

MINUTES OF THE SPECIAL BOARD OF SELECTMEN MEETING

June 21, 2018

Meeting held at Town Hall, 139 Main Street, Rowley, MA

10:00 a.m.

MEMBERS PRESENT: Vice Chairman Joseph Perry, Clerk Robert Snow, Robert Merry, David Petersen (Town Administrator Deborah Eagan, Assistant Town Administrator Amy Lydon) Chairman Cliff Pierce - ABSENT

PUBLIC ATTENDEES: Henry Rolfe

CALL MEETING TO ORDER

Vice Chairman Perry called the meeting to order at 10:00 a.m. He said the meeting is being audio and video recorded and broadcast live via Rowley Community Media.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was recited.

10:00 A.M. APPOINTMENT Edward Dello Iacono, Sr. to discuss Atlantic Auto Solutions, 185 Newburyport Turnpike Class II Dealer's License

Dello Iacono handed his Class II Dealer's license to Petersen. Petersen said on Monday the Selectmen discussed the nine violations of used car dealer regulations by this business, which are being investigated by the State Police. He said the Board voted to revoke the Class II Dealer's license for 30 days or until we are advised by the State Police that the violations have been brought into compliance. He said the next day, he and Snow were in the Selectmen's Office and Trooper Luise stopped in to discuss this license. He said Luise was amazed that the Selectmen revoked the license, and said he is one of seven people at the State Police working in the used car compliance division. Petersen read the nine violations cited in Trooper Luise's report. He said Luise was contacted by Dello Iacono, who is attempting to straighten the issues out, and Dello Iacono fired the employee who was causing some of the problems. He said Luise said if the Board was willing, it could delay the revocation for 30 days so Dello Iacono wouldn't have to go out of business, and Luise would let the Board know where things stand after his re-inspection. Petersen said he is recommending to stay the revocation for thirty days as he is not trying to put Dello Iacono out of business. Eagan said the Selectmen's meeting on July 30th is less than 30 days away. He said Dello Iacono can continue to sell cars but cannot use any other plates on the cars.

Dave Petersen made a motion to reinstate the Class II Dealer's license issued to Edward Dello Iacono for thirty days, to ask Dello Iacono to come back in at that time

and to review the situation, and continue again if needed until we receive a letter from Trooper Luise that all issues have been brought into compliance, Bob Snow second. The vote was not completed.

Snow said he is impressed with Trooper Luise, who made follow up calls on items from the Selectmen's Office, and he is comfortable with this solution. Dello Iacono thanked the Board and said Luise gave him a list of what they inspect for, which he can provide to the Board, and there were things on the list he didn't know about even with his years of being in business. He said it has been a common practice over the years to use plates from other dealers until their own plates came in. Petersen asked for a copy of the list and the Town can use some of it in its yearly inspection. He said all businesses need to be treated the same and he hopes the word gets out to the other businesses in time so they come into compliance if they are not already. Petersen asked Dello Iacono to come back on July 30th, gave him the license back and told Dello Iacono to make sure the license is properly posted.

Dave Petersen's previous motion to reinstate the Class II Dealer's license issued to Edward Dello Iacono for thirty days, to ask Dello Iacono to come back in at that time and to review the situation, and continue again if needed until we receive a letter from Trooper Luise that all issues have been brought into compliance, seconded by Bob Snow was not completed, all in favor - aye (4-0). Cliff Pierce – ABSENT

GENERAL BUSINESS

1. Review Road Opening Permit filed by National Grid to open 64 Pleasant Street for new gas service

Vice Chairman Perry read the following:

A Road Opening Permit was signed off on by the staff for the location listed above. A copy of the permit is in the Chairman's folder.

2. Request from Harbormaster Bill DiMento to lift the hiring freeze for the position of Deputy Harbormaster

Vice Chairman Perry read the email request.

