

## **MINUTES OF THE BOARD OF SELECTMEN**

June 21, 2021

Town Hall, 139 Main Street, Rowley, MA

6:30 p.m.

**MEMBERS PRESENT:** Chairman Cliff Pierce; Vice Chairman Deana M. P. Ziev (ABSENT until 7:16 p.m.); Clerk Robert Snow; Joe Perry, David Petersen (Town Administrator Deborah Eagan, Assistant Town Administrator Amy Lydon)

**PUBLIC ATTENDEES:** Police Chief Scott Dumas; Town Counsel Jared Collins; Skylar Patterson – Boy Scouts; Jennifer Patterson; David Patterson; Library Director Pamela Jacobson; Sieglinde Algnier-Crooks – Library; Larry White – Finance Committee

### **CALL MEETING TO ORDER**

Chairman Pierce called the meeting to order at 6:31 p.m. He said the meeting is being video recorded and televised live by Rowley Community Media.

### **PLEDGE OF ALLEGIANCE**

Bob Snow led the Pledge of Allegiance.

### **EXECUTIVE SESSION**

Pursuant to State Open Meeting Law, G.L. c.30A section 21 (a) (3) to discuss strategy with respect to litigation if an open meeting may have a detrimental effect on the litigating position of the Town and the Chair so declares—Appeal of Department of Unemployment Assistance Benefits Determination

Chairman Pierces called for a motion to go into Executive Session pursuant to G.L. c. 30A, sec. 21(a)(3) to discuss the strategy with respect to litigation in the Town's Appeal of a Department of Unemployment Assistance Benefits Determination, as discussing the matter in an open meeting may have a detrimental effect on the Town's litigating position and to return to open session. Bob Snow so moved, Joe Perry second, all in favor- roll call vote: Cliff Pierce – aye; Joe Perry – aye; Bob Snow – aye; Dave Petersen – aye. Deana Ziev – ABSENT.

Executive Session opened at 6:33 p.m., and open session resumed at 7:16 p.m.

Deana Ziev joined the meeting at 7:16 p.m.

**7:00 P.M. APPOINTMENT** Skylar Patterson to discuss Eagle Scout Project involving the creation of little libraries

Skylar Patterson introduced himself and said he is with Rowley Troop 15. He said working with the Friends of the Rowley Public Library his Eagle Scout project is to install three little libraries in Town. He said these libraries would be an extension of the

Rowley Public Library and would allow people to contribute and exchange books. He said the proposed locations are at Pine Grove School, Eiras Park and the Herrick Farm Stand, which are all easy to access and have safe parking. He said other towns, such as Salisbury and Topsfield have similar libraries. He said Pine Grove School and the Herrick Farm Stand have given him verbal permission. He handed out a packet of information to the Board with more details about the project. He said he thinks this project will be beneficial to the community by promoting literacy, increasing access to books and helping unite the Town through the sharing of books.

Chairman Pierce said the idea is for people to read a book and pass it on for others to use, and asked anyone will keep track of the books. Skylar said there would be books initially placed in the libraries, and it would promote people also adding books. He said each location would hold approximately 30 books. He said he will build the libraries using materials that he will purchase.

Ziev said she loves this idea and asked if the books will be for adults or children. Skylar said there will be a mix of books to appeal to many people. Pierce said this is a great idea. Perry said this is a unique opportunity and a great idea. Petersen said Simards has a small book collection which is greatly used, he thinks this is a good idea, but he is concerned about the security and vandalism. Skylar said he will monitor the libraries and take care of any issues. Ziev suggested that Skylar include his name and email address on the box in case people need to report an issue. Skylar said that is a great idea. Snow said this is a great idea and people want physical books rather than e-books. Larry White asked if books will be screened for appropriateness. Skylar said parents will be responsible to make sure their children don't take adult books. Skylar said the location in Eiras Park will be near the parking lot near the playground.

Eagan said Skylar has been working with Pine Grove School for that location, but the Board should vote on the locations for Eiras Park and the Herrick Farmstand, since the Farmstand is located on Town owned property.

Bob Snow made a motion to approve the locations for little libraries at the Herrick Farm Stand and Eiras Park, and for Skylar to include his contact information in the boxes, Deana Ziev seconded, all in favor – aye (5-0).

### **7:05 P.M. TO 7:10 P.M. PUBLIC COMMENT**

There were no public comments.

### **GENERAL BUSINESS**

1. Request from the Agricultural Commission to hold annual Farmer's Market on the Town Common on Sundays from July 11, 2021 through October 31, 2021 and to hang a banner on the backstop

Chairman Pierce read the letter.

