

**TOWN OF ROWLEY  
FINANCE COMMITTEE**

**Minutes of Meeting March 30, 2021**

**Finance Committee Attendance:** Present were Larry White – Chairman; Sharon Emery – Vice Chair, Pamela Bowen, Tom Corben, and Dennis Roy. Peter Censullo was not present.

**Other Attendees:**

Deborah Eagan, Town Administrator  
Karen Summit, Treasurer/Collector  
Council on Aging:  
Ellie Davis, Director

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Joan Lyons, Chair, COA Board  
Ginny Merry, Vice Chair, COA Board

1. Call to Order – Chairman Larry White called the meeting of the Finance Committee to order at 6:32 pm with attendance by roll call. Chairman White read the following announcement.

“Consistent with the Governor’s orders suspending certain provisions of the Open Meeting Law and banning gatherings of more than 10 people, this meeting will be conducted by remote participation to the greatest extent possible. The public may not physically attend this meeting, but every effort will be made to allow the public to view and listen to the meeting in real time. Persons who wish to do so are invited to watch the meeting on Rowley Community Media TV / listen live on the RCM page on the Town’s website at [www.townofrowley.net](http://www.townofrowley.net) or join the meeting from your computer, tablet or smartphone [using the link and telephone access information provided on the meeting agenda]. In the event that live transmission proves infeasible, an audio or video recording, transcript or other comprehensive record of the meeting will be made available on the Town’s website as soon as possible.”

2. Review FY22 Budgets

Treasurer/Collector – Treasurer/Collector Karen Summit presented the FY22 budget. She reviewed the increase in expenses and fees for the lock box, payroll processing and postage.

*Emery moved to accept the FY22 Treasurer/Collector budget. Roy seconded the motion and it was approved by roll call vote:*

*Bowen – yes; Corben – yes; Emery – yes; Roy – yes; White – yes*

Parks and Recreation – Corben moved to accept the FY22 Parks and Recreation budget. Bowen seconded the motion and it was approved by roll call vote:

*Bowen – yes; Corben – yes; Emery – yes; Roy – yes; White – yes*

Council on Aging – COA Director Ellie Davis and COA Board Chair Joan Lyons and Vice Chair Ginny Merry were present to discuss the FY22 budget. David provided an overview of the mission of the Rowley Council on Aging and the increasing demand for services. The proposed budget includes a request for an additional two hours per week for the Outreach Coordinator to meet the needs of the Rowley senior population. The Select Board supports the increase.

*Emery moved to recommend the FY22 Council on Aging budget. Bowen seconded the motion and it was approved by roll call vote:*

*Bowen – yes; Corben – yes; Emery – yes; Roy – yes; White – yes*

3. Next Meeting – The next meeting will be held on Tuesday, April 6, 2021 at 6:30 pm.
4. Adjourn – At 6:48 pm, Corben made a motion to adjourn. Roy seconded the motion and it was approved by roll call vote:

*Bowen – yes; Corben – yes; Emery – yes; Roy – yes; White – yes*

Respectfully submitted,

Theresa Coffey  
Finance Committee Secretary

Documents used at or for the meeting:

Agenda for March 30, 2021  
Town Meeting Timeline and Finance Committee Schedule  
FY22 Budgets:  
    Treasurer/Collector  
    Parks and Recreation  
    Council on Aging