Bob Snow made a motion to lift the hiring freeze for the posting of this position, Dave Petersen second, all in favor - aye (4-0). Cliff Pierce – ABSENT

OLD BUSINESS

1. Update on Fire Station and Police Station Addition Project

Vice Chairman Perry said he has been getting many comments and they are doing a good job. Petersen said this morning the rafters were installed in the Fire Station, and the rafters in the administrative part of the building have been completed. He said he is happy with the schedule catch-up after the slow start. He said people are saying it looks large, but the original Police Department was too small before they even moved into it due to a lack of funding. He said these buildings should accommodate the growth of the departments for the next 25 to 30 years, and there is training space in both buildings. He said new houses are being built everywhere and this is a big step forward in providing proper facilities for these departments to work out of. Perry said we have to protect the employees, and after returning from a fire they need good showering facilities to get rid of contaminants on them before they return home to their families. He said we also need to protect the Town's investment in the fire trucks, and they can be properly cleaned at the new station. Snow said the fire industry has changed with the knowledge of the effects of the contaminants. He said it is a good looking building, which is functional and is not an architectural monument.

2. Pine Grove School project update

Perry said Larry Berger gave him a site tour and he was amazed to see the progress made in eight weeks. He said the stage in the All Purpose Room is gone and the floor has been trenched for new wiring and water pipes, and has been re-paved. He said conduit has been run in the ceiling for the new sprinkler system. He said June 26th is the last day of school, the Principal will move to Triton, and W.T. Rich will have full control of the site with limited access to others.

3. Discuss Annual Independence Day celebration

Vice Chairman Perry read the following:

This event is coming up soon on June 30, 2018.

Amy has outlined a matrix of the event based on last's year plan.

Bob Snow, Cliff Pierce, Tim Southall, and Debbie Eagan have confirmed that they will be assisting this year. Town resident Melanie Brancalone has volunteered to assist with the parade registration.

The Board needs to review the chart and let us know who will be volunteering.

The Board discussed how they would be participating in this event.

4. Discuss Division of Marine Fisheries FY 18 Green Crab Trapping Program

Vice Chairman Perry read the following:

The Division of Marine Fisheries contacted Amy and Debbie requesting an official confirmation from the Town that no Green Crab Trapping activity has occurred under the State FY18 Green Crab Trapping Program.

We reached out to Shellfish Constable Travis Kneeland who confirmed this. (Email messages attached.)

Snow said no trapping was done because there was a lack of volunteers. He said green crabs tear up the clam beds, eat the marsh grass and are a terrible invasive species that need to be addressed. He said Senator Tarr and Representative Hill are working with the food industry to find ways to use green crabs. Petersen said the clambers will get hurt by this. He said Jack Grundstrom has aged out of working on this and the newer generations need to take this over.

Bob Snow made a motion to send confirmation to the Division of Marine Fisheries that no Green Crab Trapping activity has occurred under the State FY18 Green Crab Trapping Program , Dave Petersen second, all in favor - aye (4-0). Cliff Pierce – ABSENT

NEW BUSINESS

1. Discuss MBTA Advisory Committee meeting

Vice Chairman Perry read the following:

Bob Snow attended a recent MBTA Advisory Committee meeting and wishes to update the Board on the outcome of this meeting.

Snow said at the meeting two weeks ago, they compared the MBTA system to other systems across the world. He said they discussed pie-in-the-sky ideas for down the road, like electrifying the whole system. He said the commuter rail costs \$10 for a rider to go anywhere in the system during the summer months. He said they talked about installing two tracks and connecting South Station and North Station, but all of these project require a lot of money. He said people aged 65 and older can get a senior card for half price fare. He said the wifi project was not discussed.

2. Discuss intersection of Route 1 and Central and Glen Streets

Vice Chairman Perry read the following:

The Board discussed this intersection at the meeting on Monday, June 18th, and voted to send a letter to the Massachusetts Department of Transportation, with a copy to Senator Tarr, Representative Hill and Governor Baker. The letter will request a review of this intersection, and also the Route 1 and Wethersfield Street intersection.

