

**TOWN OF ROWLEY
FINANCE COMMITTEE**

**Minutes of Meeting March 27, 2018
Rowley Town Hall**

Members Present: Lawrence White, Chairman, Sharon Emery, Vice Chairman, Peter Censullo, Paul Jalbert, and Dennis Roy

Members Absent: Jami Snow

Others Present: Deborah Eagan, Town Administrator, G. Robert Merry, Selectman

1. Call to Order - Larry White, Chairman, called the meeting to order at 7:20 pm with a quorum present.

2. Approve Minutes of Meeting held on March 6, 2018 – White noted corrections.

Jalbert moved to accept the minutes of the meeting held on March 6, 2018, as amended. Emery seconded. The vote was unanimous in favor.

3. Cemetery Department FY19 Budget - Censullo moved to accept the Cemetery Department FY19 Budget. Jalbert seconded. The vote was unanimous in favor.

Roy questioned if the Commissioner stipend should stay in the budget. After discussion, the FinCom agreed that the stipend should remain in the budget.

4. Review FY19 Budgets

Harbormaster - Jalbert noted that an explanation should be added to the form to clarify that the change in wages is due to the addition of a deputy.

Emery moved to accept the Harbormaster FY19 budget with an explanation added. Jalbert seconded as amended. The vote was unanimous in favor.

Whittier Vocational Technical School - Eagan stated that this budget is based on an estimate provided by the school. The final will not be confirmed until April.

Emery moved to accept the Whittier Vocational Technical School FY19 budget on the condition that the number is contingent on the fact that it is not the final number. Censullo seconded. The vote was unanimous in favor.

5. Review Annual Town Meeting and Special Town Meeting Warrants – The Finance Committee reviewed and voted where they could, on recommendations on articles for the Annual Town Meeting and the Special Town Meeting.

Special Town Warrant:

Article 3 – Emery moved to recommend Article 3 of the STM. Roy seconded. The vote was unanimous in favor.

Article 4 – Roy moved to recommend Article 4 of the STM. Jalbert seconded. The vote was unanimous in favor.

Article 5 – Emery moved to recommend Article 5 of the STM. Roy seconded. The vote was unanimous in favor.

Article 6 – Jalbert moved to recommend Article 6 of the STM. Emery seconded. The vote was unanimous in favor.

Article 7 – Emery moved to recommend Article 7 of the STM. Roy seconded. The vote was unanimous in favor.

Article 8 – Roy moved to recommend Article 8 of the STM. Emery seconded. The vote was unanimous in favor.

Article 9 – Roy moved to recommend Article 9 of the STM. Jalbert seconded. The vote was unanimous in favor.

Article 10 – Jalbert moved to recommend Article 10 of the STM. Roy seconded. The vote was unanimous in favor.

Eagan explained that in the next few articles, they will fund the capital improvement plan by repurposing the balances left from other projects and articles. The Bond attorney has reviewed and approved the articles.

Article 11 – Jalbert moved to recommend Article 11 of the STM. Emery seconded. The vote was unanimous in favor.

Article 12 – Jalbert moved to recommend Article 12 of the STM. Censullo seconded. The vote was unanimous in favor.

Article 13 – Emery moved to recommend Article 13 of the STM. Censullo seconded. The vote was unanimous in favor.

Article 14 – Eagan commented on this Article for carpet replacement in the Selectmen's office. The total cost for replacement of carpet is \$9000 which includes the services of moving company to remove and replace furniture and the removal of old carpet. Emery moved to recommend Article 14 of the STM. Jalbert seconded. The vote was unanimous in favor.

Article 15 – Roy moved to recommend Article 15 of the STM. Emery seconded. The vote was unanimous in favor.

Article 16 – FinCom members asked for more information on the status of the Harbormaster's boat trailer. This item was tabled.

Article 17 - Emery moved to recommend Article 17 of the STM. Jalbert seconded. The vote was unanimous in favor.

Article 18 – Emery moved to recommend Article 18 of the STM. Jalbert seconded. The vote was unanimous in favor.

Article 19 – Emery moved to recommend Article 19 of the STM. Roy seconded. The vote was unanimous in favor.

Article 20 – Censullo moved to recommend Article 20 of the STM. Emery seconded. The vote was unanimous in favor.

Article 21 – Jalbert moved to recommend Article 21 of the STM. Roy seconded. The vote was unanimous in favor.

Article 22 – Roy moved to recommend Article 22 of the STM. Jalbert seconded. The vote was unanimous in favor.

Article 23 – Emery moved to recommend Article 23 of the STM. Jalbert seconded. The vote was unanimous in favor.

Article 24 – Roy moved to recommend Article 24 of the STM. Jalbert seconded. The vote was unanimous in favor.

Article 25 – Emery moved to recommend Article 25 of the STM. Jalbert seconded. The vote was unanimous in favor.

Article 26 – Jalbert moved to recommend Article 26 of the STM. Roy seconded. The vote was unanimous in favor.

Article 27 – Eagan noted a dollar amount correction, the amount is \$229,700 (not \$229,668).

Eagan provided an overview of the details of the town annex elevator project and stated that a full handicap upgrade of the first floor must be done. Jalbert moved to recommend Article 27 of the STM. Censullo seconded. The vote was unanimous in favor.

Article 28 – Jalbert moved to recommend Article 28 of the STM. Roy seconded. The vote was unanimous in favor. Eagan described the handicap ramp project and noted that the article funding includes the architect fee, demolition, construction costs, insurance, engineer design plans, etc. The incline and materials will change to conform to new laws.

Article 32 – Eagan provided a brief overview of marijuana retailers and explained that town counsel suggested that this article be in the warrant to allow the town to set the tax rate in addition to what the state will receive. This item was tabled.

Annual Town Meeting:

Article 3 – Emery moved to recommend Article 3 of the ATM. Jalbert seconded. The vote was unanimous in favor.

Article 5 – Roy moved to not recommend Article 5 of the ATM. Jalbert seconded. The vote was three in favor (Roy, Jalbert, White) and two against (Emery, Censullo).

Discussion continued on the subject of the override and options for language in the article that will clearly communicate to voters what a YES or NO vote will mean.

Eagan offered the explanation that Article 5 is only appropriating the override money, only if the override passes. If the override does not pass, Article 5 has no meaning. If the override passes, Article 5 gives the town the opportunity to appropriate the money without having to go back to a town meeting. White stated he understands the mechanics but is concerned it will not be understood by voters. Eagan will reword this article.

Roy moved to rescind the motion and vote. Jalbert seconded. The vote was unanimous in favor.

This item was tabled to April 3, 2018.

6. Next Meeting – The next meeting was set for April 3, 2018 at 7:15 pm.

7. Adjournment - Jalbert *moved to adjourn*. Roy *seconded and the vote was unanimous in favor*. The meeting adjourned at 9:07 pm.

Respectfully submitted,

Theresa Coffey
Finance Committee Secretary

Documents listing:

Agenda for March 27, 2018
Draft Minutes of March 6, 2018

FY19 Budgets in order of presentation:

Cemetery
Harbormaster
Whitter Vocational Technical School

Draft #4 Special Town Meeting Warrant
Draft #4 Annual Town Meeting Warrant