

MINUTES OF THE BOARD OF SELECTMEN

March 16, 2020

Meeting held at Town Hall, 139 Main Street, Rowley, MA
7:00 p.m.

MEMBERS PRESENT: Chairman Cliff Pierce; Vice Chairman Joseph Perry; Clerk Robert Snow; David Petersen; Deana M.P. Ziev (ABSENT until 6:51 p.m.) (Town Administrator Deborah Eagan, Assistant Town Administrator Amy Lydon)

PUBLIC ATTENDEES: Bob Gray; Chief Dumas; Ken Ward; Chief Broderick; MaryEllen Mighill; Charles Costello; Karen Summit; Frank Marchegiani; Bernard Cullen

CALL MEETING TO ORDER

Chairman Pierce called the meeting to order at 6:34 p.m. He said the meeting will be recorded by Rowley Community Media.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

EXECUTIVE SESSION

- To discuss strategy with respect to collective bargaining with the American Federation of State, County and Municipal Employees (AFSCME) Local 2905, Teamsters Local 170, and Massachusetts Coalition of Police Local 360 pursuant to State Open Meeting Law, G.L. c.30A section 21(a) (3)

Chairman Pierce called for a motion to go into Executive Session to discuss strategy with respect to collective bargaining with the American Federation of State, County and Municipal Employees (AFSCME) Local 2905, Massachusetts Coalition of Police Local 360, and Teamsters Local 170 pursuant to State Open Meeting Law, G.L. c.30A section 21(a) (3) because an open meeting may have a detrimental effect on the bargaining position of the Town and to return to open session. Joe Perry so moved, Bob Snow second, all in favor – roll call vote: Cliff Pierce – aye; Joe Perry – aye; Bob Snow – aye; Dave Petersen – aye. Deana Ziev - ABSENT

Executive session opened at 6:36 p.m. and Open Session resumed at 6:50 p.m.

Deana Ziev sat at the Selectmen's table at 6:51 p.m.

MOMENT OF SILENCE In memory of former Selectman G. Robert Merry

A moment of silence was observed in memory of former Selectman G. Robert Merry.

6:55 p.m. APPOINTMENT Dr. Melissa M. Lackey and Brady P. Otey to discuss proposed amendment of the Zoning District Map to change the zoning at 124 Newburyport Turnpike from Outlying District to Business Light Industry District.

Eagan said this appointment is not coming tonight. She said the property owner is initiating a zoning change and the Selectmen need to vote to pass this on to the Planning Board. Pierce read the email request from the property owner. He said the Selectmen have no discretion to disapprove forwarding this to the Planning Board.

Bob Snow made a motion to refer this to the Planning Board, Joe Perry second, all in favor – aye (5-0).

GENERAL BUSINESS

1. Massachusetts Department of Agricultural Resources Division of Animal Health nomination form for Inspector of Animals

Chairman Pierce read the following:

We have received the annual nomination form from the State Agriculture Division of Animal Health for the Town's Animal Inspector.

The Board needs to vote to nominate Reed Wilson as the Town's Animal Inspector. Once he has been nominated he will sign the attached form in the witness of a notary and we will mail the form in to the Department of Agricultural Resources.

Bob Snow made a motion to nominate Reed Wilson as the Town's Animal Inspector, Dave Petersen second, all in favor – aye (5-0).

2. Request from the Board of Cemetery Commissioners to lift the hiring freeze to post seasonal laborer positions

Chairman Pierce read the email from Dave Petersen.

Joe Perry made a motion to lift the hiring freeze to post the seasonal laborer positions, Bob Snow second, all in favor – aye (4-0). Dave Petersen - ABSTAINED

NEW BUSINESS

1. Request from Rowley Municipal Lighting Plant General Manager Matt Brown to use Merrimack Valley Planning Commission Local Technical Assistance hours for Light Department map and storm preparedness project

Chairman Pierce read the memo from Matt Brown.