Perry said there was a fatality at the intersection of Route 1 and Central Street within the past week. Petersen said he went through the packet of pertinent records on this issue, and the Selectmen and the State Representatives have on numerous occasions requested that these intersections be looked at and have requested a traffic light. He said this is a State road, and the request for a light has been turned down by the State. He said in 2013/2014 a consultant was hired to do a traffic study, and once again the request for a light was turned down due to a lack of traffic volume. He said we will request that this is looked at again. Merry said the State doesn't like paying for the electric bill to run the light. Petersen said the State lowered the speed limit by 5 miles per hour. He said even if a light is approved by the State, it will take years to finalize the funding and construction. Perry said he is at the intersection of Wethersfield Street and Route 1 at least twice per day and the volume of traffic is ridiculous. He said 15 to 20 cars go by while he is waiting at the intersection. Snow said this is a tragic accident and he will bring this up at the next MVPC meeting. He said each community has intersections and roadways that are dangerous, and there is not enough money to address all of them. Petersen reminded people to wear seatbelts, and to not text while driving.

FY 19 RE-APPOINTMENTS

<u>Position or Board/Commission Member</u>	<u>Appointee</u>	<u>Expiration</u>
Board of Appeals, Ch. 41 Sec 81 <i>five year term</i>	Donald W. Thurston, Chairman	6/30/2023
Zoning Board of Appeals (ZBA) <i>five year term</i>	Donald W. Thurston, Chairman	6/30/2023
<p>Bob Snow made a motion to reappoint Donald W. Thurston to the Boards with the expiration dates detailed above, Dave Petersen second, all in favor - aye (4-0). Cliff Pierce – ABSENT</p>		
Fire Department <i>three year term</i>	James C. Broderick, Chief	6/30/2021
Fire Department <i>three year term</i>	Mark Emery, Captain	6/30/2021

Fire Department <i>three year term</i>	James R. Merry, Captain	6/30/2021
Bob Snow made a motion to reappoint James C. Broderick, Chief; Mark Emery, Captain and James Merry, Captain to the Fire Department through June 30, 2021, Dave Petersen second, all in favor - aye (3-0). Cliff Pierce – ABSENT Bob Merry - RECUSED		
Forest Fire Warden & Superintendent of the Fire Alarm <i>one year term</i>	James C. Broderick, Chief	6/30/2019
Forest Fire Warden & Superintendent of the Fire Alarm <i>one year term</i>	Mark Emery, Assistant	6/30/2019
Forest Fire Warden & Superintendent of the Fire Alarm <i>one year term</i>	James R. Merry, Assistant	6/30/2019
Bob Snow made a motion to reappoint James C. Broderick, Chief; Mark Emery, Assistant and James Merry, Assistant as Forest Fire Wardens and Superintendent of the Fire Alarm through June 30, 2019, Dave Petersen second, all in favor - aye (3-0). Cliff Pierce – ABSENT Bob Merry - RECUSED		
Call Fire Fighters <i>one year term</i>	James Chadbourne	6/30/2019
Call Fire Fighters <i>one year term</i>	Darcie Condelli	6/30/2019
Call Fire Fighters <i>one year term</i>	Ron Agrella	6/30/2019
Call Fire Fighters <i>one year term</i>	Christopher Cassidy	6/30/2019
Call Fire Fighters <i>one year term</i>	John Condelli	6/30/2019
Call Fire Fighters <i>one year term</i>	Donald Duprey	6/30/2019
Call Fire Fighters <i>one year term</i>	Evan Fish	6/30/2019
Call Fire Fighters <i>one year term</i>	Justin Graham	6/30/2019
Call Fire Fighters <i>one year term</i>	Vincent Gaudenzi	6/30/2019
Call Fire Fighters <i>one year term</i>	Matthew Harney	6/30/2019
Call Fire Fighters <i>one year term</i>	Charles Hazen, Jr.	6/30/2019

