

MINUTES OF THE BOARD OF SELECTMEN MEETING

March 4, 2019

Meeting held at Town Hall, 139 Main Street, Rowley, MA

6:00 p.m.

MEMBERS PRESENT: Chairman Cliff Pierce; Vice Chairman Joseph Perry; David Petersen (Town Administrator Deborah Eagan, Assistant Town Administrator Amy Lydon) Clerk Robert Snow - ABSENT

PUBLIC ATTENDEES: James Broderick – Fire Chief; Bernie Cullen – 283 Wethersfield Street; David Zizza- FINCOM; Debbie Conitone; Larry White – FINCOM; Nicolas Pagliarulo; Robin Pagliarulo; Jeanne Masher; Terri Davidson Cabitt; Michael Bontos; Peter Ross; Jenna Haag – 179 Hillside Street; Bryan DiPersia – 500 Wethersfield Street; Phil Towne – 22 Bennett Hill Road; Laura DiPersia – 500 Wethersfield Street

CALL MEETING TO ORDER

Chairman Pierce called the meeting to order at 6:00 p.m. He said the meeting is being audio and video recorded and broadcast live via Rowley Community Media.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

EXECUTIVE SESSION

- To discuss strategy with respect to collective bargaining with the American Federation of State, County and Municipal Employees (AFSCME) Local 2905 and Teamsters Local 170 pursuant to State Open Meeting Law, G.L. c.30A section 21(a) (3)

Chairman Pierce called for a motion to go into Executive Session for the following purpose:

To discuss strategy with respect to collective bargaining with the American Federation of State, County and Municipal Employees (AFSCME) Local 2905 and Teamsters Local 170 pursuant to State Open Meeting Law, G.L. c.30A section 21(a) (3) because an open meeting may have a detrimental effect on the bargaining position of the Town and to return to open session.

Joe Perry so moved, Dave Petersen second, all in favor roll call vote: Joe Perry – aye; Cliff Pierce – aye; Dave Petersen – aye. Bob Snow – ABSENT.

Executive Session opened at 6:02 p.m. and Open Session resumed at 7:06 p.m.

7:00 P.M. APPOINTMENT Representative Brad Hill to discuss Massachusetts Department of Transportation letter regarding traffic light requests

Chairman Pierce read the following:

We received a letter from MassDOT dated January 16, 2019 which says that after new traffic counts were performed, their analysis indicates that a traffic light is warranted at the intersection of Route 1 and Glen and Central Streets, but a traffic light is not warranted at the intersection of Route 1 and Wethersfield Street.

Senator Tarr has written a letter dated February 14, 2019 to the MassDOT Project Review Committee in support of the installation of a full traffic light at the intersection of Route 1 and Glen and Central Streets.

Representative Hill is here tonight to discuss the process of getting funding for this traffic light.

Representative Hill said the next step is for the project to go before the Project Review Committee of the MassDOT, which he and Senator Tarr have been in contact with. He said they have been informed that this project will move swiftly, but that means it will take about 1.5 to 2 years. He said this needs to go through a planning and design process that has three phases. He said then the project will hopefully be funded, and they got funding in one bond bill for FY2021. He said if this funding doesn't work, they can try to get the money through the budgetary process. He said he has heard Rowley loud and clear and there is a concern about the recent fatality at the intersection. He said this is one of a few hundred projects coming forth in the next year or two.

Perry said he lives off of Wethersfield Street, and he is disappointed that the Wethersfield intersection didn't qualify. Representative Hill said he will find out why that intersection didn't qualify, and how close they came to qualifying. He said he will also ask for copies of the study. He said other communities are cost sharing with MassDOT, for example contributing money for the planning portion of a project. He said the estimated cost for the traffic light at Central/Glen is \$1,000,000 to \$1,500,000. Petersen asked Hill what the estimate of the Town's share of the cost for the Wethersfield Street light project. Hill suggested that Eagan reach out to the Town Manager in Wenham for information, since Wenham is involved in a cost sharing project.

7:15 to 7:20 p.m. PUBLIC COMMENT

Chairman Pierce asked the public to bring up comments about the plastic bag ban now and not during the addenda item as it is not a public hearing. There were no public comments.

GENERAL BUSINESS

1. Lift hiring freeze for Cemetery Seasonal Laborer positions

Chairman Pierce read the following:

The Board of Cemetery Commissioners is requesting the Board of Selectmen to lift the hiring freeze for the positions of Cemetery Seasonal Laborers.