Dave Petersen made a motion to approve the use of Merrimack Valley Planning Commission Local Technical Assistance hours for Light Department map and storm preparedness project, Bob Snow second, all in favor – aye (5-0).

2. Review Falcon Ridge Definitive Plan Application filed by Taylor Lane LLC with the Planning Board for an Open Space Residential Development on Taylor Lane off Wethersfield Street

Cliff Pierce abstained from the discussion of this agenda item.

Petersen said this proposal has been talked about for a long time. He said his concern is in the back of the development there are two roads which could lead to other properties to be developed in the future. He said this looks fine.

7:00 p.m. APPOINTMENT Board of Health Chairman Charles Costello and Health Director Frank Marchegiani to provide an update on COVID-19 – coronavirus

Board of Health Chairman Charles Costello made the following comments:

- These are difficult times but the State Department of Public Health and the local Board of Health are working hard to stay on top of this issue.
- The Board of Health is working closely with REMA and Deborah Ketchen is assisting by getting ahead on the permitting and restaurant inspection, which frees up more time to deal with the coronavirus.
- It is best to stay calm and focused and the best sources of information are mdph.gov, and the Board of Health is developing a new webpage with pertinent information directly from the DPH and CDC.
- The Board of Health will remain open for inquiries about the virus or other health issues even if other Town offices close, from 8:30 a.m. until 5:00 p.m.
- The number to call for the State DPH is #211, although there are long wait times.
- People should practice common sense and have good hygiene, frequent handwashing, limit meeting in close groups, with six people maximum
- There is no food shortage. Market Basket is cleaning frequently touched surfaces every 20 minutes. People should dispose of antibacterial wipes responsibly.
- It is best to implement plans for worse case scenarios. In time anti-virus medicines and vaccines will be developed.
- There are now 197 cases in Massachusetts, up from 34 yesterday. There are now 8 cases in Essex County, up from 1 case early last week.
- Middlesex County has the highest number of cases. This is a highly populated area with many people working in or around the city.
- In Rowley the Janitor at Town Hall and the Annex is doing extra cleaning of door knobs, handles and light switches.
- People should wash their hands every 20 to 30 minutes if possible.
- The Board of Selectmen should consider stopping public meetings for the next two weeks or until further notice.

- The Board of Selectmen should consider closing Town Hall and Annex to the public which is a good way to slow possible transmission. Online payments should be used, and some employees can be allowed to work from home.
- The Board of Selectmen should consider moving Town Meeting further into May – the bylaw requires Town Meeting to be held by May 31st, and the last Monday in May is the 25th.
- The Town Election is scheduled for May 12th. A special act of the legislation is required to change this.
- Social distancing of 6 feet is recommended, and flyers have been put up at Town Hall and the Annex.
- The Public Library is closed and no meetings can be held there.
- COA programs have been cancelled until further notice.

Health Director Frank Marchegiani said Costello covered most of the points, and added the following:

- On Tuesdays they have a conference call with the Massachusetts Department of Public Health
- On Thursdays they have a conference call with MEMA
- They are talking to businesses in Town. Seaview Nursing Home is closed to visitors. The Grange is stalling their suppers. Shine counseling through the COA is being done over the phone only. The COA weekly shopping trips are continuing with extra sanitation. Rides to medical visits are continuing.
- They are monitoring activity in Rowley through the MAVEN program.

Public Health Nurse MaryEllen Mighill made the following points:

- This is a new disease to everyone and there are changes every 24 hours.
- It is spread through airborne droplets when people speak or cough. They are unsure how long it remains airborne, or how long it stays on surfaces.
- They are hoping closures will create a mound rather than a peak of infections, and we may not see this until June or July.
- Gatherings have been reduced to 10 people. They have talked to the funeral directors, RVA, churches and Market Basket about this. People should call if there are questions.
- Testing is still problematic. People should call their doctor as the first step. If they go to the ER they may be sent back to their doctor. If they are getting the run around, they should call the 211 number.

