

**TOWN OF ROWLEY
FINANCE COMMITTEE**

**Minutes of Meeting February 7, 2023
7:00 PM**

Finance Committee Attendance: Present were Larry White – Chairman, Sharon Emery – Vice Chair, Peter Censullo, Tom Corben, Dennis Roy and Chip Sheerin. Pamela Bowen was not present.

Other Attendees: Fire Chief Mark Emery

1. Call to Order – Chair Larry White called the meeting of the Finance Committee to order at 7:00 PM.
2. FY23 Budget Transfer – Fire Department Expense – Vice Chair Sharon Emery recused herself from the discussion. Fire Chief Mark Emery presented the Reserve Fund Transfer to cover expenses for repairs to Engine 2. Roy asked how long the truck would be out of service to be repaired and would this result in a need for mutual aid from surrounding towns. Chief Emery replied that there are two other trucks and they do not expect a need for mutual aid but do have resources if that was necessary. Chief Emery commented that repairing the truck is a public safety issue and cannot be delayed until FY2024.

Corben made a motion to approve the FY23 Reserve Fund Transfer Request in the amount of \$12,163.24 to Fire Expenses. Roy seconded the motion and the motion carried by a vote of 5 in favor and 1 abstain (Vice Chair Emery).

3. Discuss FY 24 Preliminary Triton Budget Plan – Chair White reviewed the FY23 assessments and enrollment for Rowley, Newbury and Salisbury. He discussed the preliminary FY24 Triton budget plan provided by Supt. Forget. He noted that information from the Triton website shows that Salisbury and Newbury enrollments remained level FY22 to FY23 and Rowley has increased. Discussion was held on an expected increase in Rowley's assessment based on the information available at this time.
4. Report by Liaison Members on their Departments – Roy is liaison to Highway and Fire Departments. He reported on his visit to the Highway Department to discuss the budget and staffing needs. Roy commented on the Highway Department equipment breakdowns and the status of independent contractors. There was a Chapter 90 surplus from last year's paving program and with this year's appropriation, there should be sufficient funds for this year's paving program. He provided an overview of the anticipated capital items for FY24.

Roy reported on his visit to the Fire Department and provided an overview of current staffing, expenses, and capital needs for FY24.

Liaison reports for remaining department will be reported at a future meeting.

5. Minutes

Emery made a motion to approve the meeting minutes of July 12, 2022. Corben seconded the motion and the vote was unanimous in favor.

6. Discuss Upcoming Meetings – The next meeting is to be determined. Roy requested information on the five-year capital plan for review before budget meetings begin.

7. Adjourn – At 7:41 pm Corben made a motion to adjourn. Emery seconded the motion and the vote was unanimous in favor.

Respectfully submitted,

Theresa Coffey
Finance Committee Secretary

Documents used at or for the meeting:

Agenda for February 7, 2023

FY23 Reserve Transfer Requests:

- Fire Department Expense

Triton Budget Information