

**TOWN OF ROWLEY
FINANCE COMMITTEE**

**Minutes of Meeting June 2, 2020
By Video/Teleconference**

Finance Committee Attendance: Present were Larry White – Chairman, Sharon Emery – Vice Chair, Peter Censullo, Tom Corben, Dennis Roy, David Zizza and Theresa Coffey - Recording Secretary.

Other Attendees: Karen O'Donnell, Town Administrator Debbie Eagan, Assistant Town Administrator Amy Lydon, Selectman Dave Petersen, Treasurer/Collector Karen Summit, Parks and Recreation Committee Member Joe Haley, Joe Serafini, and Karen O'Donnell

1. Call to Order – Chairman Larry White called the meeting of the Finance Committee to order at 12:32 pm. Attendance of Finance Committee members and other attendees was taken by roll call and is recorded above. Chairman White read the following announcement:

“Consistent with the Governor’s orders suspending certain provisions of the Open Meeting Law and banning gatherings of more than 10 people, this meeting will be conducted by remote participation to the greatest extent possible. The public may not physically attend this meeting, but every effort will be made to allow the public to view and listen to the meeting in real time. Persons who wish to do so are invited to watch the meeting on Rowley Community Media TV / listen live on the RCM page on the Town’s website at www.townofrowley.net or join the meeting from your computer, tablet or smartphone by using the link or dial-in provided on the agenda. In the event that live transmission proves infeasible, an audio or video recording, transcript or other comprehensive record of the meeting will be made available on the Town’s website as soon as possible.”

At 1:06 pm, Resident John Serafini informed the Finance Committee that he sent a letter to the Committee and asked for an opportunity to discuss the matter of STM Article 29 related to Cindy Lane. Chairman White replied that this was a zoning article and, as such, would not be addressed by the Finance Committee.

2. Review Special Town Meeting Warrant

Article 2 – *Emery made a motion to recommend Article 2. Zizza seconded the motion and it was approved by roll call vote: Censullo – yes; Corben – yes; Emery – yes; Roy – yes; White – yes; Zizza – yes.*

Article 3 – *Corben made a motion to recommend Article 3. Emery seconded the motion and it was approved by roll call vote: Censullo – yes; Corben – yes; Emery – yes; Roy – yes; White – yes; Zizza – yes.*

Article 4 – Zizza made a motion to recommend Article 4. Corben seconded the motion and it was approved by roll call vote: Censullo – yes; Corben – yes; Emery – yes; Roy – yes; White – yes; Zizza – yes.

Article 5 – Corben made a motion to recommend Article 5. Emery seconded the motion and it was approved by roll call vote: Censullo – yes; Corben – yes; Emery – yes; Roy – yes; White – yes; Zizza – yes.

Article 6 – Roy made a motion to recommend Article 6. Zizza seconded the motion and it was approved by roll call vote: Censullo – yes; Corben – yes; Emery – yes; Roy – yes; White – yes; Zizza – yes.

Article 7 – Zizza made a motion to recommend Article 7. Roy seconded the motion and it was approved by roll call vote: Censullo – yes; Corben – yes; Emery – yes; Roy – yes; White – yes; Zizza – yes.

Article 8 – Zizza made a motion to recommend Article 8. Emery seconded the motion and it was approved by roll call vote: Censullo – yes; Corben – yes; Emery – yes; Roy – yes; White – yes; Zizza – yes.

Article 9 – Corben made a motion to recommend Article 9. Censullo seconded the motion and it was approved by roll call vote: Censullo – yes; Corben – yes; Emery – yes; Roy – yes; White – yes; Zizza – yes.

Article 10 – Zizza made a motion to recommend Article 10. Emery seconded the motion and it was approved by roll call vote: Censullo – yes; Corben – yes; Emery – yes; Roy – yes; White – yes; Zizza – yes.

Article 11 – Emery made a motion to recommend Article 11. Corben seconded the motion and it was approved by roll call vote: Censullo – yes; Corben – yes; Emery – yes; Roy – yes; White – yes; Zizza – yes.

