

## **MINUTES OF THE BOARD OF SELECTMEN MEETING**

October 1, 2018

Meeting held at Town Hall, 139 Main Street, Rowley, MA  
5:30 p.m.

**MEMBERS PRESENT:** Chairman Cliff Pierce; Vice Chairman Joseph Perry; Clerk Robert Snow, Robert Merry, David Petersen (Town Administrator Deborah Eagan, Assistant Town Administrator Amy Lydon)

**PUBLIC ATTENDEES:** None.

### **CALL MEETING TO ORDER**

Chairman Pierce called the meeting to order at 5:30 p.m. He said the meeting is being audio and video recorded and broadcast live via Rowley Community Media.

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

### **EXECUTIVE SESSION**

- ~~To conduct collective bargaining session with the Massachusetts Coalition of Police (MCOP) Local 360 pursuant to State Open Meeting Law, G.L. c.30A section 21(a) (2)~~
- ~~To discuss strategy with respect to collective bargaining with the Massachusetts Coalition of Police (MCOP) Local 360 pursuant to State Open Meeting Law, G.L. c.30A section 21(a) (3)\*\*~~

Chairman Pierce said the Executive Session has been postponed.

### **GENERAL BUSINESS**

1. Request from the Pine Grove School Parent Teacher Association (PTA) to use the Town Common on October 28, 2018 from 4:00 p.m. to 6:00 p.m. with rain date November 4, 2018 from 4:00 p.m. to 6:00 p.m. for annual Fall Fest event

Chairman Pierce read the following from the memo prepared by Amy Lydon:

- *Date of event: Sunday October 28, 2018 from 4:00-6:00 p.m., rain date Sunday, November 4, 2018 from 4-6 p.m., with set up beginning at 1:00 p.m. and cleanup after the event*
- *Estimated 300+ attendees*
- *No cost for admission, those attending asked to bring non-perishable food item for Rowley Food Pantry*

- *A variety of food will be for sale from food trucks.*
- *Port-o-potty delivered on Friday 10/26 and removed Monday 10/29, placed against backstop*
- *A variety of planned events, including pony rides*
- *The PTA is working to secure an insurance certificate naming the Town of Rowley as an additional insured with limits of \$1,000,000 per occurrence and \$2,000,000 general aggregate*
- *The Coordinator of Health Services and the Fire Chief have no concerns*
- *Concerns raised by Police Chief Dumas and Highway Surveyor Patrick Snow have been adequately addressed by the PTA.*

Joe Perry made a motion to approve this request, Bob Snow second, all in favor - aye (5-0).

2. Request to lift the hiring freeze for the position of Council on Aging Outreach Coordinator

Chairman Pierce read the following:

*COA Director Brienne Walsh has requested that the hiring freeze be lifted for the position of COA Outreach Coordinator, due to the resignation of Robert Aurilio.*

Bob Snow made a motion to lift the hiring freeze and to send Bob Aurilio a letter of regret, Joe Perry second, all in favor - aye (5-0).

## **NEW BUSINESS**

1. Review State Ethics Disclosure Form submitted by Harbormaster Bill DiMento

Chairman Pierce read the following:

*The Board voted to promote Pumpout Boat Operator Jenna DiMento to the position of Assistant Harbormaster at last week's meeting. Harbormaster Bill DiMento is filing an updated State Ethics Disclosure Form under Massachusetts General Laws Chapter 268A Section 19 – Disclosure by Non-Elected Municipal Employee of Financial Interest.*

*Jenna will be supervised by Deputy Harbormaster David Kent. She will report to the Deputy for her work schedule and duties. Forms, such as the timesheet and wage/salary action forms, will be completed and approved by the Deputy Harbormaster. As with her most recent position as Pumpout Boat Operator, Harbormaster Bill DiMento may on occasion have to make some decisions that affect his daughter's financial interest, such as assigning work hours. He is citing this on the disclosure form, just as he did when he filed the Section 19 Form when Jenna was first hired by the Town in 2010.*

*The Board needs to review the form, vote to approve it, and (full board) sign the form. The form will be filed with the Town Clerk.*

Bob Snow made a motion to approve the form and sign it, Joe Perry second, all in favor - aye (5-0).

