

**TOWN OF ROWLEY
FINANCE COMMITTEE**

Minutes of Meeting March 2, 2021

Finance Committee Attendance: Present were Sharon Emery – Vice Chair, Pamela Bowen, Tom Corben, and Dennis Roy. Larry White – Chairman and Peter Censullo were not present.

Other Attendees:

Deborah Eagan, Town Administrator	Patrick Snow, Highway Survey
David Petersen, Select Board	Bill DiMento, Harbormaster
Karen Summit, Treasurer/Collector	Bob Breaker, Veterans Committee

1. Call to Order – Vice Chair Sharon Emery called the meeting of the Finance Committee to order at 6:30 pm with attendance by roll call. Vice Chair Emery read the following announcement.

“Consistent with the Governor’s orders suspending certain provisions of the Open Meeting Law and banning gatherings of more than 10 people, this meeting will be conducted by remote participation to the greatest extent possible. The public may not physically attend this meeting, but every effort will be made to allow the public to view and listen to the meeting in real time. Persons who wish to do so are invited to watch the meeting on Rowley Community Media TV / listen live on the RCM page on the Town’s website at www.townofrowley.net or join the meeting from your computer, tablet or smartphone [using the link and telephone access information provided on the meeting agenda]. In the event that live transmission proves infeasible, an audio or video recording, transcript or other comprehensive record of the meeting will be made available on the Town’s website as soon as possible.”

2. Review FY22 Budgets

Harbormaster: Bill DiMento, Harbormaster, reviewed the proposed FY22 budget. The budget is level funded with an exception of an expense for Drone Flying and a FAA test. He explained the use of the drone as surveillance tool that will be available to other departments as long as users have passed the FAA test.

Roy made a motion to accept the Harbormaster FY22 Budget. Bowen seconded the motion and it was approved by roll call vote:

Bowen – yes; Corben – yes; Emery – yes; Roy – yes

Town Hall: Corben made a motion to approve the Town Hall FY22 Budget as presented. Bowen seconded the motion and it was approved by roll call vote:

Bowen – yes; Corben – yes; Emery – yes; Roy – yes

Annex: Roy made a motion to approve the Annex FY22 Budget. Bowen seconded the motion and it was approved by roll call vote:

Bowen – yes; Corben – yes; Emery – yes; Roy – yes

Agricultural Commission: Eagan confirmed that the cost of water is paid from the Community Garden revolving fund.

Roy made a motion to approve the Agricultural Commission FY22 Budget. Bowen seconded the motion and it was approved by roll call vote:

Bowen – yes; Corben – yes; Emery – yes; Roy – yes

Tree Warden: Highway Surveyor Patrick Snow presented the proposed FY22 Tree Warden budget and provided a brief review of the remaining funds that were appropriated at the 2020 Town Meeting.

Bowen made a motion to approve the Tree Warden FY22 Budget. Corben seconded the motion and it was approved by roll call vote:

Bowen – yes; Corben – yes; Emery – yes; Roy – yes

Highway: Highway Surveyor Patrick Snow presented the proposed FY22 Highway budget as level funded except the Salary/Wages increase per union contract. He reviewed the status of road repaving.

Roy made a motion to approve the Highway Department FY22 Budget. Bowen seconded the motion and it was approved by roll call vote:.

Bowen – yes; Corben – yes; Emery – yes; Roy – yes

Snow and Ice: Highway Surveyor Patrick Snow presented the proposed FY22 Snow and Ice budget. Snow will complete Form 3.

Roy made a motion to approve the Snow and Ice FY22 Budget. Bowen seconded the motion and it was approved by roll call vote:

Bowen – yes; Corben – yes; Emery – yes; Roy – yes

Cemetery: A discussion was held on the discrepancy in FY21 wages listed on the FY22 budget forms and the 2020 Town Meeting Warrant. Cemetery Commissioner Dave Petersen explained that \$1,000 for overtime was inadvertently left off of the FY21 budget form.

Roy made a motion to approve the Cemetery FY22 Budget. Corben seconded the motion and it was approved by roll call vote:

Bowen – yes; Corben – yes; Emery – yes; Roy – yes

Veterans Committee: Bob Breaker presented the proposed FY22 Veterans Committee budget.

Corben made a motion to approve the Veterans Committee FY22 Budget, as written. Bowen seconded the motion and it was approved by roll call vote:

Bowen – yes; Corben – yes; Emery – yes; Roy – yes

Debt: Treasurer/Collector Karen Summit presented the FY22 Debt budget.

Corben made a motion to approve the Debt FY22 Budget. Bowen seconded the motion and it was approved by roll call vote:

Bowen – yes; Corben – yes; Emery – yes; Roy – yes

3. Minutes - *Corben made a motion to approve the minutes of the meeting held on February 23, 2021. Bowen seconded the motion and it was approved by roll call vote:*

Bowen – yes; Corben – yes; Emery – yes; Roy – yes

4. Next Meeting – The next meeting will be held on Tuesday, March 9, 2021 at 6:30 pm.

5. Adjourn - *At 7:02 pm, Roy made a motion to adjourn. Bowen seconded the motion and it was approved by roll call vote:*

Bowen – yes; Corben – yes; Emery – yes; Roy – yes

Respectfully submitted,

Theresa Coffey

Rowley Finance Committee – March 2, 2021

Finance Committee Secretary

Documents used at or for the meeting:

Agenda for March 2, 2021

Draft Minutes of February 23, 2021

Town Meeting Timeline and Finance Committee Schedule

FY22 Budgets:

Town Hall

Annex

Agricultural Commission

Harbormaster

Tree Department

Highway Department

Snow and Ice

Cemetery

Veterans Committee

Debt