

MINUTES OF THE BOARD OF SELECTMEN MEETING

October 22, 2018

Meeting held at Town Hall, 139 Main Street, Rowley, MA

7:00 p.m.

MEMBERS PRESENT: Chairman Cliff Pierce; Vice Chairman Joseph Perry; Robert Merry, David Petersen (Town Administrator Deborah Eagan, Assistant Town Administrator Amy Lydon) Clerk Robert Snow - ABSENT

PUBLIC ATTENDEES: Larry White – FINCOM; David Zizza – 29 Bradford Street; Bernard Cullen – 283 Wethersfield Street; Anne Ganzenmuller – 72 Central Street; Bill Ganzenmuller – 72 Central Street

CALL MEETING TO ORDER

Chairman Pierce called the meeting to order at 7:00 p.m. He said the meeting is being audio and video recorded and broadcast live via Rowley Community Media.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

GENERAL BUSINESS

1. Halloween Trick or Treating will be held on Wednesday, October 31, 2018 from 5:30 p.m. to 7:30 p.m.

Chairman Pierce read the following:

Police Chief Dumas has recommended that the Board set the hours for Halloween Trick or Treating on Wednesday, October 31, 2017 from 5:30 p.m. to 7:30 p.m.

Please vote to approve these hours.

Dave Petersen made a motion to approve the Halloween Trick or Treating hours on Wednesday, October 31, 2017 from 5:30 p.m. to 7:30 p.m., Joe Perry second, all in favor - aye (4-0). Bob Snow - ABSENT

2. Review Road Opening Permit Application from Mark Viens and Sons to open Bennett Hill Road at Lots 1, 2, 3, 4, 5 to install water service

Chairman Pierce read the following:

A Road Opening Permit was signed off on by the staff for the location listed above. A copy of the permit is in the Chairman's folder.

NEW BUSINESS

1. Award Town Hall Windows Project to A.J. Woods Construction, Inc.

Chairman Pierce read the following:

Three bids were received in response to the Town Hall Window Project.

<u>Company Name</u>	<u>Bid Price Per Window</u>	<u>Total Bid Price for 5 windows</u>
<i>A.J. Wood Construction, Inc.</i>	\$ 2,600.00	\$ 13,000.00
<i>AAA Royal Construction LLC</i>	\$ 3,978.00	\$ 19,890.00
<i>Unicon, Inc.</i>	\$ 3,540.00	\$ 17,700.00

Debbie is recommending the Board of Selectmen award the contract to A.J. Wood Construction, Inc. because they are the responsible contractor offering to perform the work at the lowest price pursuant to Mass. General Laws Chapter 149.

The bid price is well under the budget of \$20,000.

Dave Petersen made a motion to award the contract to A.J. Wood Construction, Inc., Bob Merry second, all in favor - aye (4-0). Bob Snow - ABSENT

OLD BUSINESS

1. Pine Grove School Project Update

Joe Perry said he was at the Pine Grove School this morning and saw the new art and music room. He said the first classes in these new rooms will be held tomorrow, and they look great. He said the final pieces of support steel are being taken out of the All Purpose Room, and the doorways to the kitchen are going in. He said a man from the State was there commissioning two new boilers that will heat the administrative wing. He said the new entrance is fully functional, and people must enter through the office and check in with the Secretary before accessing the building. Pierce said he walked through the administrative wing and it is beautiful and feels like a brand new building.

Bernie Cullen asked if the project is on schedule. Pierce said except for the All Purpose Room with the unforeseen termite issue, all is on schedule. Perry said the All Purpose Room should be finished just before Christmas, and Phases 2 and 3 are on schedule.

Anne Ganzenmuller asked why the driveway is being re-done. Pierce said the width and radius were insufficient, the re-design needs to be approved by MassDOT, and this should be done by November of 2018.

2. Fire Station and Police Station Addition Project Update

Petersen said the project is coming along, and the paving will be done tomorrow, weather permitting. He said the following is the schedule for the Police Station:

- Rest of this week complete punch list, complete by 31st
- End of month: Police dispatch moves temporarily into new area of Police Station
- 11/1: the State will relocate the 911 dispatch center
- 11/2: Staff will move into the new building
- 11/3: old building vacated, and Castagna starts the renovation.
- January 1st/2nd Police Department totally complete

Petersen said the Fire Station should be done the second or third week of February.

