

**TOWN OF ROWLEY
FINANCE COMMITTEE**

Minutes of Meeting May 4, 2021

Finance Committee Attendance: Present were Larry White – Chairman; Sharon Emery – Vice Chair, Pamela Bowen, Peter Censullo, and Tom Corben. Dennis Roy was not present.

Other Attendees:

Deborah Eagan, Town Administrator
Fire Chief James Broderick

1. Call to Order – Chair Larry White called the meeting of the Finance Committee to order at 6:35 pm with attendance by roll call. Chair White read the following announcement.

“Consistent with the Governor’s orders suspending certain provisions of the Open Meeting Law and banning gatherings of more than 10 people, this meeting will be conducted by remote participation to the greatest extent possible. The public may not physically attend this meeting, but every effort will be made to allow the public to view and listen to the meeting in real time. Persons who wish to do so are invited to watch the meeting on Rowley Community Media TV / listen live on the RCM page on the Town’s website at www.townofrowley.net or join the meeting from your computer, tablet or smartphone [using the link and telephone access information provided on the meeting agenda]. In the event that live transmission proves infeasible, an audio or video recording, transcript or other comprehensive record of the meeting will be made available on the Town’s website as soon as possible.”

2. Budget Transfers

Emery made a motion to approve the Budget Transfer from Whittier Vocational Technical School to Essex Agricultural Technical School. Bowen seconded the motion and it was approved by roll call vote:

Bowen – yes; Censullo – yes; Corben – yes; Emery – yes; White - yes

Emery recused herself from the Fire Department budget transfer request discussion and vote. Chief Broderick provided a summary of the request and noted that the expense account number of the request form will be corrected.

Corben made a motion to approve the Budget Transfer from Call Fire Department wages to Fire Department expenses. Bowen seconded the motion and it was approved by roll call vote of 4 in favor and 1 recused, as follows:

Bowen – yes; Censullo – yes; Corben – yes; White – yes; Emery - recused

3. Minutes

Correction noted on the minutes of March 2, 2021 that Chair White was not present. *Emery made a motion to approve the minutes of the meeting held on March 2, 2021 as amended. Bowen seconded the motion and it was approved by roll call vote:*

Bowen – yes; Censullo – yes; Corben – yes; Emery – yes; White - yes

Corben made a motion to approve the minutes of the meeting held on March 9, 2021 as presented. Bowen seconded the motion and it was approved by roll call vote:

Bowen – yes; Censullo – yes; Corben – yes; Emery – yes; White - yes

Emery made a motion to approve the minutes of the meeting held on March 16, 2021 as presented. Bowen seconded the motion and it was approved by roll call vote:

Bowen – yes; Censullo – yes; Corben – yes; Emery – yes; White – yes

Emery made a motion to approve the minutes of the meeting held on March 30, 2021 as presented. Bowen seconded the motion and it was approved by roll call vote:

Bowen – yes; Censullo – yes; Corben – yes; Emery – yes; White - yes

4. Next Meeting – The next meeting will be held on June 8, 2021 at 6:30 pm.

5. Adjourn - At 6:53 pm, *Emery made a motion to adjourn. Bowen seconded the motion and it was approved by roll call vote:*

Bowen – yes; Censullo – yes; Corben – yes; Emery – yes; White - yes

Respectfully submitted,

Theresa Coffey
Finance Committee Secretary

Documents used at or for the meeting:

Agenda for May 4, 2021

Budget Transfer Requests:

Whittier Vocational Technical School to Essex Agricultural Technical School

Approved July 13, 2021

Call Fire Department Wages to Fire Department Expenses
Draft Meeting Minutes of March 2, March 9, March 16 and March 30, 2021