Petersen asked if there is a protocol for public safety employees going out on calls. Chief Dumas said they are asking people not to come to the Police Department if they don't need to. He said employees will keep a six foot radius, and dispatchers are asking additional questions when they receive calls, but the ambulance will get going to the call while they are asking questions. Chief Broderick said for medical calls there are

a series of questions they ask if the case may be the virus. He said just the ambulance will go into the house to keep the other public safety employees safe. He said they can't afford to lose half of the Fire Department staff. He said on other calls, one firefighter will go to the ambulance and ask what is needed to reduce possible infections. He said we don't have the personal protection equipment, and it is difficult to get these supplies.

Eagan said based on Costello's presentation there are three items for the Board to discuss and vote on: stopping public meetings, closing Town Offices and continuing to pay employees.

Dave Petersen made a motion to not hold public meetings for the next two weeks or until further notice, unless the Board/Committee must do so because of a continued public hearing or statutory requirement, Deana Ziev second, all in favor – aye (5-0).

Joe Perry made a motion to close Town Hall and Town Hall Annex for two weeks or until further notice, Deana Ziev second, all in favor – aye (5-0).

Deana Ziev made a motion to continue paying employee wages for two weeks or until extended by the Board of Health if needed, Joe Perry second, all in favor – aye (5-0).

Bob Snow made a motion to move Town Meeting to Tuesday May 26, 2020, Dave Petersen second, all in favor – aye (5-0).

Eagan said she will check with the Town Clerk to make sure she is available that day. She said to change the Election date requires a special act of the legislation and we can keep that data in place for now. She said nomination papers are due at the end of the week and people can make an appointment with the Town Clerk, or drop their papers in the drop off box at Town Hall.

Ziev said we should do a reverse 911 call on this.

Joe Perry made a motion to issue a reverse 911 call to distribute this information, Deana Ziev second, all in favor – aye (5-0).

Petersen said we need to let the public know that office phones will be answered and they can see someone if necessary.

7:05 – 7:10 p.m. PUBLIC COMMENT

There were no Public Comments.

7:10 p.m. APPOINTMENT Conservation Agent Brent Baeslack to discuss easement to open space at rear of 50 Newbury Road

Baeslack said he is requesting authorization for an easement for the public to traverse Hart's Way to get to the open space at the rear of 50 Newbury Road. Baeslack showed a photo of the sign on the street about the right of way for the public trails.

Dave Petersen made a motion to accept the easement to the public and the Town to access this open space, Bob Snow second, all in favor – aye (5-0).

The Selectmen signed the original document. Baeslack said he will notarize this and return a copy to the office.

7:15 p.m. PUBLIC HEARING Special Permit Application for an establishment for the service and repair of motor vehicles in the Central District filed by Michael Morris d/b/a Schneller BMW

Chairman Pierce read the Public Hearing Notice into the record.

Pierce said the notice was published in the Newburyport Daily News on February 24, 2020 and March 2, 2020 in accordance with the requirements. He said the applicant mailed the notice to the abutters on February 19, 2020.

Chairman Pierce called for a motion and vote to open the public hearing. Bob Snow so moved, Joe Perry second, all in favor - aye (5-0).

Public Hearing opened at 7:39 p.m.

Pierce called the applicant forward for an overview of his application.

Michael Morris said he has been before the Planning Board, and that process is done. He said he is here to answer questions. He said he has been in business for 26 years in Newbury, he has a good relationship with the Town and there have been no noise complaints. He said he is moving to Rowley for more space, especially inside space to work on cars. He said they are seeing big changes in the industry with moving towards electric cars. He said he is looking forward to this and this facility will allow him to move with the industry. He said they will keep the firehouse look and the parking lot will remain the same with the cut-through to the Post Office. He said the Planning Board thinks the parking flow will work. He said regarding hazardous waste, they currently recycle cardboard, metals and fluids, and they average two bags of disposable trash which they will bring to a disposal facility. He said they typically don't store chemicals on site. He said waste oil is stored in 55 gallon drums, and they will likely install a waste oil heater to recycle the oil.