Call Fire Fighters <i>one year term</i>	Patrick McManus	6/30/2019
Call Fire Fighters <i>one year term</i>	Joseph R. Merry	6/30/2019
Call Fire Fighters <i>one year term</i>	Robert O'Leary	6/30/2019
Call Fire Fighters <i>one year term</i>	Matthew Ross	6/30/2019
Call Fire Fighters <i>one year term</i>	Brian Sculley	6/30/2019
Call Fire Fighters <i>one year term</i>	Robert Serino	6/30/2019
Call Fire Fighters <i>one year term</i>	Timothy Shirley	6/30/2019
Call Fire Fighters <i>one year term</i>	Joshua Simpson	6/30/2019
Call Fire Fighters <i>one year term</i>	Jesse T Warren	6/30/2019
Call Fire Fighters <i>one year term</i>	Mark Winfrey	6/30/2019
<p>Bob Snow made a motion to reappoint the Call Firefighters detailed above, with expiration dates of June 30, 2019, Dave Petersen second, all in favor - aye (3-0). Cliff Pierce – ABSENT Bob Merry - RECUSED</p>		
Fire Chaplain <i>one year term</i>	Robert M.J. Hagopian	6/30/2019
<p>Bob Snow made a motion to reappoint Robert Hagopian as Fire Chaplain through June 30, 2019, Dave Petersen second, all in favor - aye (4-0). Cliff Pierce – ABSENT</p>		
Rowley Emergency Management Agency <i>one year term</i>	James Broderick, Fire Chief/ Emergency Management Director	6/30/2019
Rowley Emergency Management Agency <i>one year term</i>	Scott Dumas, Police Chief	6/30/2019
Rowley Emergency Management Agency <i>one year term</i>	Dan Folding - Light Plant Manager	6/30/2019

Rowley Emergency Management Agency <i>one year term</i>	Brienne Walsh COA Director	6/30/2019
Rowley Emergency Management Agency <i>one year term</i>	Patrick Snow - Highway Surveyor	6/30/2019
Rowley Emergency Management Agency <i>one year term</i>	Frank Marchegiani - Health Agent	6/30/2019
Rowley Emergency Management Agency <i>one year term</i>	Deborah Eagan - Town Administrator	6/30/2019
Rowley Emergency Management Agency <i>one year term</i>	James DiMarino - R.A.C.E.S. (amateur radio operator)	6/30/2019
<p>Bob Snow made a motion to reappoint the members of Rowley Emergency Management detailed above, with expiration dates of June 30, 2019, Dave Petersen second, all in favor - aye (4-0). Cliff Pierce – ABSENT</p>		
Northern Essex Regional Emergency Planning Committee <i>one year term</i>	James Broderick, Fire Chief/Emergency Management Director	6/30/2019
Northern Essex Regional Emergency Planning Committee <i>one year term</i>	Scott Dumas, Police Chief	6/30/2019
Northern Essex Regional Emergency Planning Committee <i>one year term</i>	Frank Marchegiani, Health Agent	6/30/2019
Northern Essex Regional Emergency Planning Committee <i>one year term</i>	Brienne Walsh COA Director	6/30/2019
Northern Essex Regional Emergency Planning Committee <i>one year term</i>	Patrick Snow - Highway Surveyor	6/30/2019
Northern Essex Regional Emergency Planning Committee <i>one year term</i>	Deborah Eagan - Town Administrator	6/30/2019
Northern Essex Regional Emergency Planning Committee <i>one year term</i>	Bill DiMento, Harbormaster	6/30/2019

Northern Essex Regional Emergency Planning Committee <i>one year term</i>	Dan Folding - Light Plant Manager	6/30/2019
Bob Snow made a motion to reappoint the members of Northern Essex Regional Emergency Planning Committee detailed above, with expiration dates of June 30, 2019, Dave Petersen second, all in favor - aye (4-0). Cliff Pierce – ABSENT		
Open Space Committee <i>one year term</i>	Sonja Vincola - Chair	6/30/2019
Open Space Committee <i>one year term</i>	Brooke Ten Eyck - Clerk	6/30/2019
Open Space Committee <i>one year term</i>	Howard Vogel	6/30/2019
Open Space Committee <i>one year term</i>	Alyssa King	6/30/2019
Open Space Committee <i>one year term</i>	Jena Haag	6/30/2019
Dave Petersen made a motion to reappoint the members of the Open Space Committee detailed above, with expiration dates of June 30, 2019, Bob Snow second, all in favor - aye (4-0). Cliff Pierce – ABSENT		
Harbormaster <i>one year term</i>	William DiMento	6/30/2019
Harbormaster <i>one year term</i>	Fred Hardy, Assistant	6/30/2019
Harbormaster <i>one year term</i>	David S. Kent, Assistant	6/30/2019
Harbormaster <i>one year term</i>	Frank Price, Assistant	6/30/2019
Bob Snow made a motion to reappoint the members of the Harbormaster Department detailed above, with expiration dates of June 30, 2019, Dave Petersen second, all in favor - aye (4-0). Cliff Pierce – ABSENT		
Sandy Point Committee Member	John Manning	6/30/2019