Bob Snow made a motion to approve this request, Deana Ziev seconded, all in favor – aye (5-0).

2. Request from Town Clerk Catherine McClenaghan to lift the hiring freeze for the position of Assistant Town Clerk

Bob Snow made a motion to lift the hiring freeze for the position of Assistant Town Clerk, Joe Perry seconded, all in favor – aye (5-0).

3. Letter of resignation from Health Agent Deborah Ketchen

Bob Snow made a motion to accept this resignation with regrets, Deana Ziev seconded, all in favor – aye (5-0).

4. Request from Health Director Frank Marchegiani to lift the hiring freeze for the position of Health Agent

Bob Snow made a motion to lift the hiring freeze for the position of Health Agent, Deana Ziev seconded, all in favor – aye (5-0).

5. Eagle Scout Proclamation for Stuart Lee Dalzell III of Scout Troop 51

Dave Petersen made a motion to authorize Chairman Pierce to sign this Proclamation, Bob Snow seconded, all in favor – aye (5-0).

6. Letter of resignation from Youth Services Librarian Teri Bennett

Bob Snow made a motion to accept this resignation with regrets, Joe Perry seconded, all in favor – aye (5-0).

7. Request from Library Director Pamela Jacobson to lift the hiring freeze for the position of Youth Services Librarian

Bob Snow made a motion to lift the hiring freeze for the position of Youth Services Librarian, Deana Ziev seconded, all in favor – aye (5-0).

8. Request from Board of Cemetery Commissioners to appoint Sam Spinhirn on a temporary basis to the position of Cemetery Supervisor

Petersen said the Cemetery Supervisor recently passed away, we were fortunate to hire Sam as a Laborer. He said Sam will be supervising the three summer employees, he will train Sam on the paperwork, and Sam deserves this. He said this is just for the Cemetery portion of the position.

Bob Snow made a motion Commissioners to appoint Sam Spinhirn on a temporary basis to the position of Cemetery Supervisor, Deana Ziev seconded, all in favor – aye (4-0). Dave Petersen - RECUSED

9. Letter of resignation from Water Treatment Operator 1 Ryan McDonald  
Bob Snow made a motion to accept this resignation with regrets, Deana Ziev seconded, all in favor – aye (5-0).

10. Request Water Superintendent Robert Gray to lift the hiring freeze for the following positions: Water Treatment Operator 1 – Secondary; Distribution Working Foreman Primary; Distribution Assistant Working Foreman – Secondary; and Distribution Utility Maintenance Laborer

Dave Petersen made a motion to lift the hiring freeze for these four positions, Bob Snow seconded, all in favor – aye (5-0).

11. Northeast Massachusetts Mosquito Control and Wetlands Management District  
Notice on aerial application to control mosquito larvae on coastal salt marshes and upland habitat

Chairman Pierce read the notice.

### **NEW BUSINESS**

1. Letter from Historic District Commission Clerk Sara Bourque regarding a fence that was installed in the Historic District without receiving Historic District approval

Chairman Pierce read the letter from Sara Bourque.

Dave Petersen made a motion to send the letter to Valentine as requested, with Chairman Pierce to sign the letter, Bob Snow seconded, all in favor – aye (5-0).

2. Zoning Board of Appeals application from Joseph and Erin Leone for a Special Permit/Variance for an addition of a two stall garage at 169 Dodge Road

The Board had no comments on this application.

3. Review Planning Board Special Permit application for a microbrewery at 60 Main Street

Chairman Pierce read the following:

*The Planning Board is seeking comments from the Board of Selectmen regarding a site plan application for a nanobrewery filed by Kevin Moriarty under section 4.2.3 (b) for a consumer service establishment at 60 Main Street. THE AGENDA MISTAKENLY HAD **“SPECIAL PERMIT APPLICATION.”** (The site plan application and a copy of the business plan are attached.)*

The Board of Selectmen approved a Class II Dealer's License on May 17, 2021 to Robert Souza with a 13 vehicle limit for 60 Main Street. The terms of the issuance of the license are conditioned upon a 1995 ZBA Permit and Site Plan approval at this location. (The ZBA permit information and plans are attached.) The ZBA decision and the Class II Dealer's License clearly depict the location where the vehicles for sale are to be parked.

