

MINUTES OF THE BOARD OF SELECTMEN

October 18, 2021

Town Hall, 139 Main Street, Rowley, MA

7:00 p.m.

MEMBERS PRESENT: Chairman Cliff Pierce; Clerk Robert Snow; David Petersen; Joe Perry (Town Administrator Deborah Eagan) Vice Chairman Deana M. P. Ziev - ABSENT

PUBLIC ATTENDEES: None.

CALL MEETING TO ORDER

Chairman Pierce called the meeting to order at 7:00 p.m. He said the meeting is being video and audio recorded by Rowley Community Media.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

GENERAL BUSINESS

1. Request from Jane White of the Rowley Girl Scouts to use the Town Common for the following events:
 - Second Annual Festival of Trees from December 3 to December 5, 2021 on the Town Common
 - Caroling and tree lighting on Saturday, December 4, 2021

Chairman Pierce said he thinks we approved these events last year.

Dave Petersen made a motion to approve these requests, Bob Snow seconded, all in favor – aye (4-0). Deana Ziev - ABSENT

2. Sign Primary Election Warrants

Chairman Pierce called for a motion to sign the six November 2, 2021 warrants for the Special State Primary Election. Bob Snow so moved, Dave Petersen second, all in favor – aye (4-0). Deana Ziev - ABSENT

The Board signed the election warrants.

NEW BUSINESS

1. Approve proposal from USI Consulting Group for Government Accounting Standards Board Statement #75 Post Retirement Benefits Other than Pensions actuarial valuation services

Dave Petersen made a motion to approve the proposal from USI Consulting Group and to authorize Chairman Pierce to sign it, Bob Snow seconded, all in favor – aye (4-0).
Deana Ziev - ABSENT

2. Designate the positions of dispatcher and reserve dispatcher as Special Municipal Employees pursuant to Massachusetts General Laws Chapter 268A

Chairman Pierce read the following:

We have a reserve dispatcher who was recently appointed by the Board of Library Trustees to the position of Librarian.

Under the State Ethics Law disclosures need to be filed for special municipal employee status positions when an employee is appointed to “multiple contracts.”

The position of Librarian was designated many years ago as a “special municipal employee.” The position of dispatcher has not been designated.

The Board needs to vote to designate the positions of reserve dispatcher and dispatcher (full-time) as “special municipal employees.”

Once that is done, the employee will be able to file the multiple contracts disclosure forms.

Joe Perry made a motion to designate the positions of reserve dispatcher and dispatcher (full-time) as special municipal employees, Dave Petersen seconded, all in favor – aye (4-0). Deana Ziev - ABSENT

7:05 P.M. TO 7:10 p.m. PUBLIC COMMENT

There were no public comments.

MINUTES

- October 4, 2021

Dave Petersen made a motion to approve the minutes of October 4, 2021, Bob Snow seconded, all in favor – aye (4-0). Deana Ziev - ABSENT

ANNOUNCEMENT

- Rowley Flu Shot Clinic will be held on October 20, 2021 from 11:00 a.m. to 1:00 p.m. at the Rowley Fire Station. For more information, please call the Rowley Health Department at 948-2231.
- Halloween Trick or Treating will be held on Sunday, October 31, 2021 from 5:30 p.m. to 7:30 p.m.
- Rowley Household Hazardous Waste Collection Day will be held on Saturday, November 6, 2021 from 8:30 a.m. to 12:30 p.m. at the Rowley Highway Department,

40 Independent Street. More information is available on the Town's website or by calling the Rowley Health Department at 948-2231

- There are openings on the Conservation Commission, Open Space Committee, and Board of Shellfish Commissioners. Please check the Town website under Board/Committee Vacancies for more information or call the Selectmen's Office at 948-2372.

ADJOURN

Bob Snow made a motion to adjourn, Joe Perry seconded, all in favor – aye (4-0).
Deana Ziev - ABSENT

Meeting adjourned at 7:07 p.m.

Respectfully submitted,
Amy Lydon
Assistant Town Administrator

ATTACHMENTS:

1. Meeting memo regarding General Business #1: Request from Jane White of the Rowley Girl Scouts to use the Town Common for two events
2. Meeting memo regarding General Business #2: Sign Primary Election Warrants
3. Special State Primary Election Warrant – signed
4. Special State Primary Election Warrant - unsigned
5. Meeting memo regarding New Business #1: Approve proposal from USI Consulting Group for Government Accounting Standards Board Statement #75 Post Retirement Benefits Other than Pensions actuarial valuation services
6. Article 25 of May 3, 2021 Special Town Meeting Warrant
7. Proposal from USI Consulting Group for GASB 74/75 Actuarial Valuation Services
8. Meeting memo regarding New Business #2: Designate the positions of dispatcher and reserve dispatcher as Special Municipal Employees pursuant to Massachusetts General Laws Chapter 268A
9. Draft minutes of October 4, 2021