

MINUTES OF THE BOARD OF SELECTMEN

March 15, 2021

Recorded from Town Hall, 139 Main Street, Rowley, MA

1:00 p.m.

MEMBERS PRESENT: Chairman Cliff Pierce; Clerk Deana M.P. Ziev; David Petersen; Robert Snow (Town Administrator Deborah Eagan, Assistant Town Administrator Amy Lydon) Vice Chairman Joseph Perry- ABSENT

CALL MEETING TO ORDER

Chairman Pierce called the meeting to order at 1:02 p.m. He read the following:

Consistent with the Governor's orders suspending certain provisions of the Open Meeting Law this meeting will be conducted by remote participation to the greatest extent possible. The public may not physically attend this meeting, but every effort will be made to allow the public to view and listen to the open session portion of the meeting in real time. Persons who wish to do so are invited to watch the open session portion of the meeting on Rowley Community Media TV / listen live on the RCM page on the Town's website at www.townofrowley.net or join the meeting from your computer, tablet or smartphone by using the link: <https://global.gotomeeting.com/join/674468765> or also dial in using your phone by calling +1 (408) 650-3123 and using access code 674-468-765. In the event that live transmission proves infeasible, an audio or video recording, transcript or other comprehensive record of the open session portion of the meeting will be made available on the Town's website as soon as possible.

1:00 p.m. APPOINTMENT Veterans Committee Member Bob Breaker and Sara Bourque to discuss Town Hall Rowley Veterans Memorial Restoration proposal and Preservation Grant for Veterans Collections, Sites and Memorials

Veterans Committee Member Bob Breaker thanked the Board for the opportunity to present this proposal. He said this project came about because about four months ago, a Vietnam veteran asked if their name could be added to the Memorial at Town Hall. He said he took a close look at the Memorials, and due to the poor overall condition of them, he thought action needed to be taken. He said he spoke with Sara Bourque about this, she is 150% behind this project, and she drew up the plans for this restoration project. He said through the Town Administrator's office, they found out that there is a State grant for a maximum amount of \$20,000, and the grant application is due on April 9th. He said they are looking to get the approval of the Selectmen for this project, and then they will go to other Town Boards and secure funding.

Sara Bourque presented the Town Hall Rowley Veterans Memorial Restoration proposal, said the purpose is for better awareness, appreciation and access to the monuments and made these points:

- Existing Conditions: there are overgrown shrubs and some trees are in decline. The monuments need cleaning/lichen removal and some need repair. The Vietnam Memorial has names on both sides, there isn't room for additional names, and it is in the worst condition, so the recommendation is for a new monument.
- Existing Site: the spruce has needlecast and the arborvitae have seen better days. The dogwoods need pruning, but are in fairly good condition.
- Proposed Plan: This is an opportunity to master plan the site. The monuments will be shifted in about five feet, and there will be space for future monuments. The current site has low accessibility, so additional bluestone paths are proposed to allow access to the monuments. The evergreens will be removed and replaced with paperbark maples and other vegetation which mimics the vegetation at the Library. Each monument will have a resting stone for wreaths.
- Proposed budget is \$44,600

Breaker said the Veterans Committee will provide perpetual care through their donation account. He said Patrick Snow will remove and dispose of the existing vegetation and Richard Caram will install the new vegetation. He said the State Representative and Senator said once this project is approved, they will help with funding avenues. He said they will also look for donations from the community.

Snow thanked Bourque for the design, and said this is the perfect place to spruce up and it now looks shabby. He said these memorials remind everyone of the sacrifices the veterans made to make democracy possible. He thanked Breaker for his efforts and said this is a good project to move forward. Pierce said this is an excellent plan and presentation and thanked Bourque and Breaker. Petersen thanked Bourque for a fabulous job, said this will look nice and spruce Town Hall up. He said the shrubs are overgrown. He said the existing flagpole was just installed in its current location near the Star Garden so that we didn't need to put a separate flag there, and he would hate to see it moved to the other side as shown in the plan. Breaker said the flag will stay where it is. Petersen said the blue spruce that is now overgrown looks horrible and needs to be removed. He said this tree was planted and there is a monument for Mr. Grover, the former Town Clerk. He said the monument refers to the blue spruce tree and he asked what the plan for this is. Breaker said he spoke with Mark Emery of the Fire Department, and he explained the history of this monument. He said Emery agreed that the tree needs to be removed, and they will work on this and figure out how to honor Mr. Grover. He said this monument will stay.