Article 12 – Roy made a motion to recommend Article 12. Zizza seconded the motion and it was approved by roll call vote: Censullo – yes; Corben – yes; Emery – yes; Roy – yes; White – yes; Zizza – yes.

Article 13 – Roy made a motion to recommend Article 13. Zizza seconded the motion and it was approved by roll call vote: Censullo – yes; Corben – yes; Emery – yes; Roy – yes; White – yes; Zizza – yes.

Article 14 – Roy made a motion to recommend Article 14. Corben seconded the motion and it was approved by roll call vote: Censullo – yes; Corben – yes; Emery – yes; Roy – yes; White – yes; Zizza – yes.

Article 15 – Roy made a motion to recommend Article 15. Censullo seconded the motion and it was approved by roll call vote: Censullo – yes; Corben – yes; Emery – yes; Roy – yes; White – yes; Zizza – yes.

Article 16 – Emery made a motion to recommend Article 16. Zizza seconded the motion and it was approved by roll call vote: Censullo – yes; Corben – yes; Emery – yes; Roy – yes; White – yes; Zizza – yes.

Article 18 – Corben made a motion to recommend Article 18. Emery seconded the motion and it was approved by roll call vote: Censullo – yes; Corben – yes; Emery – yes; Roy – yes; White – yes; Zizza – yes.

Article 19 – Emery made a motion to recommend Article 19. Corben seconded the motion and it was approved by roll call vote: Censullo – yes; Corben – yes; Emery – yes; Roy – yes; White – yes; Zizza – yes.

Article 20 – Zizza made a motion to recommend Article 20. Corben seconded the motion and it was approved by roll call vote: Censullo – yes; Corben – yes; Emery – yes; Roy – yes; White – yes; Zizza – yes.

Article 21 – Corben made a motion to recommend Article 21. Zizza seconded the motion and it was approved by roll call vote: Censullo – yes; Corben – yes; Emery – yes; Roy – yes; White – yes; Zizza – yes.

Article 22 – Emery made a motion to recommend Article 22. Roy seconded the motion and it was approved by roll call vote: Censullo – yes; Corben – yes; Emery – yes; Roy – yes; White – yes; Zizza – yes.

Article 23 – Zizza made a motion to recommend Article 23. Emery seconded the motion and it was approved by roll call vote: Censullo – yes; Corben – yes; Emery – yes; Roy – yes; White – yes; Zizza – yes.

3. FY 20 Budget Transfer Request - from Town Administrator to transfer funds from Administrative Assistant Wages to Assistant Town Administrator Wages to cover extra work hours – Emery made a motion to approve the budget transfer request in the amount of \$500 from Administrative Assistant Wages to Assistant Town Administrator Wages. Zizza seconded the motion and it was approved by roll call vote: Censullo – yes; Corben – yes; Emery – yes; Roy – yes; White – yes; Zizza – yes.
4. Minutes - Emery made a motion to accept the minutes of the meeting held on April 14, 2020 as amended. Corben seconded the motion and it was approved by roll call vote: Censullo – yes; Corben – yes; Emery – yes; Roy – yes; White – yes; Zizza – yes.
5. Set Meeting Dates – Eagan informed the Committee that a tentative joint meeting with the Board of Selectmen, Finance Committee and Water Board has been scheduled for June 15.

Confirmation will be sent to all parties if the meeting is to be held. Eagan provided an update on logistics for the June 22, 2020 Town Meeting.

6. Adjourn – At 1:37 pm, Corben made a motion to adjourn. Emery seconded the motion and it was approved by roll call vote: Censullo – yes; Corben – yes; Emery – yes; Roy – yes; White – yes; Zizza – yes.

Respectfully submitted,

Theresa Coffey
Finance Committee Secretary

Documents used at or for the meeting:

Agenda for June 2, 2020

Special Town Meeting Warrant June 22, 2020

FY 20 Budget Transfer Request Administrative Assistant Wages to Assistant Town Administrator Wages

Draft Minutes of the Meeting held on April 14, 2020