The Board of Selectmen signed the form.

2. Letter from the Council on Aging Board recommending that Jena Haag and Dorothy Johnston be appointed to the two vacant seats on the Council on Aging Board.

Chairman Pierce read the letters submitted by Jena Haag and Dorothy Johnston. He said the COA recommends that both of these individuals be appointed.

Joe Perry made a motion to appoint Jena Haag and Dorothy Johnston to the Council on Aging Board, Bob Snow second, all in favor - aye (5-0).

3. Discuss requesting Massachusetts Department of Transportation to paint cross walks on Route 1A

Chairman Pierce read the following:

*Many of the crosswalks on Route 1A are hard to see because the paint has worn away. Many people use the crosswalks, especially in the downtown area. Route 1A is a state road under the control of the Massachusetts Department of Transportation.*

*Does the Board wish to send a letter to Mass. DOT requesting them to re-paint the crosswalks?*

Petersen said he requested this agenda item. He said there have been a number of pedestrian accidents in the past year, many of which have happened in crosswalks, in the greater Boston area. He said the crosswalks around the Town Hall area look pretty good, but the paint on the crosswalk near Warehouse Lane and Railroad Avenue is worn away. He said he would also like to see the lime green crosswalk signs installed at crosswalks in Rowley. He said he has spoken to the Highway Surveyor about the crosswalks on Town roads that need painting, and they are on a list to be done when they have time to do them. Pierce said there was an accident at the Pine Grove School crosswalk, the painting there is minimal and we can ask the Pine Grove School design team what steps can be taken to make that crosswalk more visible.

Dave Petersen made a motion to send a letter to Mass. DOT requesting them to re-paint the crosswalks, and to add additional signage, Bob Snow second, all in favor - aye (5-0).

4. Letter from Massachusetts Department of Transportation regarding the intersections of Route 1 at Central Street and Glen Street and Route 1 at Wethersfield Street

Chairman Pierce read the following:

*MassDOT has responded to the Board of Selectmen letter dated June 28, 2018 regarding the intersections of Route 1 at Central Street and Glen Street and Route 1 at Wethersfield Street.*

Chairman Pierce read the letter from the Massachusetts Department of Transportation into the record. Petersen said MassDOT has repainted the stop lines at both intersections, and the word "STOP" has been painted at the Wethersfield Street intersection. He said LED lights would be helpful. Pierce said he thinks traffic volumes have increased since their last study. Perry said the volume has significantly increased. Petersen said there is the new development of 60 homes going in on Wethersfield Street which will increase traffic significantly. Snow said he saw Senator Tarr and Representative Hill last week and he told them to watch the Selectmen's meeting from the previous week to see the discussion about the new development. Pierce said Senator Tarr and Representative Hill deserve a lot of credit for the response received from MassDOT.

### **OLD BUSINESS**

1. Pine Grove School Project Update

Chairman Pierce read the following:

*Larry Berger, the Owner's Project Manager, is reporting that the All Purpose Room and kitchen will be completed and turned over to the Town on December 20.*

*The Phase 2 construction in the north wing of the building is moving along at a good pace. The OPM is reporting that the north wing will be ready to be turned over to the Town on October 19. The Phase 3 construction is expected to start on October 19 and run through February.*

*The paving and site configuration continue to be reviewed by the architect and contractor.*

Perry said boulders have been placed at the entrance, which the kids can climb on, they look pretty good, and they provide safety. He said the door has been assembled and is functioning.

## 2. Fire Station and Police Station Addition Project Update

Chairman Pierce read the following:

*The progress in this project continues to run at a good pace. The sprinklers and light fixtures are being installed. The taps for the water service have been completed. The installation of drywall in both buildings is ongoing. Carpet is scheduled to be installed next week in the police station.*

Petersen said an additional coat of pavement will be installed in the parking lot next week. He said the project is on schedule. He said the Police Department will move into the new part of the building at the end of October, and the old building will be vacated. He said the prisoners will be held at another local Police Department. He commended the Chief and the Police Department for working under tough conditions and said they haven't complained. He said the new dispatch center will have two dispatch stations.