Petersen said he isn't sure if this project is eligible for CPA funding, and said it isn't really historical. He said later in the meeting agenda, they will be discussing payments from developers in the amount of \$170,000, and he wonders if that money could be used for this project. Pierce said that is a good idea, and if there is a problem with getting this money from the CPC, the money from the developers could easily be used. Petersen said this money from the developers will be lost if deposited into the General Fund, and it should have a specific use.

Dave Petersen made a motion to use the proceeds from the OSRD payments in the amount of \$44,000 to fund this project, and if we get the grant we won't spend all of this amount, Deana Ziev second, all in favor, roll call vote– Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye. Joe Perry – ABSENT

Petersen said he is a Vietnam veteran and he thanked all those involved who volunteer their services, and he appreciates what the Veterans Committee is doing. The rest of the Board expressed their gratitude.

Breaker said they are submitting the paperwork to register the Cemetery for the Wreaths Across America program. Petersen said he has donated geraniums for the Star Garden, Bill Freitag has planted them, and his wife has deadheaded them. He said the dogwoods are overgrown and next year he would like to look at redesigning that area. He said the Great Marsh Garden Club donated the brickwork, and the Rowley VFW donated the original garden. Breaker said the Town of Wenham sold bricks with veterans names on them, this area would be the perfect place for bricks, and they will look at this project to raise funds.

Dave Petersen made a motion to authorize the Veterans Committee to apply for the Preservation Grant for Veterans Collections, Sites and Memorials, Bob Snow second, all in favor, roll call vote– Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye. Joe Perry – ABSENT

1:15 p.m. APPOINTMENT Water Commissioner Bernard Cullen and Water Superintendent Robert Gray to discuss FY 22 Water Department Budget and Town Meeting articles

Water Commissioner Bernard Cullen provided the following overview on the FY22 Water Department budget:

- FY22 revenue target increased from \$2.25 million to \$2.4 million based on visible trends and new expected customers
- Payroll expenses are increasing due to the following:
 - Loss of part-time Operator two weeks ago. Weekend coverage to be done by full-time staff which causes an increase in overtime.
 - Added a Laborer position, after Ryan McDonald's promotion. Laborer position is pipeline for senior operator slots

Petersen said the death of Bob Walsh was a real loss, and he asked if there are sufficient licensed employees without him. Cullen said Gray and Swiniarski have licenses and Ryan and Keith have the necessary licenses, so they are in better shape if the State allows Gray's licenses to be counted. Gray said the State requires a Primary and Secondary in Distribution and Treatment to operate, they are in good shape and better than some other communities, and they need to keep the people that they have.

Cullen provided continued the FY22 budget overview:

- Expenses are significantly higher as follows:
 - \$30,000 increase for the start of a meter replacement program, which were all installed at the same time and are nearing the end of their life
 - Increase in leak detection to expand to twice per year
 - Increase in water analysis which is a State requirement to test for fire related chemicals in the water
 - Increase in cost for Pall filters
 - Increase in maintenance cost of water mains

Petersen congratulated the Water Commissioners and employees for a great explanation of the budget which we have had issues with in past years. Cullen said Swiniarski and Gray are very rigorous in the way they look at the budget and don't use a percentage increase year over year. He said they cut where they can and said an example is the sludge removal costs which were reduced from \$66,000 to \$50,000 to reflect the actual cost to do this work. Snow asked if the outflow from the Water Treatment Plant is checked by a meter. Gray said yes and the leak detection system looks for water flows during times when there shouldn't be any. He said the current leak detection system is based on audio. Cullen said shared overhead has increased which they have no control over, although some of it is driven by headcount.