Debbie and Town Planner Kirk Baker have been in contact with Town Counsel Tom Mullen regarding the ability of the Planning Board to issue a Site Plan Approval to a business at this address when there is a ZBA Decision and Site Plan already issued at this site. Please see responses from Tom Mullen below:

*Kirk:*

*If a brewery were a "consumer service establishment," then I agree that it would be an allowed use subject to Planning Board site plan approval under section 4.2.3(b). In that case, it could be located anywhere on the 11-acre lot without the need for ZBA approval. So yes, that would change everything.*

*I don't see how a brewery, which is basically a manufacturing plant, can be called a "consumer service establishment." If it has a retail element, that part might qualify (in the same way that a bar would), but what about the actual brewing function? I don't see how that is anything but industrial. I am loath to take issue with Ken, but if Anheuser-Busch proposed to open a 100-acre brewery in the Central District, would we welcome it as a "consumer service establishment?"*  
Tom

*Kirk and Debbie:*

*I understand that the owner of 60 Main Street (which lies in the Central Zoning District) wishes to add a new use to his property: that of a brewery. I do not see any provision of section 4.2 of the Zoning Bylaws which would permit a brewery in the Central District. I assume, then, that the intent is to seek authorization for a change from one nonconforming use to another, which our Bylaws would permit the ZBA to grant under section 5.2.1.*

*This property has already received zoning relief based on its nonconforming status from the ZBA. Decision 90-3 apparently was never recorded. A year later, Decision 91-06 modified the unrecorded decision in certain respects. Four years later in Decision 95-03 the ZBA permitted an "expansion" of one of the nonconforming uses by allowing an old garage to be removed and rebuilt elsewhere on the lot.*

*For our purposes, the most important decision is No. 91-06. It declared that the pre-existing nonconforming uses practiced on approximately 25,000 square feet of the 11-acre parcel were "automotive and vehicular sales, repair which includes touch-up painting, and storage," "restaurant," and "residential rental unit." It allowed the owner to practice a new nonconforming use, a Boat Storage Yard, in an separate area of about 24,000 square feet. The ZBA did not view its decision as allowing a change from one nonconforming use to a different one, but rather construed "vehicles" to include boats and so deemed its decision to be an*

*expansion of an existing nonconforming use. The decision limited the area where the restaurant, residential and class II dealer's business could be practiced. It also declared that the uses described in the decision could not be expanded or extended into any of the remaining space in the 11 acres without ZBA approval, and that "any new use of the remainder of this parcel shall be in accordance with the provisions" of the Zoning Bylaws.*

*I believe that if the current owner wishes to operate a brewery at 60 Main Street he will first need to obtain a finding from the ZBA that the proposed use "will not be substantially more detrimental to the neighborhood than the existing nonconforming use" under section 5.2.1 of the Zoning Bylaws. In light of the provision in Decision 91-06 that only conforming uses may be allowed in so much of the 11 acres as lay outside the 49,000 square feet where nonconforming uses were permitted, it follows that the brewery must be located within that 49,000-square foot area. The ZBA should also heed the limitations in section 5.2.2(c) concerning allowable floor area and parking associated with expanded nonconforming uses.*

*I hope this is helpful. Please feel free to call me any time. Thanks.*

*Tom*

*Kirk told Debbie that the brewery will have a tasting room and that Building Inspector Ken Ward felt that would make this establishment fall under "consumer services." How does the Board wish to respond to the Planning Board regarding this site plan application?*

Pierce said he agrees with Mullen that the brewing function is industrial, and that isn't allowed. He said the Board could send a letter to Kirk urging him to consult with Tom Mullen on the issues in the case and the question of it being a manufacturing plant versus a consumer service establishment.

Bob Snow made a motion to send a letter to Town Planner Kirk Baker as outlined by Chairman Pierce, Joe Perry seconded, all in favor – aye (5-0).

4. Discuss Class II Dealer's License issued to JR Reyes Transportation & Truck Center Inc. at 264 Newburyport Turnpike

Chairman Pierce read the following:

*JR Reyes Transportation & Truck Center, Inc. has moved out of 264 Newburyport Turnpike to 295 Newburyport Turnpike. Both Principal Assessor Sean McFadden and Town Planner Kirk Baker have conducted site visits to 264 Newburyport Turnpike to confirm this fact. See attached pictures taken by Kirk. Kirk spoke to the property owner, Gino Tzortzis, who confirmed that Reyes Truck Center has left his property.*

*Last week, Debbie spoke with Rafael Reyes on the telephone regarding the status of his Class II Dealer's License. She informed him that he needed to turn in his Class II License to the Board of Selectmen because the license is issued to 264 Newburyport*

