

TOWN OF ROWLEY  
FINANCE COMMITTEE

Minutes of Meeting March 29, 2016  
Rowley Town Hall

Members Present: Lawrence White, Chairman, Sharon Emery, Vice Chairman, Paul Jalbert, Dennis Roy, Jami Snow

Members Absent: Janet Bridges, Peter Censullo

Others in Attendance: Deborah Eagan, Town Administrator; James Broderick, Fire Chief

1. Call to Order: Larry White, Chairman, called the meeting to order at 7:17 p.m. with a quorum present.

2. Fire Department – Ms. Emery recused herself from the discussion. Chief Broderick presented the Fire Department FY17 budget and reviewed call and full time wages, with adjustments to be made when negotiations are completed. Expenses are level funded. He noted that repairs and expenditures needed in FY16 will be covered by transferring funds between accounts and the pending STM article.

Ms. Snow motioned to accept the Fire Department FY17 budget. Mr. Roy seconded and the motion was approved 4-0.

3. Minutes of March 15, 2016 – Mr. Jalbert motioned to approve the minutes of March 15, 2016 with minor corrections. Ms. Emery seconded and the motion was approved 4-0, with Ms. Snow recusing herself as she was absent from the meeting.

4. Hydrants – The committee discussed the hydrant rental fees, noting errors in the calculations in the back up materials and no clear explanation for the large increase in fees in FY17. As the Water Department liaison, Ms. Snow will meet with the Water Superintendent to communicate Finance Committee concerns.

Ms. Emery motioned to table the Hydrants FY17 budget until the next meeting. Mr. Roy seconded and the motion was approved 5-0.

Mr. Roy requested information on Town charges to the Water Department.

5. Harbormaster – This item was carried from the March 22, 2016 meeting pending completion of budget worksheets.

Ms. Emery motioned to accept the Harbormaster FY17 budget. Ms. Snow seconded and the motion was approved 5-0.

6. Accounting – Mr. Jalbert motioned to accept the Accounting FY17 budget. Ms. Emery seconded and the motion was approved 5-0.

7. Agriculture – Ms. Emery motioned to accept the Agriculture FY17 budget. Mr. Roy seconded and the motion was approved 5-0.

8. Schools – Mr. Roy stated that the Triton budget is being finalized March 30, 2016 so these are the most current numbers.

Mr. Jalbert motioned to accept the Schools FY17 budget. Ms. Snow seconded and the motion was approved 5-0.

9. Veterans – Ms. Emery motioned to accept the Veterans FY17 budget. Ms. Snow seconded and the motion was approved 5-0.

10. Insurance – Ms. Eagan noted a shortfall in FY16 will go to STM so the increase will be 6.5%, not 10%. Ms. Emery motioned to accept the Insurance FY17 budget. Ms. Snow seconded and the motion was approved 5-0.

11. Shellfish Commissioners – Mr. Jalbert motioned to accept the Shellfish Commissioners FY17 budget. Ms. Snow seconded and the motion was approved 5-0.

12. Cemetery – Mr. Roy reported that the cemetery task force is trying to convene a meeting with the cemetery commissioners to discuss the budget. He suggested that the budget be level funded until that meeting takes place.

Ms. Emery motioned to table the Cemetery FY17 budget. Mr. Roy seconded and the motion was approved 5-0.

13. Next Meeting – The next meeting will be held Wednesday, April 6, 2016.

14. Adjourn – Ms. Snow motioned to adjourn, Mr. Jalbert seconded and the motion was approved at 8:17 pm.

Respectfully submitted,

Theresa Coffey  
Finance Committee Secretary

Documents Attached:

- Agenda March 29, 2016
- Minutes of March 15, 2016

FY17 Budget Worksheets:

Fire Department  
Hydrants  
Harbormaster  
Accounting  
Agriculture  
Schools  
Veterans  
Insurance  
Shellfish  
Cemetery