Joe Perry made a motion to lift the hiring freeze for the Cemetery Seasonal Laborer positions, Dave Petersen second, all in favor - aye (3-0). Bob Snow – ABSENT.

2. Request from the Alzheimer's Association to hold annual Ride to End Alzheimer's on June 22, 2019

Chairman Pierce read the following:

The Alzheimer's Association has requested to hold a "Ride to End Alzheimer's" bike race through Rowley on June 22, 2019 from 8:45 a.m. through 12:00 p.m. They expect about 100 cyclists to come through Rowley, and they will not be stopping in Rowley. The race will enter the town on Route 1A (Main Street) and will follow the following route:

*Main Street to Cross Street
Cross Street to Central Street
Central Street to Rte 1
Rt. 1/Glen Street to Hillside St.
Hillside St. to Wethersfield St.
Wethersfield St. to Jewett St. Georgetown*

The Highway Surveyor and Health Agent did not have any comments or concerns about this event. Chief Dumas confirmed that they will have appropriate police details set up at Route 1/Central Street/Glen Street intersection, and at the Hillside Street/Glen Street intersection.

A copy of the Incident Action Plan is on file with the Police and Fire Departments.

Does the Board wish to approve this event? If so, Cliff please sign the tagged Town Acknowledgement form.

Does the Board wish to request that Chief Broderick to coordinate setting up the two Town owned message boards to alert drivers the day before the race that bikers will be crossing Route 1 from Central Street to Glen Street?

Dave Petersen made a motion to approve the Request from the Alzheimer's Association to hold annual Ride to End Alzheimer's on June 22, 2019, Joe Perry second, all in favor - aye (3-0). Bob Snow – ABSENT.

Dave Petersen made a motion to request that Chief Broderick to coordinate setting up the two Town owned message boards to alert drivers the day before the race that bikers will be crossing Route 1 from Central Street to Glen Street, Joe Perry second, all in favor - aye (3-0). Bob Snow – ABSENT.

3. MBTA Notice on Fare Proposal

Eagan said this is a hold-over from last week's cancelled meeting. She said the comment period has ended, but the Board may wish to provide the MBTA contact information in case people want to reach out to them on this. Chairman Pierce read the MBTA contact information.

4. Request from Police Chief Scott Dumas to appoint Juliana Paulette as Per Diem Dispatcher

Joe Perry made a motion to appoint Juliana Paulette as Per Diem Dispatcher, Dave Petersen second, all in favor - aye (3-0). Bob Snow – ABSENT.

5. Letter from Troop 15 Boy Scouts announcing that Lucas Casaletto has achieved the rank of Eagle Scout

Chairman Pierce read the letter.

Dave Petersen made a motion to send Lucas Casaletto a Proclamation, Joe Perry second, all in favor - aye (3-0). Bob Snow – ABSENT.

6. Sign Department of Housing and Community Development Local Initiative Program Certificate of Compliance for sale of Apartment 3C as affordable unit at 870 Haverhill Street

Chairman Pierce read the following:

The Local Initiative Program (LIP) property at 870 Haverhill Street, Apt 3C has been sold to an “eligible purchaser.” In order to convey the affordable housing deed rider, DHCD requires that the Town sign a Compliance Certificate. The Certificate will be recorded at the Registry of Deeds by the buyer.

The Board will need to vote to authorize Chairman Pierce to sign the Compliance Certificate.

Dave Petersen made a motion to authorize Chairman Pierce to sign the Compliance Certificate, Joe Perry second, all in favor - aye (3-0). Bob Snow – ABSENT.

Pierce signed it, and Sean McFadden notarized it.

NEW BUSINESS

1. Discuss State Green Communities program

Chairman Pierce read the memo from Deborah Eagan. He said there are five general criteria that the Town will need to meet, and 240 cities/towns participate in this. He said if the 5 criteria are met, the Town would be eligible for an initial grant amount of \$136,000 to be used for the purpose of establishing energy efficient programs. He said the Town would also be eligible for a \$250,000 annual grant. He said this seems to be an area of significant State funding, and he would hate to see Rowley miss the boat.

He said the Town already meets the second criteria and:

- The first criteria is to establish a site for alternative renewable energy, which would involve a straight forward zoning change
- We would have to purchase only fuel efficient vehicles, which doesn't seem too onerous – police cruisers are exempt
- We would have to adopt the stretch code, which many communities have done
- We would have to establish an energy use baseline for all Town buildings, and a plan to reduce energy use by 20% in five years.