*Turnpike. He indicated that he would do that, and he turned the Dealer's License into the Selectmen's Office today.*

*He is not permitted to sell vehicles at 295 Newburyport Turnpike. He indicated to Debbie that he was not selling any vehicles at his new location and that his primary business in truck repairs, not in sales. The property owner of 295 Newburyport Turnpike, Stephania Pearce, contacted Debbie and told her that that Reyes' lease agreement does not provide for the sale of vehicles and that she told Reyes that he is not permitted under the lease to sell vehicles. Ms. Pearce told Debbie that she contacted Building Inspector Ken Ward regarding the sales of vehicles at her property and he told her that they are not allowed.*

*There is no action required of the Board on this agenda item.*

#### 5. Discuss American Rescue Plan Act

Chairman Pierce read the following:

*The American Rescue Plan Act (ARPA) was signed on March of 2021 and provides \$350 billion to states, local governments, territorial and Tribal governments to respond to the COVID-19 emergency. These funds are separate from the CARES funds that were released last year.*

*The Town has been designated under the disbursement program as a Non-Entitlement Unit (NEU) and has been allocated \$1,934,824. The program is being administered through the U.S. Department of the Treasury and can be used for the following:*

- Support Public Health Response*
- Replace Public Sector Revenue Loss*
- Water and Sewer Infrastructure*
- Equity-Focused Services*
- Address Negative Economic Impacts*
- Premium Pay for Essential Workers*
- Broadband Infrastructure*

*Debbie reviewed the program with the Fiscal Team (Town Accountant Sue Bailey, Treasurer/Collector Karen Summit, Principal Assessor Sean McFadden, and Assistant Town Administrator Amy Lydon) and we all agreed that the best use of these funds is for water infrastructure improvements. The Town has been able to use the CARES funds to offset unexpected costs related to the COVID emergency, such as working remotely, purchasing masks, funding contact tracing, food deliveries to seniors, purchasing the COA, etc. Furthermore, the Board of Health received state public health funds to offset COVID-related expenses. The Water Department has a \$1.8 million water main upgrade project slated for Dodge Road. Debbie spoke to Water Board Chairman Mark Emery and he is very interested having these funds directed towards this important capital project.*

*If the Board is in agreement, the Board will need to vote to authorize the Town's allocation of ARPA funds to be directed to the Water Department for water infrastructure upgrades. Debbie will then ask the Board of Water Commissioners to vote to support the use of these funds for their water projects. If they are in agreement, Debbie will draw down the Town's allocation for this purpose. The Town has until the end of June to make this decision.*

Perry said this is an excellent idea and will be a huge plus to the Water Department.

Joe Perry made a motion to authorize the Town's allocation of ARPA funds to be directed to the Water Department for water infrastructure upgrades, Bob Snow seconded, all in favor – aye (5-0).

#### 6. Award Information Technology Consulting Services Contract to PRS Group

Chairman Pierce read the following:

*We just issued a solicitation for Information Technology Consulting Services because our current contract with PRS Group expires at the end of this month. We received one response to our solicitation from PRS Group. The Town's IT Coordinators, Sue Bailey and Karen Summit, are recommending that the Board of Selectmen vote to award the contract to PRS Group.*

*Board of Selectmen,*

*The IT Administrators, Susan Bailey and Karen Summit, have reviewed the responses to our Request for Price Quotation for IT Consulting Services for the upcoming year, renewable for 2 additional fiscal years, and we recommend that the Board award the contract to PRS Group of Salisbury, MA. PRS Group has provided the Town excellent IT Consulting Services for many years and was particularly helpful during the COVID pandemic. Many Town employees moved to work from home, Town buildings needed IT devices moved, and new IT solutions were required to ensure continued operations during the pandemic. PRS Group did an outstanding job responding to our new and increased needs, and we strongly recommend that they be awarded the Contract so that the Town may continue to receive their support.*

*Sue Bailey*

*Karen Summit*

*Debbie has confirmed that the bid price is the same as the current rate of \$95.00 per hour. The rate is not being increased. The solicitation is structured so that the contract is renewed on a year-by-year basis over three-years. Debbie recommends that the Board of Selectmen vote to award the one-year contract to PRS Group and to authorize Chairman Pierce to sign the contract.*

Bob Snow made a motion to award the one-year contract to PRS Group and to authorize Chairman Pierce to sign the contract, Deana Ziev seconded, all in favor – aye (5-0).

