of the Finance Committee. Zizza seconded the motion and the vote was unanimous in favor.*
 - c. Clerk – *Roy made a motion to nominate David Zizza as Clerk of the Finance Committee. Emery seconded the motion and the vote was unanimous in favor.*
2. Designate a Finance Committee Member to serve on the Community Preservation Committee – *Emery made a motion to nominate Tom Corben to serve as the Finance Committee representative on the Community Preservation Committee. Roy seconded the motion and the vote was unanimous in favor.*
3. Review FY19 Balances – The FY 19 Appropriation Report was reviewed. Deborah Eagan, Town Administrator, provided explanations and background information as needed. Eagan will follow up with Police Chief Scott Dumas for an explanation of the balance in Police Wages & Salaries.
4. Review FY20 Accounting Monthly Appropriation Report – The FY20 Accounting Monthly Appropriation Report was reviewed. Eagan will follow up with Library Director Pam Jacobson for an explanation of the first two months spending in the FY20 Library Department Expense Budget.
5. Minutes of July 9, 2019 – *Emery made a motion to approve the minutes of the meeting held on July 9, 2019. Corben seconded the motion and the vote was unanimous in favor.*

6. Set Meeting Dates – A tentative meeting date was set for November 19, 2019, if needed.
7. Adjourn – At 8:05 pm, Emery made a motion to adjourn. Corben seconded the motion and the vote was unanimous in favor.

Respectfully submitted,

Theresa Coffey
Finance Committee Secretary

Documents used at or for the meeting:

Agenda for September 10, 2019

FY19 Appropriation Report

FY20 July 2019 to August 2019 Appropriation Report

Draft Minutes of July 9, 2019