Water Superintendent Robert Gray reviewed the articles as follows:

- \$40,000 to replace control panels for wells 3 and 5. Parts aren't available for the existing panels, this is a priority and needs to be on the Special Town Meeting.
- \$1,800,000 for the Dodge Road water main tie-in, which doesn't have water or fire protection, and will serve as a back-up to the Haverhill Street water main.
- \$118,000 for a new crane. The existing crane has had many repairs and he is unsure if it can be inspected again. The crane is used to move chemicals and for putting valves together. This is being paid for using leftover money from other articles.
- \$70,000 for a utility building at the Water Treatment Plant. The garage there is undersized and is used to house mowing equipment. This utility building would be for the dump truck, Kubota, utility vehicles and other equipment including pumps, generators and a light generator for night work.

Pierce asked if the Dodge Road water main project would allow the four to five houses without Town water to be able to access it. Gray said it will be set-up to allow those homeowners to connect if they wish to at their cost for the equipment and the hook-up charge. He said this also will fix connections to Emily Lane that have been classified as in poor condition. Petersen said the budget looks great and the articles make sense. He said it is good to see that water main replacements are planned. He said the Water Department operations are impressive and he thanked the Commissioners and the employees. Snow thanked the Commissioners and the employees. Gray said the Water Department is a critical Department that runs more like a business, and they need to ensure that the infrastructure supports the clean water produced. He thanked the Selectmen and Water Commissioners.

Bob Snow made a motion to approve the Water Department budget, Dave Petersen second, all in favor, roll call vote– Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye. Joe Perry – ABSENT

Dave Petersen made a motion to approve the Water Department articles, the first to be on the Special Town Meeting warrant, and the second through fifth to be on the Annual Town Meeting Warrant, Bob Snow second, all in favor, roll call vote– Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye. Joe Perry – ABSENT

GENERAL BUSINESS

1. Request from Andre Malan to be appointed to the Rowley Cultural Council

Dave Petersen made a motion to appoint Andre Malan to the Rowley Cultural Council, Bob Snow second, all in favor, roll call vote– Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye. Joe Perry – ABSENT

2. Department of Agricultural Resources Annual Animal Inspector Nomination

Chairman Pierce read the following:

We have received the annual nomination form from the State Agriculture Division of Animal Health for the Town's Animal Inspector.

The Board needs to vote to nominate Reed Wilson as the Town's Animal Inspector. Once he has been nominated he will sign the attached form in the witness of a notary and we will mail the form in to the Department of Agricultural Resources.

Bob Snow made a motion to nominate Reed Wilson as the Town's Animal Inspector, Dave Petersen second, all in favor, roll call vote– Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye. Joe Perry – ABSENT

3. Request from Thomas C. Mannelta, Jr. of Legendary Motors LLC of 28 Forest Ridge Drive to change the address on his current Class II Dealer's License

Chairman Pierce read the following:

Please see the attached request from Thomas C. Mannelta Jr. requesting that the address on his Class II License be changed from 28 Forest Ridge Drive Building #3 to 28 Forest Ridge Drive Building Units 4-7.

The Board needs to vote by roll call to rescind the original license, reissue the license with the new address and to sign the revised license.

If approved, the revised license will be available for your signature in the office later this week.

Dave Petersen made a motion to rescind the original license, reissue the license with the new address and to sign the revised license, Bob Snow second, all in favor, roll call vote— Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye. Joe Perry – ABSENT

NEW BUSINESS

1. Discuss Governor Baker's extension of the expiration date for restaurant temporary outdoor seating

Chairman Pierce read the following:

On June 8, 2020, the Board of Selectmen approved procedures for allowing restaurants to have temporary outdoor seating and alcohol service under the Governor's Order for Phase II re-opening. COVID-19 Order No. 35 was issued on June 1, 2020 and Section 4 of this order allowed for this temporary outdoor seating which expired on November 1, 2020 unless the Order was rescinded sooner.

On September 10, 2020, Governor Baker issued an Order Making Certain Phase III Adjustments (COVID-19 Order No. 50). According to a communication we received from the ABCC:

Pursuant to this Order, local licensing authorities ("LLA") may approve requests for expansion of outdoor table service or extensions of earlier granted approvals issued pursuant to Section 4 of COVID-19 Order No. 35, from November 1, 2020, for any period up to and until sixty (60) days after the end of the state of emergency. The LLA may issue extensions automatically to all licensees, or may do so on request from individual licensees.