Sandy Point Committee Member	Bill DiMento	6/30/2019
Bob Snow made a motion to reappoint the members of the Sandy Point Committee detailed above, with expiration dates of June 30, 2019, Dave Petersen second, all in favor - aye (4-0). Cliff Pierce – ABSENT		
Rowley Cultural Council	Annetta Kelly, Chair	6/30/2019
Rowley Cultural Council	Debra Streiff, Treasurer	6/30/2019
Rowley Cultural Council	Nancy Cribari, Secretary	6/30/2019
Rowley Cultural Council	Mary Bright, Member	6/30/2019
Bob Snow made a motion to reappoint the members of the Rowley Cultural Council detailed above, with expiration dates of June 30, 2019, Dave Petersen second, all in favor - aye (4-0). Cliff Pierce – ABSENT		
Council on Aging <i>three year term</i>	George Gallant	6/30/2021
Council on Aging <i>three year term</i>	Diana Titus	6/30/2021
Council on Aging <i>three year term</i>	Merle Phipps	6/30/2021
Bob Snow made a motion to reappoint the members of the Council on Aging detailed above, with expiration dates of June 30, 2021, Dave Petersen second, all in favor - aye (4-0). Cliff Pierce – ABSENT		
Shellfish Constable	Travis Kneeland	6/30/2019
Bob Snow made a motion to reappoint the Travis Kneeland as Shellfish Constable through June 30, 2019, Dave Petersen second, all in favor - aye (4-0). Cliff Pierce – ABSENT		

Shellfish Constable (Deputies)	Stuart Dalzell, Jr.	6/30/2019
Shellfish Constable (Deputies)	William DiMento	6/30/2019
Shellfish Constable (Deputies)	Fred Hardy	6/30/2019
Shellfish Constable (Deputies)	Richard MacDonald	6/30/2019
<p>Bob Snow made a motion to reappoint the Deputy Shellfish Constables detailed above, with expiration dates of June 30, 2019, Dave Petersen second, all in favor - aye (4-0). Cliff Pierce – ABSENT</p>		
Parking Clerk <i>one year term</i>	Susan Hazen, Town Clerk	6/30/2019
Parking Clerk <i>one year term</i>	Susan Leach	6/30/2019
<p>Bob Snow made a motion to reappoint the Parking Clerks detailed above, with expiration dates of June 30, 2019, Dave Petersen second, all in favor - aye (4-0). Cliff Pierce – ABSENT</p>		
Board of Registrars <i>one year term</i>	Gordon Densmore	6/30/2019
Board of Registrars <i>one year term</i>	Susan Hazen, Town Clerk	6/30/2019
Board of Registrars <i>one year term</i>	Geraldine Robertson	6/30/2019
<p>Bob Snow made a motion to reappoint the Board of Registrars detailed above, with expiration dates of June 30, 2019, Dave Petersen second, all in favor - aye (4-0). Cliff Pierce – ABSENT</p>		
Limited Health Agents <i>one year term</i>	Susan Hazen, Town Clerk	6/30/2019
Limited Health Agents <i>one year term</i>	Susan Leach	6/30/2019
Limited Health Agents <i>one year term</i>	Jeffrey E. Megna	6/30/2019

Bob Snow made a motion to reappoint the Limited Health Agents detailed above, with expiration dates of June 30, 2019, Dave Petersen second, all in favor - aye (4-0). Cliff Pierce – ABSENT		
Local Census Liaison for Federal Census <i>one year term</i>	Susan Hazen, Town Clerk	6/30/2019
Bob Snow made a motion to reappoint Susan Hazen as Local Census Liaison for Federal Census through June 30, 2019, Dave Petersen second, all in favor - aye (4-0). Cliff Pierce – ABSENT		
Mooring Clerk <i>one year term</i>	Susan Hazen, Town Clerk	6/30/2019
Mooring Clerk <i>one year term</i>	Susan Leach	6/30/2019
Bob Snow made a motion to reappoint the Mooring Clerks detailed above, with expiration dates of June 30, 2019, Dave Petersen second, all in favor - aye (4-0). Cliff Pierce – ABSENT		
Records Access Officer <i>one year term</i>	Susan Hazen, Town Clerk	6/30/2019

