

**TOWN OF ROWLEY
FINANCE COMMITTEE**

**Minutes of Meeting May 19, 2020
By Video/Teleconference**

Finance Committee Attendance: Present were Larry White – Chairman; Sharon Emery – Vice Chair, Peter Censullo, Tom Corben, and Dennis Roy

Absent: David Zizza

Other Attendees: Town Administrator Debbie Eagan

1. Call to Order - Vice Chair Sharon Emery called the meeting of the Finance Committee to order at 12:30 pm. Vice Chair Emery read the following announcement:

“Consistent with the Governor’s orders suspending certain provisions of the Open Meeting Law and banning gatherings of more than 10 people, this meeting will be conducted by remote participation to the greatest extent possible. The public may not physically attend this meeting, but every effort will be made to allow the public to view and listen to the meeting in real time. Persons who wish to do so are invited to watch the meeting on Rowley Community Media TV / listen live on the RCM page on the Town’s website at www.townofrowley.net or join the meeting from your computer, tablet or smartphone by using the link or dial-in provided on the agenda. In the event that live transmission proves infeasible, an audio or video recording, transcript or other comprehensive record of the meeting will be made available on the Town’s website as soon as possible.”

2. Reserve Fund Transfer filed by Town Clerk for Election Budget – *Corben made a motion to approve the transfer from the Reserve Fund in the amount of \$1,500 to the Election Wages. Roy seconded the motion and it was approved by roll call vote: Censullo – yes; Corben – yes; Emery – yes; Roy – yes; White – yes.*
3. Request from Town Accountant to transfer funds from Accounting Department Expenses to Assistant Town Accountant Wages to cover extra work hours - *Roy made a motion to approve the transfer in the amount of \$700.00 from Accounting Expenses, Line 26 to Assistant Town Accountant Wages, Line 25. Censullo seconded the motion and it was approved by roll call vote: Censullo – yes; Corben – yes; Emery – yes; Roy – yes; White – yes.*
4. Minutes – no action.
5. Review Meeting Schedule – *Corben made a motion to set the next meeting date on June 2, 2020 at 12:30 pm to review the Special Town Meeting Warrant. White seconded the motion*

and it was approved by roll call vote: Censullo –yes; Corben – yes; Emery – yes; Roy – yes; White – yes.

6. Adjourn – At 12:42 pm, Roy made a motion to adjourn. Corben seconded the motion and it was approved by roll call vote: Censullo – yes; Corben – yes; Emery – yes; Roy – yes; White – yes.

Respectfully submitted,

Theresa Coffey
Finance Committee Secretary

Documents used at or for the meeting:

Agenda for May 19, 2020

Reserve Fund Transfer filed by Town Clerk for Election Budget

FY 20 Budget Transfer Request from Town Accountant to transfer funds from Accounting Department Expenses to Assistant Town Accountant Wages to cover extra work hours