Petersen said the office staff is busy with the upcoming Town Meeting, and we should look at doing this for the Fall Town Meeting. Eagan said Neal Duffy is happy to present the program to the Board. Pierce said that would be great and asked Eagan to coordinate it. Eagan said we can also get assistance from the Merrimack Valley Planning Commission. Pierce said it would be great to get a volunteer to work on this who has energy efficiency expertise.

7:30 P.M. APPOINTMENT Chief Dumas to discuss two proposed bylaws –
Fingerprinting Bylaw and Solicitor/Canvasser Bylaw

Chief Dumas said the current House to House Bylaw was drafted in 1972, and is only one sentence about the need to apply to the Police Department for a permit and the penalties. He said there is no mechanism to run a background check. He said the proposed update has better definitions and it makes it clear through the use of a identification badge that an individual has been permitted by the Town. Pierce said the existing bylaw has no definitions and no enforcement information and this is a big improvement. He said an applicant can file an appeal to the Board of Selectmen. He said this should be sent to Town Counsel for review, and then it needs 50% approval at Town Meeting. Eagan said the motion at Town Meeting would be to rescind the original bylaw and replace it with the new one.

Dumas said the fingerprinting bylaw is new and allows him to run criminal background checks through the CJIS federal system. He said this would just be done for the vendor of the Flea Market that the permit is issued to, and not to every vendor at Todd Farm for example. Petersen said that should be clarified in the bylaw. Pierce said he agrees that we need better security going house to house, but isn't sure if greater security is needed for antique shops. He said the State runs CORI checks on the manager for alcoholic beverages. He requested that these categories be deleted, and to more clearly define vendors that are based in the Town of Rowley versus those working in the Town of Rowley. Eagan said we have a Flea Market / Transient Business bylaw, and we should make sure that the bylaws are consistent.

Dave Petersen made a motion to forward these bylaws to Tom Mullen as amended, Joe Perry second, all in favor - aye (3-0). Bob Snow – ABSENT.

NEW BUSINESS

2. Discuss plastic bag ban inquiry

Chairman Pierce read the following:

The Selectmen received an inquiry from Nicolas Pagliarulo regarding banning the use of plastic bags.

See email message from Nicolas.

The Selectmen also received a letter from Bernard Cullen regarding single use plastic shopping bags.

Pierce said he recommends putting a non-binding referendum question on the May election ballot to see if people are in favor of this, and then decide how to proceed. Perry said paper bags don't work when it is raining and we need an alternative that allows for the safe transportation of goods. Petersen said many people bring their own reusable bags. Nicholas Pagliarulo said in Ipswich, they gave reusable bags to the kids in the elementary schools before the ban. Phil Towne of Bennett Hill Road said you have to pay \$.10 per bag in Newburyport. Bernie Cullen said the wording of the referendum question should be considered. He said instead of the word ban, it should say "looking for alternatives to plastic bags." Pagliarulo said most local Town bylaws allow reusable plastic such as plastic for produce, dry cleaning and newspapers, but Ipswich doesn't allow this. Petersen said it is great to see a youth getting involved and bringing this issue to the Board's attention. Terri Davidson thanked Pagliarulo and said this would be a great research project for Triton students. She said the messaging is important and should be for a reduction, rather than for a ban.

Joe Perry made a motion to place a non-binding referendum question on the next election ballot about limiting plastic bags, Dave Petersen second, all in favor - aye (3-0). Bob Snow – ABSENT.

3. Discuss 2019 Town Report

Chairman Pierce read the following:

The Board of Selectmen needs to review the draft Selectmen's Report for the 2018 Town Report.

One cover idea for the Board to consider is a picture of the newly renovated All Purpose Room at the Pine Grove School.

Eagan said the Police and Fire stations and other Pine Grove photos can be considered for the 2019 Town Report, and for 2018, a significant part of the Pine Grove project, the All Purpose Room, was completed. She said the All Purpose Room has a significant community impact. Perry said this is a great idea. Pierce said we can use a photo of the new room during the recent school music performed there. Eagan said we can reach out to the Principal and it would be best to see the room in use. Pierce said the draft Selectmen's Report for the Town Report is excellent.