3. Discuss Recycling Center

Chairman Pierce read the following:

The Recycling Center will be closing on Saturday, December 29, 2018 due to skyrocketing recycling disposal costs. The Recycling expense budget will be depleted by then.

We need to notify the users of the Recycling Center that it will be closing. The last day the Recycling Center will be open is Saturday, December 29, 2018 from 8:30 a.m. to 12:30 p.m.

Some options for the Board to consider are:

- *Recycling Operators distribute flyers to users informing them that the Center will be closing on December 29, 2018 (flyers to be distributed starting this weekend – sample DRAFT flyer attached)*
- *Post a notice on the Town website*
- *Run a notice on Rowley Community Media*
- *Put a notice in the November/December Light bills*
- *Put a notice in the November/December Water bills*

As the Board has discussed at previous meetings, the current location for the Recycling Center is not secured. We have had people dump trash, old furniture and other objects in the Recycling Center while the Center has been closed. We are unable to keep the area secured during the weekdays because Massachusetts Department of Transportation officials use the roadway in front of the Recycling Center to access their facility.

Recycling expenses have historically been very low and we have been “level funding” the Recycling Expense budget at the same amount, \$8,510, for the past 14 years. Due to unforeseen global recycling disposal increases, we appropriated \$19,000 in FY 19 for Recycling expenses and that amount will carry the Town through the end of the 2018 calendar year only. The original Recycling expense amount of \$8,510 was appropriated in the FY 19 budget at the April 30, 2018 Annual Town Meeting. At the June 18, 2018 Special Town Meeting another \$10,490 was appropriated for a total of \$19,000. These funds were still not enough to cover the expense.

Our plan at this point is to look for a suitable location on Town-owned land to set up a new Recycling Center in the future. Hopefully during this time, the global recycling markets will stabilize and realistic end markets will be established for the various types of recycling items that are collected.

In the meantime, residents can bring their recyclable items to Mello Transfer Station at 203 East Main Street, Route 133 in Georgetown or contact their trash hauler to make arrangements to have them take their recyclable items. Mello Transfer Station is open Monday – Thursday from 7:30 a.m. to 3:00 p.m. and Friday, Saturday, and Sunday from 7:30 a.m. to 12:00 p.m.

Anne Ganzenmuller asked if the Town will be looking into other site options that can be secured. Pierce said yes, and the two issues are the global recycling market and finding a place for secured facility on Town owned land. Anne Ganzenmuller said the Town can charge residents for a sticker to help defray the costs. Pierce said okay, that is a good idea. Anne Ganzenmuller said she thinks residents would be willing to pay, and it would be better if the location was closer than Georgetown. She said she checked with Cook's Rubbish, and was told they are thinking of adding recycling.

Eagan said there is a draft of a half page flyer in the packet, which the Recycling Operators would be given to distribute. Petersen said he stops by the Recycling Center about once a week, and without a secure site, there are problems with trash and wrong items being put in the bins. He said the first step is to secure the site, and then hopefully we will have a better handle on what the costs will be. Anne Ganzenmuller

said when she was at the Recycling Center the other day, someone had thrown a smoke detector in the bin, and it was beeping. She said she heard Newburyport was expanding their recycling program. Petersen said a city like Newburyport probably already pays hundreds of thousands of dollars for trash pick-up. He said in Salisbury, Mello picks up, but each household is billed by Mello. Bill Ganzenmuller said Newbury also has a recycling center run by Mello. Petersen said we have no official contract with Mello, and they would probably not be happy if everyone from Rowley brought their recycling to the Newbury facility. He said Rowley tried stickers for regular trash, but it was a nightmare, so it was stopped. Pierce said we will continue to monitor the market and to look for a suitable location. Anne Ganzenmuller asked what the timeframe to do this is. Pierce said we do not have a timeframe.