Bob Snow made a motion to reappoint Susan Hazen as Records Access Officer through June 30, 2019, Dave Petersen second, all in favor - aye (4-0). Cliff Pierce – ABSENT

FY 19 APPOINTMENTS

<u>Position or Board/Commission Member</u>	<u>Appointee</u>	<u>Expiration</u>
Election Workers <i>one year term</i>	Annetta Kelly	6/30/2019
Election Workers <i>one year term</i>	Mary Ellen MacDonald	6/30/2019
Election Workers <i>one year term</i>	Marion Madden	6/30/2019

Election Workers <i>one year term</i>	Joan Petersen	6/30/2019
Election Workers <i>one year term</i>	Mary Bright	6/30/2019
Election Workers <i>one year term</i>	Joan Lyons	6/30/2019
Election Workers <i>one year term</i>	Marion Musial	6/30/2019
Election Workers <i>one year term</i>	Kathy Cousins	6/30/2019
Election Workers <i>one year term</i>	Michelle Ford	6/30/2019
Election Workers <i>one year term</i>	Robert Johnson	6/30/2019
Election Workers <i>one year term</i>	Susan Leach	6/30/2019
Election Workers <i>one year term</i>	G. Robert Merry	6/30/2019
Election Workers <i>one year term</i>	Mary Ellen Mighill	6/30/2019
Election Workers <i>one year term</i>	Linda Snow	6/30/2019

Bob Snow made a motion to appoint the Election Workers detailed above excluding Joan Petersen and Bob Merry through June 30, 2019, Dave Petersen second, all in favor - aye (4-0). Cliff Pierce – ABSENT

Bob Snow made a motion to appoint Joan Petersen as an Election Worker through June 30, 2019, Bob Merry second, all in favor - aye (3-0). Cliff Pierce – ABSENT Dave Petersen - ABSTAINED

Bob Snow made a motion to appoint Bob Merry as an Election Worker through June 30, 2019, Dave Petersen second, all in favor - aye (3-0). Cliff Pierce – ABSENT Bob Merry - ABSTAINED

FY 18 MGL Ch. 44 § 33B(b) Budget Transfers

- 1) Request from Building Inspector Ken Ward to transfer funds from Inspection Department Expenses to Inspection Department Salaries

Dave Petersen made a motion to approve the request from Building Inspector Ken Ward to transfer funds from Inspection Department Expenses to Inspection Department Salaries, Bob Snow second, all in favor - aye (4-0). Cliff Pierce – ABSENT

- 2) Request from Town Administrator to transfer funds from Litigation to Parks and Recreation Committee Field Expenses

Dave Petersen made a motion to approve the request from Town Administrator to transfer funds from Litigation to Parks and Recreation Committee Field Expenses, Bob Snow second, all in favor - aye (4-0). Cliff Pierce – ABSENT

- 3) Request from Town Administrator to transfer funds from Litigation to Town Counsel Professional Services

Dave Petersen made a motion to approve the request from Town Administrator to transfer funds from Litigation to Town Counsel Professional Services, Bob Snow second, all in favor - aye (4-0). Cliff Pierce – ABSENT

- 4) Request from Treasurer/Collector Karen Summit to transfer funds from Treasurer/Collector Expenses to Administrative Assistant Wages

Dave Petersen made a motion to approve the request from Treasurer/Collector Karen Summit to transfer funds from Treasurer/Collector Expenses to Administrative Assistant Wages, Bob Snow second, all in favor - aye (4-0). Cliff Pierce – ABSENT

MINUTES

- March 19, 2018

Bob Snow made a motion to approve the March 19, 2018 minutes, Dave Petersen second, all in favor - aye (4-0). Cliff Pierce – ABSENT

- April 30, 2018

Bob Snow made a motion to approve the April 30, 2018 minutes, Dave Petersen second, all in favor - aye (4-0). Cliff Pierce – ABSENT