## **MINUTES**

- August 13, 2018

Joe Perry made a motion to approve the August 13, 2018 minutes, Bob Snow second, all in favor - aye (5-0).

- September 24, 2018

Bob Snow made a motion to approve the September 24, 2018 minutes, Dave Petersen second, all in favor - aye (4-0). Joe Perry – ABSTAINED

## **ANNOUNCEMENTS**

- The YMCA is inviting Rowley residents for a tour of Camp Cedar Mill, dinner, and a discussion on the types of year round programs residents are interested in having at Camp Cedar Mill. Three sessions will be held in October that residents can attend:
  - 1) Tuesday, October 16 at 5:00 p.m.
  - 2) Tuesday, October 23 at 5:00 p.m.
  - 3) Thursday, October 25 at 5:00 p.m.Please RSVP to Farrah Dube-Parent at [dubef@northshoreymca.org](mailto:dubef@northshoreymca.org)
- The Town has the following vacancies:
  - a. Agricultural Commission Associate

- b. Cultural Council
- c. Fence Viewer – three positions;
- d. Wood, Lumber & Bark Inspector;
- e. Zoning Board of Appeals Associate – three seats; and
- f. Deputy Shellfish Constables – two positions.

For more information on these positions, please contact the Selectmen's Office at 948-2372.

- The Rowley Food Pantry is in need of donations. Donations can be left at the Rowley Public Library. The Food Pantry is open on Tuesdays from 10:00 a.m. to 12:00 p.m. and on Thursdays from 5:30 p.m. to 7:00 p.m.

## **ADJOURN**

Chairman Pierce called for a motion to adjourn. Joe Perry so moved, Bob Snow second, all in favor - aye (5-0).

Open meeting adjourned at 5:54 p.m.

Respectfully submitted,  
Amy Lydon  
Assistant Town Administrator

## **ATTACHMENTS**

1. Memo from Amy Lydon regarding request from the Pine Grove School Parent Teacher Association (PTA) to use the Town Common on October 28, 2018 from 4:00 p.m. to 6:00 p.m. with rain date November 4, 2018 from 4:00 p.m. to 6:00 p.m. for annual Fall Fest event, including attachments
2. Meeting Memo regarding General Business #2: Request to lift the hiring freeze for the position of Council on Aging Outreach Coordinator
3. Meeting Memo regarding New Business #1: Review State Ethics Disclosure Form submitted by Harbormaster Bill DiMento
4. State Ethics Disclosure Form submitted by Harbormaster Bill DiMento September 28, 2018
5. State Ethics Disclosure Form submitted by Harbormaster Bill DiMento July 12, 2010
6. Letter from the Council on Aging Board recommending that Jena Haag and Dorothy Johnston be appointed to the two vacant seats on the Council on Aging Board.
7. Letter and resume of Jena Haag regarding vacant seat on the Council on Aging Board
8. Letter from Dorothy Johnston regarding vacant seat on the Council on Aging Board

9. Letter from Donald Thurston regarding vacant seat on the Council on Aging Board
10. Council on Aging Vacancy Notice
11. Meeting Memo regarding New Business #3: Discuss requesting Massachusetts Department of Transportation to paint cross walks on Route 1A
12. Meeting Memo regarding New Business #4: Letter from Massachusetts Department of Transportation regarding the intersections of Route 1 at Central Street and Glen Street and Route 1 at Wethersfield Street
13. Letter from Massachusetts Department of Transportation regarding the intersections of Route 1 at Central Street and Glen Street and Route 1 at Wethersfield Street
14. Letter from Rowley Board of Selectmen to Massachusetts Department of Transportation dated June 28, 2018 regarding the intersections of Route 1 at Central Street and Glen Street and Route 1 at Wethersfield Street
15. Meeting Memo regarding Old Business #1: Pine Grove School Project Update
16. Meeting Memo regarding Old Business #2: Fire Station and Police Station Addition Project Update
17. Draft minutes of August 13, 2018
18. Draft minutes of September 24, 2018