Pierce read the comments from the Health Agent Frank Marchegiani. Morris said these concerns were discussed with the Planning Board. He said they have no plans for a dynamometer. He said they want to seal and fill the floor drains and resurface the floor. He said the garage door will be closed from October to April, but they may be open during the summer time. He said they are transitioning to electric tools from air tools.

He said they are not always changing tires. He said they want to keep the noise down, and the hours of operation are normal hours of operation.

Pierce read Police Chief Dumas' comments. Morris said there may be some vehicles stored outside, they try to keep valuable items inside, the building will be alarmed, and they are not planning to install a fence.

Pierce read Fire Chief Broderick's comments. Morris said he was left with an outdated fire alarm system.

Richard Ziemiak of 26 Hammond Street said he appreciates the hours to keep the noise down. Ziemiak said he is concerned with vehicles being stored outside and it turning into a junk yard. He said he is also concerned about storing waste and waste oil outside, and this should be stored inside only. He asked the Board to determine the number of vehicles allowed outside now. He said he appreciates that there will not be any vehicles such as hot rods. Morris said the site plan in the application outlines the parking spaces, which will be arranged primarily around the perimeter of the building, leaving access to the Post Office. He said he doesn't intend to store clunkers outside, and that is not what his business is about. He said in the map of parking in the application, the spaces outlined in white are for customer parking, and the spaces facing Hammond Street are for employee parking. Morris said there are eight spaces in the back of the building, and if he had to store a clunker it would be there, but he is not running a parts business.

Pierce asked what the hours of operation will be. Morris said 8:30 a.m. to 5:00 / 5:30 p.m., Monday through Friday and no weekends. He said this is stated in the Planning Board decision. Bob Snow asked how many employees there will be. Morris said maybe 5, but right now there are three.

Bob Snow made a motion to close the Public Hearing, Deana Ziev second, all in favor - aye (5-0).

Public Hearing closed at 7:52 p.m.

Pierce said the Board should discuss the application and vote. Ziev said this looks good and she has no issues. Snow said he is satisfied.

Bob Snow made a motion to grant the Special Permit, Deana Ziev second, all in favor - aye (5-0).

Dave Petersen made a motion to authorize the Clerk to sign the decision so that it may be filed with the Town Clerk, Deana Ziev second, all in favor - aye (5-0).

7:30 p.m. APPOINTMENT Building Inspector Ken Ward to discuss FY 21 Inspection Department Budget

Building Inspector Ken Ward said there are four increases in his budget as follows:

- Membership dues are increasing by \$20. This has been level funded for ten years and he can't do it anymore. He said the ICC membership is in his name, but it is the Town's account.
- Phone/fax line costs increase every year
- State mandates require him and the plumbing and electrical inspectors to go to training meetings
- He needs a petty cash account of \$100 so that he can make change when people pay cash for permits.

Ward said the expense budget is increasing to \$7,685 from \$6,880. Petersen said with the amount of inspection fees that this Department takes in, this budget is okay.

Joe Perry made a motion to approve the Building Inspector FY21 budget, Dave Petersen second, all in favor - aye (5-0).

7:35 p.m. APPOINTMENT Board of Assessors Chairwoman Diane D'Angeli and Principal Assessor Sean McFadden to discuss FY 21 Assessors Budget

Board of Assessors Chairwoman Diane D'Angeli said wages and salaries are level funded except for contractual increases. She said the administrative assistant position is a union position and this will be her first year of longevity. Principal Assessor Sean McFadden said the cost for mapping is increasing, along with costs for various software used by the Department.

Dave Petersen made a motion to approve the Assessors FY21 budget, Joe Perry second, all in favor - aye (5-0).