ANNOUNCEMENTS

- Special Town Meeting will be held on Monday, June 18, 2018 at 7:00 p.m. in the Pine Grove School Gymnasium
- The Rowley Highway Department is conducting road work on Christopher Road and Intervale Circle starting May 21 and running through the end of June
- Annual Independence Day Celebration on the Town Common to be held on Saturday, June 30. The Children's Parade starts at 8:30 a.m. from the VFW parking lot followed by races, food and music on the Town Common

- Information on the Pine Grove School project is available on the Town's website at www.townofrowley.net.
- The Town has the following vacancies:
 - a. **Planning Board Associate**
 - b. **Agricultural Commission Associate**
 - c. **Fence Viewer** – three positions;
 - d. **Wood, Lumber & Bark Inspector**;
 - e. **Zoning Board of Appeals Associate** – three seats;
 - f. **Parks and Recreation Committee** – one seat; and
 - g. **Deputy Shellfish Constables** – two positions.For more information on these positions, please contact the Selectmen's Office at 948-2372.
- The Rowley Food Pantry is in need of donations. Donations can be left at the Rowley Public Library. The Food Pantry is open on Tuesdays from 10:00 a.m. to 12:00 p.m. and on Thursdays from 5:30 p.m. to 7:00 p.m.

ADJOURN

Vice Chairman Perry called for a motion to adjourn. Dave Petersen so moved, Bob Snow second, all in favor - (4-0). Cliff Pierce – ABSENT

Open meeting adjourned at 11:10 a.m.

Respectfully submitted,

Amy Lydon

Assistant Town Administrator

ATTACHMENTS

1. Meeting memo regarding 10:00 a.m. Appointment: Edward Dello Iacono, Sr. to discuss Atlantic Auto Solutions, 185 Newburyport Turnpike Class II Dealer's License
2. Letter dated June 5, 2018 from Amy Lydon to Edward Dello Iacono, including enclosure
3. Class II Dealer's License issued to Edward Dello Iacono, Sr., Atlantic Auto Solutions, 185 Newburyport Turnpike
4. Application package for a Class II Dealer's License from Edward Dello Iacono, Sr., Atlantic Auto Solutions, 185 Newburyport Turnpike
5. Massachusetts General Law Chapter 140, Section 58
6. Massachusetts General Law Chapter 140, Section 59
7. Meeting memo regarding General Business #1: Review Road Opening Permit filed by National Grid to open 64 Pleasant Street for new gas service
8. Road Opening Permit filed by National Grid to open 64 Pleasant Street for new gas service
9. Email from Bill DiMento regarding Deputy Harbormaster position
10. Meeting memo regarding Old Business #1: Update on Fire Station and Police Station Addition Project

11. Meeting memo regarding Old Business #2: Pine Grove School project update
12. Email from Debbie Eagan reading MHEC Registration
13. Terms of Participation for National IPA Participation Agreement
14. Webpage printouts from <http://www.nationalipa.org> (4 pages total)
15. Weekly Report Pine Grove School June 11 through June 15, 2018
16. Meeting memo regarding Old Business #3: Discuss Annual Independence Day celebration
17. Event matrix for Annual Independence Day celebration
18. Meeting memo regarding Old Business #4: Discuss Division of Marine Fisheries FY 18 Green Crab Trapping Program
19. Email from Travis Kneeland regarding FY 18 Green Crab Trapping Program contract
20. Meeting memo regarding New Business #1: Discuss MBTA Advisory Committee meeting
21. Meeting memo regarding New Business #2: Discuss intersection of Route 1 and Central and Glen Streets
22. Listing of FY 19 Re-appointments
23. Listing of FY 19 Appointments
24. Request from Building Inspector Ken Ward to transfer funds from Inspection Department Expenses to Inspection Department Salaries
25. Request from Town Administrator to transfer funds from Litigation to Parks and Recreation Committee Field Expenses
26. Request from Town Administrator to transfer funds from Litigation to Town Counsel Professional Services
27. Request from Treasurer/Collector Karen Summit to transfer funds from Treasurer/Collector Expenses to Administrative Assistant Wages
28. Draft minutes of March 19, 2018
29. Draft minutes of April 30, 2018