When COVID-19 Order No. 50 was released, we asked for comments from the Police Chief, Fire Chief, Building Inspector and Health Director about outdoor seating after November 1, 2020. There were concerns about the use of enclosed tents and heaters during the winter months, as well as snow and ice removal. No Rowley restaurants requested an extension of outdoor table service at that time, and the four temporary licenses issued by the Board expired.

With spring coming, we have received an inquiry about resuming outdoor table service from a Rowley restaurant.

The application form previously approved by the Board of Selectmen has been updated to include reference to COVID-19 Order No. 50. This has been reviewed by the Police Chief, Fire Chief, Health Director and Building Inspector, and there are no comments on this.

Could the Board please vote by roll call on the following:

1. *Does the Board wish to allow extensions beyond November 1, 2020 for outdoor table service?*
2. *If so, what date would you like these temporary licenses to resume?*
3. *What date do you wish to set for the expiration of these temporary licenses? The date voted on will be added to the application form.*
4. *Does the Board wish to make any revisions to this application? The Board should vote to approve the revised application, with any changes requested by the Board.*

Dave Petersen made a motion to grant temporary outdoor seating and alcohol service as of April 1, 2021 with an expiration date of 60 days after the expiration of the Governor's State of Emergency, following the same procedures as before with approvals being granted individually, Bob Snow second, all in favor, roll call vote— Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye. Joe Perry – ABSENT

2. FY 22 Health Insurance Renewal

Chairman Pierce read the following:

We have very good news to report this year on the employee health insurance premiums. The FY 22 rates will be decreasing by .02% and MIIA is offering a full month premium holiday. The premium holiday means that the employees and the Town will not be charged for the premium for one month.

Debbie is asking the Board of Selectmen to vote to authorize her to submit the FY 22 renewal with the July 2021 premium holiday.

Dave Petersen made a motion to vote to authorize Debbie to submit the FY 22 renewal with the July 2021 premium holiday, Deana Ziev second, all in favor, roll call vote— Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye. Joe Perry – ABSENT

3. Discuss meeting schedule

Chairman Pierce read the following:

At the December 21, 2020 Selectmen's Meeting, the Board voted to meet remotely until April 1st, 2021, and meeting dates through the end of April were also approved. See attached copy of December 21, 2020 meeting minutes in which this decision was made.

The first meeting in April is scheduled for April 5, 2021. Currently under the Governor's Order, capacity in the Town Hall Auditorium is limited to 10 people, and the Board has

opened it only for meetings of 3-member Town Boards, such as the Board of Health. On March 22, 2021 the State is expected to release information about expanding the capacity for indoor gatherings. The expectation is that the room occupancy will go back to 16.

So the staff can start preparing for meetings in April, Debbie is asking the Board to start thinking about whether or not they want to switch to in-person meetings starting in April or to continue with remote meetings. The State of Emergency is still in place, so remote meetings can continue, if the Board wishes to do so.

The current meeting schedule for April is as follows:

- April 5, 2021*
- April 12, 2021*
- April 26, 2021*

The Board will also need to determine what time the meeting will start (1:00 p.m. or 7:00 p.m.).

Bob Snow made a motion to continue meeting remotely until at least June 1, 2021, Dave Petersen second, all in favor, roll call vote– Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye. Joe Perry – ABSENT

OLD BUSINESS

1. Discuss Parks and Recreation Articles for Special Town Meeting

Chairman Pierce read the following:

Last week the Board voted to file with the CPC to repurpose \$110,000 of the remaining CPA balance (146,494.07) appropriated for the baseball field project at Gwinn field as follows:

- 1. \$10,000 for Basketball Court Project*
- 2. \$100,000 for Improvements to Eiras Park baseball fields and playground*

The Board discussed using the remaining funds after these funds are repurposed (\$36,494.07) to create an all-purpose field instead of the baseball field on the Gwinn land. Parks & Recreation Vice Chairman Tim Southall provided the attached preliminary estimate for this all-purpose field construction. The amount on the estimate is \$70,000 for construction as follows:

- Initial surveying work – quote not provided*
- Grade and seed area - \$50,000*
- Install irrigation - \$20,000. Since the well that was drilled doesn't produce enough water, Town water would need to be tied into. An additional \$10,000 would be needed in the P&R expense budget to pay for water for this field.*

Does the Board wish to file with the CPC to repurpose \$36,494.07 towards the development of an all-purpose field at Gwinn field?