7:40 p.m. APPOINTMENT Highway Surveyor Patrick Snow to discuss the following budgets:

- Highway Department
- Snow and Ice
- Tree Department

Highway Department

Patrick Snow said the Highway Department expenses are level funded. He said the Town Land maintenance was added last year. He said wages are increasing by 2% according to the union, and the Superintendent salary is increasing by 2% plus the \$2,500 stipend for REMA and stormwater work. Eagan said in FY21 the town land maintenance item will be moved into the Highway Department expenses, so this will show as a zero for one more year. She said the wages include an additional laborer to be split between the Highway and Cemetery Departments. Petersen asked if there is money left for tree trimming work. Snow said there is enough for about one or two more days' worth of work. He said they are close to finishing the necessary trimming and they can handle the rest with the tree budget. Petersen said if more money is needed

for this, Snow should submit an article. He said he would like to see the program completed next year.

Dave Petersen made a motion to approve the Highway Department FY21 budget, Deana Ziev second, all in favor - aye (5-0).

Tree Department

Patrick Snow said the Tree Department budget is level funded, and the Tree Warden salary has been increased by 2% plus a step.

Joe Perry made a motion to approve the Tree Department FY21 budget, Deana Ziev second, all in favor - aye (5-0).

Snow and Ice

Patrick Snow said this budget hasn't been completely spent this year, and this has been level funded at \$185,000 for FY21.

Dave Petersen made a motion to approve the Snow and Ice FY21 budget, Deana Ziev second, all in favor - aye (5-0).

8:00 p.m. APPOINTMENT Water Commissioner Bernard Cullen and Water Superintendent Robert Gray to discuss FY 21 Water Department Budget

Water Commissioner Bernard Cullen made the following comments about the FY21 Water Department budget:

- The overall increase is less than 1%
- Expenses are decreasing by .4%
- The rate reduction of 10% results in a revenue reduction of 8%. They will continue to hold the rates where they are for the next two years. They will come in close to projected revenues and will use stabilization if necessary to keep rates where they are.
- They have five technical positions – the Superintendent and a Primary and Secondary for each of treatment and distribution. Two positions are not currently filled – the Primary and Secondary for Distribution. These are in the process of being filled, so they are included in the budget. They also have a part-time Operator, a Janitor, an Administrative Assistant and a part-time Accountant. The overtime calculations are tricky.
- The major changes in the expenses are:
 - They need to remove the waste from the Pall treatment process more frequently – there is more residual being created than the engineer projected.
 - Maintenance of water mains. They don't know when these will break but the experience has been one break per month, but other things can

- happen like the Wethersfield Street and Girl Scout camp mystery leaks, which he thinks has been fixed.
- They are increasing the unforeseen expense line from \$75,000 to \$100,000. Board of Selectmen approval is needed to spend from this account.
 - Shared overhead for the Town Accountant, Treasurer and Town Administrator.
 - The Water Department articles are:
 - Replace two compressors at the Water Treatment Plant. These continue to break down, the chlorine does a number on them, and they need to be replaced at the same time so they can be reprogrammed.
 - Remove unused tank half-way up Prospect Hill.
 - Update and include new requirements and software required under EPA and State DEP mandates. They will do a risk assessment and a new manual for \$30,000.
 - Add \$5,000 for a lift for the company who will inspect the interior of the Prospect Hill water tank – this wasn't anticipated last year when this was funded.
 - Pump residuals from the internal tanks – to be done every five years.
 - Review vulnerabilities for cyber attacks and ransom attacks.
 - Add a position to be fully staffed.
 - They are transferring from free cash for these articles. Free cash is estimated at \$600,000 from greater than anticipated revenues and unspent wage money for vacant positions, and their unforeseen budget not being used.
 - Work on this budget was done hand in hand with Bob and Rob.

Petersen asked when the Water Treatment Plant will be paid off. Cullen said in 2033. Petersen said the Prospect Hill Road maintenance is shared between the Town and the Water Department. He asked what the condition of the road is. Bob Gray said the road is in really good shape, they patched the damage created by the people going to the tower. He said they are trying to limit access to four wheel drive vehicles only. He said when it dries out, it will be regraded. Cullen said they have \$4,000 to grade the Prospect Hill Road and the road to the Water Treatment Plant. Gray said vegetation has regrown, which will help prevent erosion. Ziev asked about the new vehicle being purchased. Gray said the Superintendent's vehicle has been used by the last three Superintendents and they are getting a hybrid Ford interceptor like the Police Department uses. He said the truck will have lighting to use for safety. He said they currently have two Ford F350s with plows, tools and equipment which are poor on gas. He said they have to travel to Holliston for training, which is 100 miles each way, and they will use this vehicle for this.