Dave Petersen made a motion to accept the Selectmen's Report for the Town Report as written, Joe Perry second, all in favor - aye (3-0). Bob Snow – ABSENT.

4. Letter from Rowley Volunteer Fire Protection Association, Inc. regarding fire station building at 7 Hammond Street

Chairman Pierce read the letter. Pierce said he suggests that the Board authorize him and Bob Snow to meet with Donald Dupray of the Rowley Volunteer Fire Protection Association, Inc. to discuss the plans for the future. He said the Fire Chief would like to keep one engine at the Hammond Street location for better coverage for this side of the Town. He said they can see what the expected payment for one bay would be.

Joe Perry made a motion to authorize Bob Snow and Cliff Pierce to meet with Dupray, Dave Petersen second, all in favor - aye (3-0). Bob Snow – ABSENT.

5. Review draft sign for Mehaffey Farm Trail

Chairman Pierce read the following:

Conservation Agent Brent Baeslack is asking for the Selectmen to review the design of the "sample" sign (attached) for the Mehaffey Farm Trail.

Dave Petersen made a motion to approve the design for the Mehaffey Farm Trail, Joe Perry second, all in favor - aye (3-0). Bob Snow – ABSENT.

6. Review Zoning Board of Appeals Variance Application filed by Paul Vorrias at 491 Main Street for a proposed subdivision in the Floodplain District

The Board didn't have comments on this application.

- 7. Review Planning Board Definitive Subdivision Proposal for 491 Main Street
- 8. Review Planning Board Special Permit/Site Plan for a common driveway and accessory dwelling at 491 Main Street

The Board didn't have comments on these applications.

- 9. Review Planning Board Special Permit Application and Site Plan Application for submitted by Verdant Medical for 124 Newburyport for: a retail marijuana and registered medical marijuana dispensary, and marijuana cultivator

Chairman Pierce said this is a project before the Planning Board for a 4000 square feet retail building on Route 1 and 4500 square feet of cultivation. The Board has no comments on this application. Petersen said this is a new building and will create new tax revenue for the Town. Pierce said the Town will also receive 3% sales tax and a local impact fee of 3% on sales and 1% on cultivation. Petersen said he would be shocked if more than two marijuana retailers stay in business with the competition from surrounding communities. He said these businesses are expensive to run and are

tightly regulated by the State. Pierce said with the location right off of the highway in Georgetown, he wonders who will drive into Rowley to a different store.

10. Letter of interest from Guillaume Buell to be appointed to the Associate position on the Zoning Board of Appeals and a request from Zoning Board of Appeals to appoint Guillaume Buell to the Associate seat on the Zoning Board of Appeals

Chairman Pierce read Guillaume Buell's letter.

Dave Petersen made a motion to appoint Guillaume Buell to the Associate position on the Zoning Board of Appeals, Joe Perry second, all in favor - aye (3-0). Bob Snow – ABSENT.

11. FY 20 MIIA Health Benefits Trust Insurance Premium

Chairman Pierce read the following:

We have good news to report this year on the employee health insurance premiums. MIIA has increased the rates by .91%.

Debbie is asking the Board of Selectmen to vote to authorize her to submit the renewal.

Joe Perry made a motion to authorize Debbie Eagan to submit the renewal, Dave Petersen second, all in favor - aye (3-0). Bob Snow – ABSENT.

12. Discuss:

- Class III Dealers License and Auto Auction License issued to Michael Bontos for 164 Boxford Road;
- Building Inspector's Stop Work Notice for 164 Boxford Road; and
- Zoning Board of Appeals Decision for 164 Boxford Road dated September 17, 2015

Chairman Pierce read the memo prepared by Deborah Eagan. Pierce said the current use is not consistent with the ZBA decision, which we didn't know when the licenses were issued. He said the appropriate action is to rescind the license. He said we should consult with Town Counsel before taking action. Petersen said Bontos leased the site to another company and asked if the license should be issued to the owner or the operator. Eagan said the license is to conduct an activity, and it should be issued to the business who is selling the junk cars. She said this is not allowed under the ZBA decision.

Attorney Peter Ross representing Michael Bontos said the Special Permit from 2015 had conditions associated with it, but it doesn't change the underlying non-conforming use. He said there is case law on this.

Petersen said we need the Town's attorney to review this.

Dave Petersen made a motion to refer this to Tom Mullen, Joe Perry second, all in favor - aye (3-0). Bob Snow – ABSENT.

