

**TOWN OF ROWLEY
FINANCE COMMITTEE**

Minutes of Meeting February 23, 2021

Finance Committee Attendance: Present were Larry White – Chairman; Sharon Emery – Vice Chair, Pamela Bowen, Peter Censullo, Tom Corben, Dennis Roy

Other Attendees:

David Petersen, Select Board
Karen Summit, Town Accountant
Brent Baeslek, Conservation Agent
Sean McFadden, Assessor

1. Call to Order – Chairman Larry White called the meeting of the Finance Committee to order at 6:35 pm with attendance by roll call.
2. Review Draft FY 22 Finance Committee Budget - Discussion was held on the amount of the Reserve Fund and extra expense money for Finance Committee handbooks. Reserves were deemed necessary for snow and ice removal and there is enough money in budget for handbooks at \$45 each on-line.

Roy made a motion to approve the Finance Committee FY22 Budget. Emery seconded the motion and it was approved by roll call vote:

Bowen – yes; Censullo – yes; Corben – yes; Emery – yes; Roy – yes; White – yes

3. Review FY22 Budgets

Town Moderator: *Emery made a motion to approve the Town Moderator FY22 Budget. Censullo seconded the motion and it was approved by roll call vote:*

Bowen – yes; Censullo – yes; Corben – yes; Emery – yes; Roy – yes; White – yes

Town. Counsel: Discussion was held on lowering the litigation account. Input by Eagan that there are ongoing court cases that may need this insurance.

Emery made a motion to approve the Town Counsel FY22 Budget. Bowen seconded the motion and it was approved by roll call vote:

Bowen – yes; Censullo – yes; Corben – yes; Emery – yes; Roy – yes; White – yes

Assessing Department: *Roy made a motion to approve the Assessing Department FY22 Budget. Emery seconded the motion and it was approved by roll call vote:*

Bowen – yes; Censullo – yes; Corben – yes; Emery – yes; Roy – yes; White – yes

Information Services: Town Accountant Karen Summit reviewed the proposed Information Services FY22 budget. *Emery made a motion to approve the Information Services FY22 Budget. Roy seconded the motion and it was approved by roll call vote:*

Bowen – yes; Censullo – yes; Corben – yes; Emery – yes; Roy – yes; White – yes

Conservation Commission: Conservation Agent Brent Baeslack summarized the proposed FY22 Conservation Commission budget. *Roy made a motion to approve the Conservation Commission FY22 Budget. Censullo seconded the motion and it was approved by roll call vote:*

Bowen – yes; Censullo – yes; Corben – yes; Emery – yes; Roy – yes; White – yes

Animal Control Officer: *Emery made a motion to approve the Animal Control Officer FY22 Budget. Brown seconded the motion and it was approved by roll call vote of 5 in favor.*

Bowen – yes; Censullo – yes; Corben – yes; Emery – yes; White – yes

Roy was experiencing technical difficulty and could not be heard from this time through adjournment.

Animal Inspector: *Corben made a motion to approve the Animal Inspector FY22 Budget. Emery seconded the motion and it was approved by roll call vote of 5 in favor.*

Bowen – yes; Censullo – yes; Corben – yes; Emery – yes; White – yes

Inspection Department: A brief discussion was held on step raises. *Corben made a motion to approve the Inspection Department FY22 Budget. Censullo seconded the motion and it was approved by roll call vote of 5 in favor.*

Bowen – yes; Censullo – yes; Corben – yes; Emery – yes; White – yes

ADA Compliancy: *Emery made a motion to approve the ADA Compliancy FY22 Budget. Corben seconded the motion and it was approved by roll call vote of 5 in favor.*

Bowen – yes; Censullo – yes; Corben – yes; Emery – yes; White – yes

Historic District Commission and Historical Commission: *Corben made a motion to approve the Historic District Commission and Historical Commission FY22 Budget. Censullo seconded the motion and it was approved by roll call vote of 5 in favor.*

Bowen – yes; Censullo – yes; Corben – yes; Emery – yes; White – yes

Bradstreet and Dodge Properties: *Emery made a motion to approve the Bradstreet and Dodge Properties FY22 Budget. Corben seconded the motion and it was approved by roll call vote of 5 in favor.*

Bowen – yes; Censullo – yes; Corben – yes; Emery – yes; White – yes

4. Meeting Schedule – The next meeting is scheduled for Tuesday, March 2, 2021 at 6:30 pm.
5. Minutes - *Corben made a motion to approve the minutes of the meeting held on December 8, 2020. Emery seconded the motion and it was approved by roll call vote of 5 in favor.*

Bowen – yes; Censullo – yes; Corben – yes; Emery – yes; White – yes

Roy returned the meeting at this time.

5. Adjourn – *At 7:22 pm, Emery made a motion to adjourn. Censullo seconded the motion and it was approved by roll call vote of 5 in favor and 1 opposed:*

Bowen – yes; Censullo – yes; Corben – yes; Emery – yes; Roy – no; White – yes

Respectfully submitted,

Theresa Coffey
Finance Committee Secretary

Documents used at or for the meeting:

Agenda for February 23, 2021

Draft Minutes of December 8, 2020

Town Meeting Timeline and Finance Committee Schedule

FY22 Budgets:

Town Moderator

Town Counsel

Assessing Department

Information Services

Conservation Commission

Animal Control Officer

Animal Inspector

Inspection Department

Cemetery

ADA Compliancy

Historic District Commission and Historical Commission

Bradstreet & Dodge Properties