### **OLD BUSINESS**

#### 1. Update on Annex carpet replacement project

Chairman Pierce read the following:

*The project to replace the carpet in the two entryways, the first floor hallway, and the conference room at the Annex is complete. The project came in under budget because the scope of the asbestos abatement was smaller than estimated, and there is a remaining appropriation of \$9,027 out of the \$25,000 total appropriated for this project.*

*The Council on Aging main room was used as an area for furniture / copier storage during the project. Prior to the project, the carpet in this main room had been showing signs of bubbling in a couple of places, which was made worse with the furniture / copier moving in and out of the room. The carpet is a tripping hazard. We have investigated making short term repairs, however it was determined that the carpet is too old and frail to try to stretch it or repair it in any other way. The carpet can no longer be cleaned because it will make the bubbling worse.*

*We would like to use the remaining \$9,027 in the appropriation towards a flooring project for the COA main room. The Friends of the COA have approximately \$6,000 to donate towards this project. The COA Director / COA Board will make a recommendation to the Board of Selectmen on the type of hard surface flooring they would like in this room.*

*Could the Board please vote to use the \$9,027 in the appropriation towards replacing the flooring in the main room of the COA?*

Perry said it is very important to do this, the rug needs to be replaced, but he is afraid of what we will find when the rug is pulled up. Petersen said the COA did some investigation and they say there is a hardwood floor underneath, so there shouldn't be asbestos tile.

Bob Snow made a motion to use the \$9,027 in the appropriation towards replacing the flooring in the main room of the COA, Deana Ziev seconded, all in favor – aye (5-0).

#### 2. Update on Town Hall Handicap Ramp project

Chairman Pierce read the following:

*As of Friday, we haven't received the construction schedule from MJS. MJS President, Michael Selig, has told us that he expects to get us the schedule this week. MJS is currently in the process of getting all the construction materials ready for this project.*

*Debbie has asked that all the construction materials be ready and onsite before the existing ramp is demolished. Despite current market conditions regarding limited supplies of construction materials, MJS indicated that they were able to get everything needed for this project.*

*We are planning to install two doorbells at the portico entryway and the front door entryway for people to use if they are unable to access the building during the construction project. The project could last six to eight weeks depending on weather conditions. For example, if there is a week of heavy rain, then that could delay the project. Debbie, Amy, and Natalie will be keeping the Board posted on the progress of this project.*

### **FY 22 RE-APPOINTMENTS**

- Zoning Review Committee – Ken Ward – expires June 30, 2022

Bob Snow made a motion to appoint Ken Ward to the Zoning Review Committee through June 30, 2022, Joe Perry seconded, all in favor – aye (5-0).

- Rowley Cultural Council – Barbara Nelson – expires June 30, 2024

Joe Perry made a motion to appoint Barbara Nelson to the Rowley Cultural Council through June 30, 2024, Bob Snow seconded, all in favor – aye (5-0).

### **FY 21 BUDGET TRANSFERS**

1. Assessors Expense to Assessor Administrative Assistant Wages

Dave Petersen made a motion to approve this FY21 budget transfer, Joe Perry seconded, all in favor – aye (5-0).

### **MINUTES**

- May 24, 2021

Bob Snow made a motion to approve the minutes of May 24, 2021, Joe Perry seconded, all in favor – aye (4-0). Dave Petersen - ABSTAINED

- June 7, 2021

Bob Snow made a motion to approve the minutes of June 7, 2021, Deana Ziev seconded, all in favor – aye (5-0).

### **ADJOURN**

Bob Snow made a motion to adjourn, Deana Ziev seconded, all in favor – aye (5-0).

Meeting adjourned at 7:54 p.m.