OLD BUSINESS

1. FY 20 Triton Budget Update

Perry said the Triton numbers have not changed.

2. Pine Grove School Project Update

Perry said there is nothing new to report.

3. Fire Station and Police Station Addition Project Update

Petersen said the project is moving along and by the end of the month the Police Department will be fully in, with dispatch moved back into the old portion of the building. He said the Fire Department will be moving in at the end of this month or the beginning of April. He said in the spring the landscaping and paving will be completed.

4. Update on Recycling Center

Chairman Pierce read the email from Deborah Eagan regarding Proposal for Town of Rowley #22287. Petersen said there is a site on Route 1 across from Olive Café that is a one acre wooded tax title property that is an ideal location. He said the previous site was intended as a temporary site and the land was owned by the State. He said there was no ability to secure the site and it was closed due to the increased costs and issues with people dumping. He said we need a fenced in site and probably two operators to ensure that the recycling is clean. He said it will be expensive to develop the site which will need to include land clearing and paving part of the area. He said then we will need to get proposals from vendors to collect the recycling material. He said we should get estimates for the costs and have people vote on this at the Spring Town Meeting.

Pierce said there were many reasons why the old site was closed including the cost and the turmoil in the recycling markets. He said the recycling markets are still in turmoil, and much of the recycling materials are currently going into landfills or incinerators. He said he thinks we are moving too fast, and he thinks we should see what the market looks like next year before spending money to develop a site. He said he doesn't have a problem with spending \$12,000 to get a construction cost estimate, but the development should be delayed to see what happens in the market.

Eagan said it will cost \$7,000 to get the construction estimate, not \$12,000, but the quote could change over if a year passes before construction begins. She said at the federal level they need to focus attention on developing end markets for recycling material, for example by requiring a certain portion of new plastic to be made from recycled plastic.

Petersen said this should be an article on the Special Town Meeting rather than a Finance Committee transfer. Danby Whitmore asked if the site at the Fire and Police Station could be used. Pierce said there is not enough room at that location. Bernie Cullen said the proposed site on Route 1 is convenient, but given the re-zoning of that area the Board should consider the opportunity cost to use the site for a recycling center versus its allowed use under the new zoning.

Dave Petersen made a motion to seek an appropriation at the Special Town Meeting for \$7,000, including a cost for the partial pavement of the site, Joe Perry second, all in favor - aye (3-0). Bob Snow – ABSENT.

FY 20 BUDGETS

1. Town Moderator

Dave Petersen recused himself from voting on this budget since his wife is the Moderator. This budget was not voted on since only two Board members were present to vote on it.

2. Town Counsel

Joe Perry made a motion to approve the budget for Town Counsel, Dave Petersen second, all in favor - aye (3-0). Bob Snow – ABSENT.

Eagan said the two lines have been reconfigured.

3. Treasurer/Collector

Chairman Pierce said there is an increase of \$20,785. Karen Summit said most of the increase in the wages line. She said the Assistant Treasurer/Collector increase is based on the approved compensation schedule from the Personnel Study. She said the Treasurer/Collector position is elected and wasn't part of the study. She said she has researched other Towns and in those that have Finance Directors, the Treasurer/Collector duties are different than her duties. She said the salaries for the Treasurer/Collector in comparable towns is in the mid \$90,000, and some don't work 40 hours per week. She said she has been in the position for seven years, is certified and

has gone above and beyond her duties by serving on the Pine Grove School Building Committee and working on Water Department and Cemetery issues. She said she has done a good job helping the Town identify new sources of revenue. Perry said he appreciates Summit's work with the MSBA. Eagan said the Treasurer/Collector is elected and her salary needs to be presented outside of the other salary lines, but the Board can approve the other parts of her budget. She said the Selectmen could take a position on the Treasurer's budget. Pierce asked Eagan if she recommends the 15% increase in the Treasurer's budget. Eagan said she thinks it is warranted and is the going rate. She said we need a professional financial person in this role which controls the check book for the Town and is a bonded position. She said Summit is an outstanding financial person to work with and she recommends the increase.

Petersen said he commends the Treasurer and she deserves a raise. He said this is an elected position and the Town is fortunate that the last two treasurers have been qualified. He said with a \$91,000 salary, if Summit leaves the only qualification for her replacement would be that the person is a Rowley resident. He said we have tried to make this an appointed position so we can require certain qualifications. He said he supports the raise and recommends another referendum question to make this an appointed position.

