

MINUTES OF THE BOARD OF SELECTMEN

November 22, 2021

Town Hall, 139 Main Street, Rowley, MA

6:30 p.m.

MEMBERS PRESENT: Chairman Cliff Pierce; Clerk Robert Snow; Joe Perry (Town Administrator Deborah Eagan, Assistant Town Administrator Amy Lydon) Vice Chairman Deana M. P. Ziev – ABSENT; David Petersen - ABSENT

PUBLIC ATTENDEES: Police Chief Scott Dumas; Fire Chief James Broderick

CALL MEETING TO ORDER

Chairman Pierce called the meeting to order at 6:29 p.m. He said the meeting is being video and audio recorded by Rowley Community Media.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

EXECUTIVE SESSION

- 1) To discuss a complaint against an employee pursuant to G.L. c.30A section 21(a) (1) and
- 2) To discuss strategy with respect to collective bargaining concerning the Teamsters Local 170 Fire pursuant to G.L. c.30A section 21(a) (3) as having the discussion in open meeting may have a detrimental effect on the bargaining position of the Town

Chairman Pierce called for a motion to go into Executive Session for the following purposes:

- 1) To discuss a complaint against an employee pursuant to G.L. c.30A section 21(a) (1) and
- 2) To discuss strategy with respect to collective bargaining concerning the Teamsters Local 170 Fire pursuant to G.L. c.30A section 21(a) (3) as having the discussion in open meeting may have a detrimental effect on the bargaining position of the Town and
- 3) To return to open session.

Bob Snow so moved, Joe Perry second, all in favor – Bob Snow – aye; Joe Perry – Aye; Cliff Pierce - aye. Deana M. P. Ziev – ABSENT; David Petersen - ABSENT

Executive Session opened at 6:31 p.m., and open session resumed at 6:57 p.m.

7:05 P.M. TO 7:10 p.m. PUBLIC COMMENT

There were no public comments.

GENERAL BUSINESS

1. Road Opening Permit Applications from National Grid for the following:
 - to cut and cap gas service at 16 Wethersfield Street
 - to install new gas service at 244 Haverhill Street

There were no comments on these Road Opening Permit Applications.

2. Request from Marine Corps Reserve to place Toys for Tots drop off box at Town Hall

Chairman Pierce read the following:

Brian Brunault of the Marine Corps Reserve is asking to place a Toys for Tots drop off box at Town Hall. The Board needs to vote to approve this request.

Bob Snow made a motion to approve this request, Joe Perry second, all in favor – aye (3-0). Deana M. P. Ziev – ABSENT; David Petersen - ABSENT

Snow asked what the last day for drop-offs will be. Eagan said she will check and get back to him.

3. Request from George Pacenka to issue a Proclamation to Skylar A. Patterson for achieving the rank of Eagle Scout

Chairman Pierce read the following:

George Pacenka sent the Board a letter about Skylar A. Patterson achieving the rank of Eagle Scout. He previously came before the Board for approval for his Eagle Scout project which was to build 3 Little Libraries in Town.

Could the Board please authorize Chairman Pierce to sign the attached Proclamation? It will be presented to Skylar at an upcoming Eagle Scout Court of Honor.

Joe Perry made a motion to authorize Chairman Pierce to sign the Proclamation, Bob Snow second, all in favor – aye (3-0). Deana M. P. Ziev – ABSENT; David Petersen - ABSENT

4. Letter of resignation from Firefighter Brian Sculley

Chairman Pierce read the resignation letter.

Bob Snow made a motion to accept this resignation with regrets, Joe Perry second, all in favor – aye (3-0). Deana M. P. Ziev – ABSENT; David Petersen - ABSENT

5. Request from Fire Chief James Broderick to appoint Brian Sculley as a Call Firefighter

Chairman Pierce read the request.

Bob Snow made a motion to appoint Brian Sculley as a Call Firefighter, Joe Perry second, all in favor – aye (3-0). Deana M. P. Ziev – ABSENT; David Petersen - ABSENT

6. Letter of resignation from Assistant Youth Services Librarian Mary Hohenstein

Bob Snow made a motion to accept this resignation with regrets, Joe Perry second, all in favor – aye (3-0). Deana M. P. Ziev – ABSENT; David Petersen - ABSENT

NEW BUSINESS

1. One-day Entertainment License Application filed by Rowley Veterans Association for musical entertainment on November 24, 2021 from 6:00 p.m. to 9:00 p.m.