Dave Petersen made a motion to approve the Water Department FY21 budget, Bob Snow second, all in favor - aye (5-0).

NEW BUSINESS

3. Seasonal Liquor License Renewal Application filed by Rowley Golf Course LLC for 235 Dodge Road

Chairman Pierce read the following:

Seasonal liquor licenses are renewed in March. The only seasonal liquor license holder in Town is the Rowley Golf Course. The renewal application is in order and requires the approval of the Board of Selectmen.

The applicant has the following monies due to the Town:

- *Personal property taxes in the amount of \$262.80*
- *No overdue light bills*
- *No overdue water bills*

Does the Board wish to approve the license and not release it until these outstanding balances are paid?

If approved, there is nothing that the Board needs to sign tonight. The liquor license will be prepared and available in the Selectmen's Office this week for the Selectmen to sign.

Joe Perry made a motion to approve the license and not release it until the outstanding balances are paid, Bob Snow second, all in favor - aye (5-0).

4. FY 21 MIIA Health Benefits Trust Insurance Premium

Chairman Pierce read the following:

We have good news to report this year on the employee health insurance premiums. MIIA has increase the rates by 1.42 percent.

Debbie is asking the Board of Selectmen to vote to authorize her to submit the renewal.

Dave Petersen made a motion to authorize Debbie to submit the renewal, Bob Snow second, all in favor - aye (5-0).

OLD BUSINESS

1. Update on Pine Grove School Project:
 - Review Project Funding Agreement Budget Revision Request
 - Update on the ballfield

Chairman Pierce read the following:

Project Funding Agreement

Treasurer Karen Summit reviewed the document and has informed us that the numbers on the documents agree with the spreadsheet she received from MSBA requesting the changes. The Board can approve this.

Joe Perry made a motion to approve the budget revision request, Dave Petersen second, all in favor - aye (5-0).

Pierce continued:

Update on the ballfield

The Parks and Recreation Committee would like sod to be installed at the ballfield at Pine Grove School. They would like to be able to use the field this spring. Larry Berger thought that we were going with hydroseeding the field. Tom Hood from WT Rich indicated that the company would be out this week to install the sod. Does the Board want to take an official vote on the sod v. hydroseed?

Joe Perry made a motion to install sod, Deana Ziev second, all in favor - aye (5-0).

FY 21 BUDGETS

- Board of Selectmen
- Blanket Insurance
- Unemployment

These budgets were not ready, and will be taken up at the next meeting.

MINUTES: February 10, 2020; ~~February 24, 2020 Executive Session~~

Bob Snow made a motion to approve the minutes of February 10, 2020, Joe Perry second, all in favor - aye (5-0).

ANNOUNCEMENTS

- Informational hearing on the proposed new Stretch Energy Code Bylaw will be held on Wednesday, April 15 at 9:00 a.m. in the Town Hall Auditorium
- Town Meeting will be held on Monday, May 4, 2020 at 7:00 p.m. at Town Hall
- Eastern Essex Veterans Board of Directors Meetings are now being video-recorded and shown on Rowley Community Media
- Vacancies:
 - 1) One vacancy on the Zoning Board of Appeals Associate seat;
 - 2) One vacancy on the Open Space Committee; and
 - 3) Several vacancies on the Rowley Cultural CouncilInterested residents should send a letter of interest to the Board of Selectmen or call the Selectmen's Office at 948-2372.

ADJOURN

Chairman Pierce called for a motion to adjourn. Joe Perry so moved, Deana Ziev second, all in favor – aye (5-0).

Meeting adjourned at 8:47 p.m.