Joe Perry made a motion to approve the budget for the Treasurer/Collector department and to recommend the salary presented for the Treasurer/Collector, Dave Petersen second, all in favor - aye (3-0). Bob Snow – ABSENT.

4. Town Hall

Joe Perry made a motion to approve the budget for the Town Hall, Dave Petersen second, all in favor - aye (3-0). Bob Snow – ABSENT

5. Town Hall Annex

Eagan said this budget has increased. She said there is a \$3,000 difference between the Town Hall and Annex operating budget, and the Annex budget is stressed. She said the natural gas costs seem to be high and we are trying to get the budget for the Annex in line with the Town Hall budget. Perry said the Annex is a very old building and they would like to see an upgrade to the COA.

Dave Petersen made a motion to approve the budget for the Town Hall Annex, Joe Perry second, all in favor - aye (3-0). Bob Snow – ABSENT

6. Cemetery Department

Joe Perry made a motion to approve the Cemetery budget that was not completed.

Dave Petersen said he is a Cemetery Commissioner and the wages have been increased for the seasonal laborers from 10 to 12 weeks to help with the grass cutting. He said the expenses have been level funded. Petersen recused himself from voting, and the budget was tabled.

7. Memorial Day/Veterans Day

Joe Perry made a motion to approve the budget for the Memorial Day/Veterans Day, Dave Petersen second, all in favor - aye (3-0). Bob Snow – ABSENT

8. Bradstreet Property Expense

9. Dodge Reservation Expense

Petersen said these two budgets were separate in the past, and are now being combined into one line, with a reduction of \$3,000.

Joe Perry made a motion to approve the budget for the Bradstreet/Dodge Reservation Expenses, Dave Petersen second, all in favor - aye (3-0). Bob Snow – ABSENT

MINUTES

- January 28, 2019 – Executive Session
- February 4, 2019
- February 4, 2019 – Executive Session
- February 11, 2019
- February 11, 2019 – Executive Session

Dave Petersen made a motion to approve the minutes from February 4, 2019, Joe Perry second, all in favor - aye (3-0). Bob Snow – ABSENT

Dave Petersen made a motion to approve the minutes from February 11, 2019, Joe Perry second, all in favor - aye (3-0). Bob Snow – ABSENT

Dave Petersen made a motion to approve the minutes from January 28, 2019 – Executive Session, February 4, 2019 – Executive Session and February 11, 2019 – Executive Session, Joe Perry second, all in favor - aye (3-0). Bob Snow – ABSENT

ANNOUNCEMENTS

- The Town has the following vacancies:
 - a. Agricultural Commission Associate;
 - b. Cultural Council;
 - c. Zoning Board of Appeals Associate – two seats; and
 - d. Deputy Shellfish Constables – two positions.For more information on these positions, please contact the Selectmen's Office at 948-2372.
- The following offices are on the May 14, 2019 Annual Town Election Ballot:
 - Board of Selectmen – two seats for three-year terms
 - Constable – one seat for three-year term
 - Board of Assessors – one seat for a three-year term
 - Planning Board – one seat for a five-year term
 - Housing Authority – one seat for a five-year term
 - Municipal Light Board – one one-year unexpired term
 - Municipal Light Board – one seat for a three-year term
 - Municipal Water Board – one seat for three-year term
 - Cemetery Commission – one seat for three-year term
 - Shellfish Commission – one seat for three-year term
 - Trustees of the Public Library – one seat for one-year unexpired term
 - Trustees of the Public Library – one seat for two-year unexpired term
 - Trustees of the Public Library – three seats for three-year term
 - Triton Regional School Committee: Newbury Member – one seat for three-year term; Rowley Member – one seat for three-year term; Salisbury Member – one seat for three-year term; Salisbury Member – one member unexpired termFor information on the election and for deadlines to take out and submit nomination papers, please contact the Town Clerk's Office at 948-2081.
- The Rowley Food Pantry is in need of donations. Donations can be left at the Rowley Public Library. The Food Pantry is open on Tuesdays from 10:00 a.m. to 12:00 p.m. and on Thursdays from 5:30 p.m. to 7:00 p.m.

ADJOURN

Chairman Pierce called for a motion to adjourn. Joe Perry so moved, Dave Petersen second, all in favor - aye (3-0). Bob Snow – ABSENT

Open meeting adjourned at 9:04 p.m.