Chairman Pierce read the following:

The attached application has been reviewed by Police Chief Dumas, Fire Chief Broderick, Building Inspector Ken Ward, Health Director Frank Marchegiani, and Town Planner Kirk Baker.

Fire Chief Broderick asked the applicant to provide him with copies of their crowd manager certifications and that a crowd manager be present during the event. The applicant provided Chief Broderick with a copy of the Certificate and stated that a crowd manager will be on-site for the event. The concerns of the Fire Chief have been addressed to his satisfaction.

Town Planner Kirk Baker expressed concerns that there be no noise nuisance from the live music or attendees that would impact the abutting residential neighbors. He recommended the following conditions: that all doors and windows to the exterior be kept closed; that there be no congregating in the parking area outside; and that equipment volume levels be kept down so that music cannot be heard from outside. The applicant told Kirk that the entertainment will use a PA system only, the doors and windows to the exterior will be kept closed, the Crowd Manager will ensure no congregating in the parking area outside, and the equipment volume levels will be kept so that music cannot be heard from outside. The concerns of Town Planner Kirk Baker have been addressed to his satisfaction.

Police Chief Dumas also recommended that the building doors remain closed so that sound isn't emitted into the neighborhood. The concerns of the Police Chief have been addressed to his satisfaction.

Building Inspector Ken Ward had no concerns provided that the applicant comply with the Fire and Police Chiefs' comments and they do not exceed the occupancy limit of 99. Health Director Frank Marchegiani had no concerns regarding this application.

Does the Board wish to approve this application with conditions recommended by the department heads? If, so the Board needs to vote to approve it.

Joe Perry made a motion to approve this application with conditions recommended by the department heads, Bob Snow second, all in favor – aye (3-0). Deana M. P. Ziev – ABSENT; David Petersen - ABSENT

2. Request from Crown Castle to authorize Verizon Wireless to modify equipment at the wireless communications facility on Prospect Hill

Chairman Pierce read the following:

Crown Castle is seeking the Town's consent to authorize Verizon Wireless to install three antennas to the cell tower. The Planning Board reviewed the request and referred Crown Castle to the Board of Selectmen. Debbie recommends that the Board vote to approve the request, and, to authorize Chairman Pierce to sign the consent authorization.

Joe Perry made a motion to approve this request and to authorize Chairman Pierce to sign the consent authorization, Bob Snow second, all in favor – aye (3-0). Deana M. P. Ziev – ABSENT; David Petersen - ABSENT

OLD BUSINESS

1. Discuss Massachusetts Department of Transportation's plans to add overhead lighting to the design plans on the intersection of Route 1 and Central Street and Glen Street

Chairman Pierce read the following:

The MDOT is making good progress on the plans for the intersection of Route 1 and Central and Glen Streets. The plans are now 75% completed. MDOT has reached out to the Board to ask if we want to have overhead lighting illuminating the crosswalks at the intersection.

Debbie reached out to Police Chief Scott Dumas, Fire Chief James Broderick, Light Plant Manager Matt Brown, Highway Surveyor Patrick Snow, and Town Planner Kirk Baker for their comments on this suggestion. They all agreed that it would be good to have the additional overhead lighting. If the Board is in agreement, please vote to agree to this suggestion and we will ask MDOT to include it in their design plans.

Bob Snow made a motion to agree to the suggestion to add the additional overhead lighting, Joe Perry second, all in favor – aye (3-0). Deana M. P. Ziev – ABSENT; David Petersen - ABSENT

2. Request from Parks and Recreation Committee to repair shed at Eiras Park

Chairman Pierce read the following:

David Zizza would like to repair the shed at Eiras Park near the baseball field closest to the parking lot. This shed is in not in good condition. The cost estimate for the repairs is \$1,600.

These repairs will be included as part of the Eiras Park Improvements Project and paid through the appropriation. Please see attached photos taken by David Zizza. The Board of Selectmen recently approved repairs to the other large shed that houses the well pump equipment. The Board needs to vote to authorize this work before we can issue the purchase order.