Petersen said he would like to put this money towards the development of an all-purpose field if a baseball field is not being built. He said this money can get the survey work going, and we need to get better estimates from an engineer.

Dave Petersen made a motion to file with the CPC to repurpose \$36,494.07 towards the development of an all-purpose field at Gwinn field, Bob Snow second, all in favor, roll call vote— Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye. Joe Perry – ABSENT

2. Discuss roadway into the Bradstreet property

Chairman Pierce read the following:

Meridian is available and interested in working on this project. Debbie spoke to the president of the firm, Doug Reed, about getting a proposal in to the Board of Selectmen.

Debbie discussed the following with Mr. Reed:

Working off the roadway plans that Meridian did for the Town back in 2009, the proposal needs to cover the following:

- Assist with permitting;*
- Prepare bid documents and specifications;*
- Bidding assistance; and*
- Construction oversight*

We also need a construction cost estimate from Meridian.

We need a total project cost (for the items above and actual construction) for the March 22 Selectmen's meeting, so that we know how much funding to request to build this road from the CPC and Town Meeting.

3. Discuss Open Space Residential Development density bonus payments

Chairman Pierce read the following:

The Town has received OSRD payments from Falcon Ridge and - \$150,000 and Twin Hill Farms - \$22,500. The checks for these payments were deposited in the bank by the Treasurer/Collector. These funds can be used for projects.

What does the Board wish to do? A total of \$172,500 has been deposited. There was discussion about making improvement at the Dodge Reservation. Some other ideas that would result in substantial benefit to the Town:

- Road projects (paving or drainage)*
- Playground improvements*

- *Upgrading Eiras Park – parking areas, walking track*

Pierce said the Board voted to use \$44,000 for the Town Hall restoration project, which leaves approximately \$130,000. Petersen said he has concerns about these funds being put into the General Fund and ending up in free cash, which is used for the Town's budgeting process. He said the bylaw provided by Town Counsel prepared for Lynnfield is unwieldy to him. He said at this point, we should ask Brent if he has any work to do such as trail work, and for cost estimates. He said the project from DiMento regarding the parking for the landing could also be pursued. He said he hates to see the money get lost in free cash and we don't have a lot of time to identify these projects. Ziev asked if funds could be used to address the backstop on the Town Common. Petersen said a few years ago there were donations for this and he agrees that some funds could be used for this. Petersen asked if this could be delayed until next week and encouraged those with projects to come forward so that we can tell the developer where the money went. Pierce said there is always the Bradstreet Road project. The consensus was to table this until next week.

4. Discuss ballot question on plastic bag ban

Pierce said he would like to table this agenda item since Joe Perry isn't here and he has gotten questions on the wording that he would like to look into before this is discussed. He said there are two more Selectmen's meetings before the deadline for the ballot.

FY 22 BUDGETS

- Selectmen

Eagan said the budget falls within the guidelines, but she is unsure if the Selectmen want to adjust their stipends. The Board did not want a stipend adjustment.

Dave Petersen made a motion to approve the FY22 Selectmen budget, Deana Ziev second, all in favor, roll call vote– Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye. Joe Perry – ABSENT

- Town Clerk

Dave Petersen made a motion to approve the FY22 Town Clerk budget, Bob Snow second, all in favor, roll call vote– Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye. Joe Perry – ABSENT

- Board of Registrars

Dave Petersen made a motion to approve the FY22 Board of Registrars budget, Deana Ziev second, all in favor, roll call vote– Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye. Joe Perry – ABSENT

- Elections

Dave Petersen made a motion to approve the FY22 Elections budget, Deana Ziev second, all in favor, roll call vote– Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye. Joe Perry – ABSENT

- Constable

Dave Petersen made a motion to approve the FY22 Constable budget, Bob Snow second, all in favor, roll call vote– Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye. Joe Perry – ABSENT

- Planning

Deana Ziev made a motion to approve the FY22 Planning budget, Bob Snow second, all in favor, roll call vote– Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye. Joe Perry – ABSENT

- Fire Department

Fire Chief Broderick said using the two shift plan that the Selectmen chose, the overtime budget increased in the FY22 budget from \$77,900 to \$113,355, and this should be sufficient to cover vacation and personal time, and training.