Respectfully submitted,
Amy Lydon
Assistant Town Administrator

ATTACHMENTS:

1. Meeting memo regarding 7:00 P.M. Appointment: Representative Brad Hill to discuss Massachusetts Department of Transportation letter regarding traffic light requests
2. Massachusetts Department of Transportation letter regarding traffic light requests
3. Letter from Senator Tarr to Project Review Committee of Massachusetts Department of Transportation
4. Board of Selectmen Public Comment Policy
5. Meeting memo regarding General Business #1: Lift hiring freeze for Cemetery Seasonal Laborer positions
6. Meeting memo regarding General Business #2: Request from the Alzheimer's Association to hold annual Ride to End Alzheimer's on June 22, 2019
7. Request from the Alzheimer's Association to hold annual Ride to End Alzheimer's on June 22, 2019
8. MBTA Notice on Fare Proposal
9. Request from Police Chief Scott Dumas to appoint Juliana Paulette as Per Diem Dispatcher
10. Letter from Troop 15 Boy Scouts announcing that Lucas Casaletto has achieved the rank of Eagle Scout
11. Memo from Deborah Eagan to the Board of Selectmen regarding State Green Communities program, including attached information packet
12. Email from Police Chief Dumas regarding Updated and proposed by-law
13. Proposed Fingerprinting Bylaw
14. Proposed Solicitor/Canvasser Bylaw
15. Meeting memo regarding New Business #2: Discuss plastic bag ban inquiry, including two attached emails
16. Meeting memo regarding New Business #3: Discuss 2019 Town Report
17. Draft Report of the Board of Selectmen for 2019 Town Report
18. Letter from Rowley Volunteer Fire Protection Association, Inc. regarding fire station building at 7 Hammond Street
19. Meeting memo regarding New Business #5: Review draft sign for Mehaffey Farm Trail, including attached sample sign
20. Zoning Board of Appeals Variance Application filed by Paul Vorrias at 491 Main Street for a proposed subdivision in the Floodplain District
21. Meeting memo regarding General Business #6: Sign Department of Housing and Community Development Local Initiative Program Certificate of Compliance for sale of Apartment 3C as affordable unit at 870 Haverhill Street
22. Email from Rieko Hayashi regarding LIP Compliance Certificate, including attachment
23. Planning Board Definitive Subdivision Proposal for 491 Main Street
24. Planning Board Special Permit/Site Plan for a common driveway and accessory dwelling at 491 Main Street

25. Planning Board Special Permit Application and Site Plan Application for submitted by Verdant Medical for 124 Newburyport for: a retail marijuana and registered medical marijuana dispensary, and marijuana cultivator
26. Letter of interest from Guillaume Buell to be appointed to the Associate position on the Zoning Board of Appeals
27. Request from Zoning Board of Appeals to appoint Guillaume Buell to the Associate seat on the Zoning Board of Appeals
28. Meeting memo regarding New Business #11: FY 20 MIIA Health Benefits Trust Insurance Premium
29. Renewal Proposal for FY 20 MIIA Health Insurance
30. Memo from Deborah Eagan regarding 164 Boxford Road – Michael Bontos
31. Stop work order for 164 Boxford Road
32. Request for Zoning Enforcement at 164 Boxford Road, including attachments
33. Current Auto Auction license issued to Michael Bontos, and renewal application package
34. Current Class III license issued to Michael Bontos, and renewal application package
35. Letter to Michael Bontos from Ken Ward dated February 20, 2019
36. Meeting memo regarding Old Business #1: FY 20 Triton Budget Update
37. Letter from Triton for FY20 Tentative Operating and Capital assessments
38. Triton Tentative Budget dated February 13, 2019
39. Meeting memo regarding Old Business #2: Pine Grove School Project Update
40. Meeting memo regarding Old Business #3: Fire Station and Police Station Addition Project Update
41. Email from Deborah Eagan regarding Proposal for Town of Rowley (for Recycling Center), including attachment
42. FY20 budget for Town Moderator
43. FY20 budget for Town Counsel
44. FY20 budget for Treasurer/Collector
45. FY20 budget for Town Hall
46. FY20 budget for Town Hall Annex
47. FY20 budget for Cemetery Department
48. FY20 budget for Memorial Day/Veterans Day
49. FY20 budget for Bradstreet & Dodge Properties Expense
50. Draft minutes of February 4, 2019
51. Draft minutes of February 11, 2019