Respectfully submitted,
Amy Lydon
Assistant Town Administrator

ATTACHMENTS:

1. Flyer with Social Distancing Information
2. Executive Session Written Motion
3. Email from Brady Otey regarding Map Exhibit to Rezone rear portion of 124 NBPT from OD to BLI, including attached map
4. Meeting memo regarding General Business #1: Massachusetts Department of Agricultural Resources Division of Animal Health nomination form for Inspector of Animals
5. Massachusetts Department of Agricultural Resources Division of Animal Health nomination form for Inspector of Animals
6. Request from the Board of Cemetery Commissioners to lift the hiring freeze to post seasonal laborer positions
7. Request from Rowley Municipal Lighting Plant General Manager Matt Brown to use Merrimack Valley Planning Commission Local Technical Assistance hours for Light Department map and storm preparedness project
8. Merrimack Valley Planning Commission form for Request For Local Technical Assistance completed for Light Department map and storm preparedness project
9. Meeting memo regarding New Business #2: Review Falcon Ridge Definitive Plan Application filed by Taylor Lane LLC with the Planning Board for an Open Space Residential Development on Taylor Lane off Wethersfield Street
10. Email from Kirk Baker dated March 5, 2020, and attached Falcon Ridge Definitive Plan Application filed by Taylor Lane LLC with the Planning Board for an Open Space Residential Development on Taylor Lane off Wethersfield Street
11. Meeting memo regarding 7:00 p.m. Appointment: Board of Health Chairman Charles Costello and Health Director Frank Marchegiani to provide an update on COVID-19 - coronavirus
12. Meeting memo regarding 7:10 p.m. Appointment: Conservation Agent Brent Baeslack to discuss easement to open space at rear of 50 Newbury Road
13. Letter from Conservation Agent Brent Baeslack regarding Grant of Easement to Open Space at rear of 50 Newbury Road O.N.G. Design, including two photos and Grant of Easement
14. Meeting memo regarding 7:15 p.m. Public Hearing: Special Permit Application for an establishment for the service and repair of motor vehicles in the Central District filed by Michael Morris d/b/a Schneller BMW

15. Legal Notice regarding Special Permit Application for an establishment for the service and repair of motor vehicles in the Central District filed by Michael Morris d/b/a Schneller BMW
16. Two newspaper print-outs of Legal Notice for Schneller BMW
17. Excerpt 4.2 Central District from Rowley Protective Zoning Bylaw
18. Completed BOSASP-1 application from Schneller BMW
19. Completed BOSASP-2 application from Schneller BMW
20. Certificate of Vote for Planning Board Approval of Site Plan Review for Schneller BMW
21. Application for Approval of a Site Plan from Schneller BMW, including attachments
22. Application for Approval of a Special Permit from Schneller BMW, including attachments
23. Memo from Amy Lydon to Board of Selectmen regarding March 16, 2020 Public Hearing for a Special Permit application under 4.2.5 (a) of the Rowley Protective Zoning Bylaw submitted by Michael Morris d/b/a Schneller BMW at 7 Hammond Street, including attached comments from Department Heads
24. FY 21 Inspection Department Budget package
25. FY 21 Assessors Budget package
26. FY 21 Highway Department Budget package
27. FY 21 Snow and Ice Department Budget package
28. FY 21 Tree Department Budget package
29. FY 21 Water Department Budget package
30. Meeting memo regarding New Business #3: Seasonal Liquor License Renewal Application filed by Rowley Golf Course LLC for 235 Dodge Road
31. Meeting memo regarding New Business #4: FY 21 MIIA Health Benefits Trust Insurance Premium
32. FY 21 MIIA Health Benefits Trust Renewal Proposal 7/1/2020-6/30/2021
33. Meeting memo regarding Old Business #1: Update on Pine Grove School Project: Review Project Funding Agreement Budget Revision Request; Update on the ballfield
34. Letter from Larry Berger regarding Budget Revision Request #4, including Budget Revision Request #4
35. Draft minutes of February 10, 2020