Joe Perry made a motion to authorize this work, Bob Snow second, all in favor – aye (3-0). Deana M. P. Ziev – ABSENT; David Petersen - ABSENT

7:10 p.m. APPOINTMENT - Police Chief Scott Dumas to discuss applying for a State Department of Mental Health regional grant for jail/arrest diversion program

Chief Dumas said he is in the process of gathering information about how to hire a clinician to work with Rowley and four other Towns. He said Rowley would be the lead town to apply for a grant for this. He said the grant applied for would total \$200,000 with \$100,000 for the salary and the remaining funds to be used for training, such as training for de-escalation. He said without this position, currently they have to bring a person to the hospital to be evaluated. He said the Fire Department will be included in any trainings provided by this grant. He said as the host agency, we need to set up an oversight committee that will meet quarterly. He said the grant is available in three year increments for up to ten years. He said he along with the other Towns are very excited about this and he thinks there is a good chance of getting the grant. He said Rowley needs to commit one member of the Board of Selectmen to serve on the oversight committee. Snow said this is very important, especially with the pandemic. Dumas said communities have a gap in mental health resources, and this clinician would be flexible to come in for emergency calls or crisis calls. Bob Snow volunteered to serve on the oversight committee.

Joe Perry made a motion to appoint Bob Snow to serve on the oversight committee, Cliff Pierce second, all in favor – aye (3-0). Deana M. P. Ziev – ABSENT; David Petersen - ABSENT

Eagan suggested that the Board authorize Chief Dumas to sign the grant paperwork.

Bob Snow made a motion to authorize Chief Dumas to sign the grant paperwork, Joe Perry second, all in favor – aye (3-0). Deana M. P. Ziev – ABSENT; David Petersen - ABSENT

MINUTES

- November 8, 2021

Bob Snow made a motion to approve the minutes of November 8, 2021, Joe Perry second, all in favor – aye (3-0). Deana M. P. Ziev – ABSENT; David Petersen - ABSENT

ADJOURN

Joe Perry made a motion to adjourn, Bob Snow second, all in favor – aye (3-0). Deana M. P. Ziev – ABSENT; David Petersen - ABSENT

Meeting adjourned at 7:17 p.m.

Respectfully submitted,
Amy Lydon
Assistant Town Administrator

ATTACHMENTS:

1. Written Executive Session Motion
2. Meeting memo regarding 7:10 p.m. Appointment - Police Chief Scott Dumas to discuss applying for a State Department of Mental Health regional grant for jail/arrest diversion program
3. Letter from Police Chief Scott Dumas regarding State Department of Mental Health regional grant for jail/arrest diversion program
4. Meeting memo regarding General Business #1: Road Opening Permit Applications from National Grid for the following: to cut and cap gas service at 16 Wethersfield Street; to install new gas service at 244 Haverhill Street
5. First page of Road Opening Permit Application from National Grid to cut and cap gas service at 16 Wethersfield Street
6. First page of Road Opening Permit Application from National Grid to install new gas service at 244 Haverhill Street
7. Meeting memo regarding General Business #2: Request from Marine Corps Reserve to place Toys for Tots drop off box at Town Hall
8. Meeting memo regarding General Business #3: Request from George Pacenka to issue a Proclamation to Skylar A. Patterson for achieving the rank of Eagle Scout
9. Letter from George Pacenka to issue a Proclamation to Skylar A. Patterson for achieving the rank of Eagle Scout
10. Proclamation to Skylar A. Patterson for achieving the rank of Eagle Scout
11. Letter of resignation from Firefighter Brian Sculley

12. Request from Fire Chief James Broderick to appoint Brian Sculley as a Call Firefighter
13. Request from Brian Sculley to be appointed as a Call Firefighter
14. Letter of resignation from Assistant Youth Services Librarian Mary Hohenstein
15. Meeting memo regarding New Business #1: One-day Entertainment License Application filed by Rowley Veterans Association for musical entertainment on November 24, 2021 from 6:00 p.m. to 9:00 p.m.
16. One-day Entertainment License Application filed by Rowley Veterans Association for musical entertainment on November 24, 2021 from 6:00 p.m. to 9:00 p.m.
17. Email from Chief Broderick regarding RVA 1-Day Entertainment License
18. Meeting memo regarding New Business #2: Request from Crown Castle to authorize Verizon Wireless to modify equipment at the wireless communications facility on Prospect Hill
19. Request from Crown Castle to authorize Verizon Wireless to modify equipment at the wireless communications facility on Prospect Hill
20. Meeting memo regarding Old Business #1: Discuss Massachusetts Department of Transportation's plans to add overhead lighting to the design plans on the intersection of Route 1 and Central Street and Glen Street
21. Email from Patrick Snow regarding Safety Improvements at Route 1, Central and Glen Streets, including attached file
22. Meeting memo regarding Old Business #2: Request from Parks and Recreation Committee to repair shed at Eiras Park
23. Email from David Zizza regarding Storage shed @ Eiras 1
24. 4 photos of storage shed at Eiras Park
25. Draft meeting minutes of November 8, 2021