Deana Ziev made a motion to approve the revised FY22 Fire Department budget, Dave Petersen second, all in favor, roll call vote– Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye. Joe Perry – ABSENT

Broderick said the new fire truck is in North Attleboro, and he will go over the graphics tomorrow, and it should be in Rowley by the end of the month. He said the company will deliver it when it is complete. He said it will be called Engine 2 and will be named after Bob Merry, who was a Deputy Chief. He said they will have a dedication once the weather gets warmer.

- Library Department

Petersen said the Personnel Advisory Committee (PAC) has worked with Pam to re-write some job descriptions and get the positions where they should be. He said the Library is a great resource for the Town and all the staff has done a great job through the COVID restrictions. He said the personnel increases are supported by the PAC. Library Director Pam Jacobson said a year ago today the Library closed due to COVID and the staff has been straight out since to provide services under COVID conditions, which included modifications to the building and their procedures. She said they are at 80% of their typical volume, and they have stayed open continuously since September, while many of their peers closed due to the holiday surge. She said the staff adjustments came from the Pay Equity Audit, with a couple of other adjustments to keep

everyone at appropriate levels. She said there are Issues and Options forms for the increase in pay for staff and for the materials budget requirement, which is based on the overall budget. Snow said Jacobson does a great job with the presentation and it is clear and to the point.

Bob Snow made a motion to approve the FY22 Library budget, Dave Petersen second, all in favor, roll call vote– Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye. Joe Perry – ABSENT

- Health Department

Petersen said the Personnel Advisory Committee (PAC) spent time with Frank and Charles Costello making changes to the Health Director's job description and pay rate, which is a position that is way underpaid and overworked. He said he endorses the increases, which are substantial, but overdue. He said the COVID related work will continue indefinitely and he supports this budget. Health Director Frank Marchegiani said it has been challenging to keep up with the regular work along with the COVID related work and clinics, but they are doing the best they can and are trying to get through this. He said they are working with the Merrimack Valley Regional Collaborative for COVID clinics. He said they are unable to get more vaccines to do future clinics in Rowley. He said the next groups for the vaccine are people 65 years or older and teachers. He said they are able to get appointments for seniors before they open up for the general public. He said they have been working at the clinic at the Amesbury High School on Saturday and Sunday and last weekend they administered 2,000 shots. He said they have been long days, but he is happy to do them, the people are happy who attend and this will continue for quite a while. He said they are trying to add smaller sites in Georgetown and West Newbury. He said they work closely with the COA to help seniors who haven't been able to get the vaccine to try to schedule them. Pierce said his daughter is a teacher and she went to the Amesbury clinic and said it was very well run.

Dave Petersen made a motion to approve the FY22 Health Department budget, Bob Snow second, all in favor, roll call vote– Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye. Joe Perry – ABSENT

- Retirement

Dave Petersen made a motion to approve the FY22 Retirement budget, Bob Snow second, all in favor, roll call vote– Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye. Joe Perry – ABSENT

- Health Insurance

Bob Snow made a motion to approve the FY22 Health Insurance budget, Deana Ziev second, all in favor, roll call vote– Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye. Joe Perry – ABSENT

- Blanket Insurance

Dave Petersen made a motion to approve the FY22 Blanket Insurance budget, Deana Ziev second, all in favor, roll call vote– Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye. Joe Perry – ABSENT

MINUTES: February 22, 2021 and March 1, 2021

Deana Ziev made a motion to approve the February 22, 2021 minutes, Bob Snow second, all in favor, roll call vote– Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye. Joe Perry – ABSENT

Bob Snow made a motion to approve the March 1, 2021 minutes, Deana Ziev second, all in favor, roll call vote– Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye. Joe Perry – ABSENT

ADJOURN

Chairman Pierce called for a motion to adjourn. Bob Snow so moved, Deana Ziev second, all in favor – aye- roll call vote – Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye. Joe Perry – ABSENT

Meeting adjourned at 2:49 p.m.