Respectfully submitted,  
Amy Lydon  
Assistant Town Administrator

**ATTACHMENTS:**

1. Written Executive Session motion
2. Meeting memo regarding 7:00 p.m. Appointment: Skylar Patterson to discuss Eagle Scout Project involving the creation of little libraries
3. Email from Skylar Patterson regarding Eagle Scout Project Little Library Locations
4. Email from Nicole LaPerriere regarding Eagle Scout Project Little Library Locations
5. Email from Pamela Jacobson regarding Eagle Scout Project Little Library Locations
6. Email from Joseph Haley regarding Eagle Scout Project Little Library Locations
7. Email from Police Chief Dumas regarding Eagle Scout Project Little Library Locations
8. Email from Health Agent Frank Marchegiani regarding Eagle Scout Project Little Library Locations
9. Email from Fire Chief Broderick regarding Eagle Scout Project Little Library Locations
10. Email from Patrick Snow regarding Eagle Scout Project Little Library Locations
11. Information packet distributed to Board by Skylar Patterson
12. Request from the Agricultural Commission to hold annual Farmer's Market on the Town Common on Sundays from July 11, 2021 through October 31, 2021 and to hang a banner on the backstop
13. Request from Town Clerk Catherine McClenaghan to lift the hiring freeze for the position of Assistant Town Clerk
14. Letter of resignation from Health Agent Deborah Ketchen
15. Request from Health Director Frank Marchegiani to lift the hiring freeze for the position of Health Agent
16. Meeting memo regarding General Business #5: Eagle Scout Proclamation for Stuart Lee Dalzell III of Scout Troop 51
17. Eagle Scout Proclamation for Stuart Lee Dalzell III of Scout Troop 51
18. Letter of resignation from Youth Services Librarian Teri Bennett
19. Request from Library Director Pamela Jacobson to lift the hiring freeze for the position of Youth Services Librarian
20. Request from Board of Cemetery Commissioners to appoint Sam Spinhirn on a temporary basis to the position of Cemetery Supervisor
21. Letter of resignation from Water Treatment Operator 1 Ryan McDonald
22. Meeting memo regarding General Business #10: Request from Water Superintendent Robert Gray to lift the hiring freeze for the following positions: Water Treatment Operator 1 – Secondary; Distribution Working Foreman Primary; Distribution Assistant Working Foreman – Secondary; and Distribution Utility Maintenance Laborer

23. Northeast Massachusetts Mosquito Control and Wetlands Management District Notice on aerial application to control mosquito larvae on coastal salt marshes and upland habitat
24. Meeting memo regarding New Business #1: Letter from Historic District Commission Clerk Sara Bourque regarding a fence that was installed in the Historic District without receiving Historic District approval
25. Letter from Historic District Commission Clerk Sara Bourque regarding a fence that was installed in the Historic District without receiving Historic District approval, including enclosed photos
26. Letter sent to Mr. & Mrs. Valentine from the Rowley Historic District Commission
27. Meeting memo regarding New Business #2: Zoning Board of Appeals application from Joseph and Erin Leone for a Special Permit/Variance for an addition of a two stall garage at 169 Dodge Road
28. Zoning Board of Appeals application from Joseph and Erin Leone for a Special Permit/Variance for an addition of a two stall garage at 169 Dodge Road
29. Meeting memo regarding New Business #3: Review Planning Board Special Permit application for a microbrewery at 60 Main Street
30. Excerpt of Rowley Protective Zoning Bylaw, Section 4.0 (b)
31. Email from Tom Mullen regarding More on 60 Main Street
32. Email from Kirk Baker regarding Additional Materials – Request for Comment – SPR Review for proposed Nanobrewery at 60 Main Street, including attached Planning Board Special Permit application for a microbrewery at 60 Main Street
33. ZBA Case from 1991 for 60 Main Street
34. ZBA Case from 1995 for 60 Main Street
35. Meeting memo regarding New Business #4: Discuss Class II Dealer's License issued to JR Reyes Transportation & Truck Center Inc. at 264 Newburyport Turnpike
36. Surrendered Class II Dealer's License issued to JR Reyes Transportation & Truck Center Inc. at 264 Newburyport Turnpike
37. Two photos of 264 Newburyport Turnpike
38. Meeting memo regarding New Business #5: Discuss American Rescue Plan Act
39. Information from the U.S. Department of Treasury regarding Coronavirus State and Local Fiscal Recovery Funds
40. Memo from Heath Fahle, A&F Federal Funds Office regarding Applying for Coronavirus Local Fiscal Recovery Fund (CLFRF) Funding
41. Coronavirus Local Fiscal Recovery Fund Allocations by Municipality
42. Meeting memo regarding New Business #6: Award Information Technology Consulting Services Contract to PRS Group
43. PRS Group response to solicitation for Information Technology Consulting Services
44. Meeting memo regarding Old Business #1: Update on Annex carpet replacement project
45. Article 11 from June 22, 2020 Special Town Meeting Warrant
46. Meeting memo regarding Old Business #2: Update on Town Hall Handicap Ramp project
47. Meeting memo regarding FY22 Re-appointments

- 48. Meeting memo regarding FY21 Budget Transfers
- 49. FY21 Budget Transfer form: Assessors Expense to Assessor Administrative Assistant Wages
- 50. Draft minutes of May 24, 2021
- 51. Draft minutes of June 7, 2021