

**TOWN OF ROWLEY
FINANCE COMMITTEE
Town Hall Annex**

**Minutes of Meeting July 13, 2021
6:00 PM**

Finance Committee Attendance: Present were Larry White – Chairman; Sharon Emery – Vice Chair, Pamela Bowen, Peter Censullo (arrived at Tom Corben and Dennis Roy. Peter Censullo was not present.

Other Attendees:

Deborah Eagan, Town Administrator

1. Call to Order – Chair Larry White called the meeting of the Finance Committee to order at 6:00 pm.

2. FY21 Budget Transfers

Emery made a motion to approve the Budget Transfer of \$4.80 from Assessor's Expense to Administrative Assistant Wages. Corben seconded the motion and the vote was unanimous in favor.

Corben made a motion to approve the Budget Transfer of \$600.00 from Treasurer's Debt & Interest to Treasurer Expenses. Emery seconded the motion and the vote was unanimous in favor.

Corben made a motion to approve the Budget Transfer of \$525.00 from Tax Title and Taking to IS Expenses. Emery seconded the motion and the vote was unanimous in favor.

Corben made a motion to approve the Budget Transfer of \$1,285.70 from Call Firefighter Wages to Wages Firefighter. Roy seconded the motion and it was approved with a vote of 4 in favor and 1 abstain (Emery).

3. FY21 Reserve Fund Transfers

Emery made a motion to approve the Reserve Fund Transfer in the amount of \$6,433.47 to Snow and Ice Deficit.. Roy seconded the motion and the vote was unanimous in favor.

4. Minutes

Corben made a motion to accept the minutes of the meeting held on March 23, 2021. Emery seconded the motion and the vote was unanimous in favor.

Brown made a motion to accept the minutes of the meeting held on April 6, 2021. Roy seconded the motion and the vote was unanimous in favor.

Corben made a motion to accept the minutes of the meeting held on May 4, 2021. Emery seconded the motion and the vote was carried by a vote of 4 in favor and 1 abstain (Roy, as absent from the 5/4/21 meeting).

Censullo arrived at 6:18 PM.

Roy made a motion to accept the minutes of the meeting held on June 8, 2021. Corben seconded the motion and the vote was carried by a vote of 4 in favor and 2 abstain (Brown and Censullo as absent from the 6/8/21 meeting).

5. Re-organization of the Finance Committee

Corben nominated Larry White as Chairman. White accepted the nomination, and the vote was unanimous in favor.

Roy nominated Sharon Emery as Vice-Chair. Brown seconded the nomination. Emery accepted the nomination, and the vote was unanimous in favor.

Corben nominated Pamela Brown as Clerk. Brown accepted the nomination, and the vote was unanimous in favor.

6. Next Meeting – The next meeting will be scheduled as needed.

7. Adjourn - *At 6:25 pm, Brown made a motion to adjourn. Corben seconded the motion, and the vote was unanimous in favor.*

Respectfully submitted,

Theresa Coffey
Finance Committee Secretary

Documents used at or for the meeting:

Agenda for July 13, 2021

FY21 Budget Transfer Requests:

- Assessors Expense to Assessor Admin Asst Wges
- Treasurer's Debt & Interest to Treasurer Expenses
- Tax & Title Taking to Information Services Expenses
- Call Firefighter Wages to Full-time Fire Department Wages

FY21 Reserve Fund Transfers

- Snow and Ice Deficit

Draft Minutes of Meetings held:

- March 23, 2021
- April 6, 2021
- May 4, 2021
- June 8, 2021