Respectfully submitted,
Amy Lydon
Assistant Town Administrator

ATTACHMENTS:

1. Meeting memo regarding 1:00 p.m. Appointment: Veterans Committee Member Bob Breaker and Sara Bourque to discuss Town Hall Rowley Veterans Memorial Restoration proposal and Preservation Grant for Veterans Collections, Sites and Memorials
2. Town Hall Rowley Veterans Memorial Restoration proposal prepared by Sara Bourque
3. Preservation Grant for Veterans Collections, Sites and Memorials application
4. Meeting memo regarding 1:15 p.m. Appointment: Water Commissioner Bernard Cullen and Water Superintendent Robert Gray to discuss FY 22 Water Department Budget and Town Meeting articles
5. FY 22 Water Department Budget and Town Meeting articles
6. Meeting memo regarding General Business #1: Request from Andre Malan to be appointed to the Rowley Cultural Council
7. Request from Andre Malan to be appointed to the Rowley Cultural Council
8. Request from Sharon Hydren to recommend Andre Malan be appointed to the Rowley Cultural Council

9. Meeting memo regarding General Business #2: Department of Agricultural Resources Annual Animal Inspector Nomination Department of Agricultural Resources Annual Animal Inspector Nomination form
10. Meeting memo regarding General Business #3: Request from Thomas C. Mannelta, Jr. of Legendary Motors LLC of 28 Forest Ridge Drive to change the address on his current Class II Dealer's License
11. Request from Thomas C. Mannelta, Jr. of Legendary Motors LLC of 28 Forest Ridge Drive to change the address on his current Class II Dealer's License
12. Class II license issued to Thomas C. Mannelta, Jr. of Legendary Motors LLC of 28 Forest Ridge Drive
13. Meeting memo regarding New Business #1: Discuss Governor Baker's extension of the expiration date for restaurant temporary outdoor seating, including attachments listed
14. Meeting memo regarding New Business #2: FY 22 Health Insurance Renewal
15. FY 22 Health Insurance Renewal proposal
16. Meeting memo regarding New Business #3: Discuss meeting schedule
17. Excerpt from December 21, 2019 Selectmen's meeting minutes
18. Meeting memo from December 21, 2019 Selectmen's meeting regarding setting the meeting schedule
19. Meeting memo regarding Old Business #1: Discuss Parks and Recreation Articles for Special Town Meeting
20. Email from Tim Southall regarding Pine Grove Softball Field
21. Article 18 from October 27, 2014 Special Town Meeting
22. Meeting memo regarding Old Business #2: Discuss roadway into the Bradstreet property
23. Three maps for Bradstreet property
24. Meeting memo regarding Old Business #3: Discuss Open Space Residential Development density bonus payments
25. Excerpt from Rowley Protective Zoning Bylaw regarding Density Bonus
26. Excerpt from January 27, 2020 Selectmen's meeting minutes
27. Meeting memo from January 27, 2020 Selectmen's meeting for joint meeting with Planning Board
28. Excerpt from Rowley Protective Zoning Bylaw regarding Density Bonus
29. Email from Town Counsel Tom Mullen regarding OSRD Density Bonuses in Return for Public Improvements
30. Email from Attorney General Construction Bid Unit regarding procurement question
31. Memo to Selectmen regarding Twin Hill Farms density bonus payment
32. Memo to Selectmen regarding Falcon Ridge density bonus payment
33. Sample bylaw addressing payments from Lynnfield
34. Meeting memo regarding Old Business #4: Discuss ballot question on plastic bag ban
35. Meeting memo regarding FY22 budgets
36. Selectmen FY22 budget
37. Town Clerk FY22 budget
38. Board of Registrars FY22 budget

- 39. Elections FY22 budget
- 40. Constable FY22 budget
- 41. Planning FY22 budget
- 42. Fire Department FY22 budget
- 43. Library Department FY22 budget
- 44. Health Department FY22 budget
- 45. Retirement FY22 budget
- 46. Health Insurance FY22 budget
- 47. Blanket Insurance FY22 budget
- 48. Draft minutes of February 22, 2021
- 49. Draft minutes of March 1, 2021