Joe Perry made a motion to do the following to notify residents of the Recycling Center closing: Recycling Operators distribute flyers to users informing them that the Center will be closing on December 29, 2018; post a notice on the Town website; run a notice on Rowley Community Media; put a notice in the November/December Light bills and put a notice in the November/December Water bills, Dave Petersen second, all in favor - aye (4-0). Bob Snow - ABSENT

7:10 to 7:15 p.m. PUBLIC COMMENT

Bernie Cullen said there was a power outage over the weekend, and to find out why, he called 9-1-1. He said the Town has no central phone number except for 9-1-1, and he thinks there should be another phone line. Eagan said emergency calls after hours for Water, Light, Cemetery and Highway are routed to Rowley Dispatch. She said in this situation, residents should call the Police Department phone line, 948-7644, not 9-1-1.

ANNOUNCEMENTS

- Polls for the November 6, 2018 State Election will be open from 7:00 a.m. to 8:00 p.m. at St. Mary's Church Hall.
- Early voting hours will be held on the following dates and times at Rowley Town Hall. Voters need to check in with the Town Clerk. These dates and times are posted on the Town Website.
 - Monday, October 22, 2018 from 9:00 a.m. to 8:00 p.m.
 - Tuesday, October 23, 2018 from 8:00 a.m. to noon
 - Wednesday, October 24, 2018 from 8:00 a.m. to 4:30 p.m.
 - Thursday, October 25, 2018 from 8:00 a.m. to noon
 - Friday, October 26, 2018 from 8:00 a.m. to noon
 - Saturday, October 27, 2018 from 9:00 a.m. to 3:00 p.m.
 - Monday, October 29, 2018 from 9:00 a.m. to 8:00 p.m.
 - Tuesday, October 30, 2018 from 8:00 a.m. to noon
 - Wednesday, October 31, 2018 from 8:00 a.m. to 4:30 p.m.
 - Thursday, November 1, 2018 from 8:00 a.m. to 6:00 p.m.

Friday, November 2, 2018 from 8:00 a.m. to noon

- The YMCA is inviting Rowley residents for a tour of Camp Cedar Mill, dinner, and a discussion on the types of year round programs residents are interested in having at Camp Cedar Mill. The following sessions will be held in October that residents can attend:
 - 1) Tuesday, October 23 at 5:00 p.m.
 - 2) Thursday, October 25 at 5:00 p.m.Please RSVP to Farrah Dube-Parent at dubef@northshoreymca.org
- Household Hazardous Waste Collection Day – Saturday, November 17, 2018 from 8:30 a.m. to 11:30 at the Highway Department Facility, 40 Independent Street
- The Town has the following vacancies:
 - a. Agricultural Commission Associate
 - b. Cultural Council
 - c. Fence Viewer – three positions;
 - d. Wood, Lumber & Bark Inspector;
 - e. Zoning Board of Appeals Associate – three seats; and
 - f. Deputy Shellfish Constables – two positions.For more information on these positions, please contact the Selectmen's Office at 948-2372.
- The Rowley Food Pantry is in need of donations. Donations can be left at the Rowley Public Library. The Food Pantry is open on Tuesdays from 10:00 a.m. to 12:00 p.m. and on Thursdays from 5:30 p.m. to 7:00 p.m.

ADJOURN

Chairman Pierce called for a motion to adjourn. Joe Perry so moved, Bob Merry second, all in favor - aye (4-0). Bob Snow - ABSENT

Open meeting adjourned at 7:25 p.m.

Respectfully submitted,
Amy Lydon
Assistant Town Administrator

ATTACHMENTS

1. Meeting memo regarding General Business #1: Halloween Trick or Treating will be held on Wednesday, October 31, 2018 from 5:30 p.m. to 7:30 p.m.
2. Meeting memo regarding General Business #2: Review Road Opening Permit Application from Mark Viens and Sons to open Bennett Hill Road at Lots 1, 2, 3, 4, 5 to install water service
3. Road Opening Permit Application from Mark Viens and Sons to open Bennett Hill Road at Lots 1, 2, 3, 4, 5 to install water service

4. Meeting memo regarding New Business #1: Award Town Hall Windows Project to A.J. Woods Construction, Inc.
5. Meeting memo regarding Old Business #1: Pine Grove School Project Update
6. Two photos taken 10/22/18 of the Pine Grove School project
7. Meeting memo regarding Old Business #2: Fire Station and Police Station Addition Project Update
8. Meeting memo regarding Old Business #3: Discuss Recycling Center
9. Draft flyer regarding Recycling Center