

MINUTES OF THE BOARD OF SELECTMEN

July 13, 2020

Recorded from Town Hall, 139 Main Street, Rowley, MA

1:00 p.m.

MEMBERS PRESENT: Chairman Cliff Pierce; Vice Chairman Joseph Perry; Clerk Robert Snow; David Petersen; Deana M.P. Ziev (Town Administrator Deborah Eagan, Assistant Town Administrator Amy Lydon)

CALL MEETING TO ORDER

Chairman Pierce called the meeting to order at 1:01 p.m. He read the following:

Consistent with the Governor's orders suspending certain provisions of the Open Meeting Law and banning gatherings of more than 10 people, this meeting will be conducted by remote participation to the greatest extent possible. The public may not physically attend this meeting, but every effort will be made to allow the public to view and listen to the open session portion of the meeting in real time. Persons who wish to do so are invited to watch the open session portion of the meeting on Rowley Community Media TV / listen live on the RCM page on the Town's website at www.townofrowley.net or join the meeting from your computer, tablet or smartphone by using the link: <https://global.gotomeeting.com/join/272411381> can also dial in using your phone by calling [+1 \(646\) 749-3122](tel:+16467493122) and using access code 272-411-381. In the event that live transmission proves infeasible, an audio or video recording, transcript or other comprehensive record of the open session portion of the meeting will be made available on the Town's website as soon as possible.

1:00 p.m. APPOINTMENT Board of Health Chairman Charles Costello and Health Director Frank Marchegiani to provide a COVID-19 update

Board of Health Chairman Charles Costello updated the Board of Selectmen as follows:

- The Board of Health has been very busy evaluating and monitoring the various businesses in town to make sure they are complying with the opening guidelines, and for the most part they look very good.
- He has noticed that people aren't wearing masks as much as they were initially. He said they get complaints when employees aren't wearing masks and they immediately speak to them and tell them they can't continue not wearing them.
- They check in daily with Market Basket and things are going quite well there with the one-way aisles and 100% of employees wearing masks.
- We need to stay vigilant, and with the summer there is transient traffic that could spread the virus.
- The Todd Farm Flea Market is back and bigger than ever which can also bring the virus into Town.

Health Director Frank Marchegiani updated the Board as follows:

- There have been 59 total cases in Town with 16 active cases currently. The number of cases is slowing weekly with an average to one to two new cases per week, but we still need to be careful because that number could rise quickly.
- The Health Nurse is still working with the Department of Public Health daily on the cases and contact tracing.
- Multiple conference calls continue weekly.
- We are now in Phase 3 of the re-opening, and they have been working with the businesses on this.
- They are working with the Farmer's Market, Todd Farm Flea Market and the YMCA on the camp's opening, which will include many new procedures, including how they are re-opening the pool.
- They are working with the Parks & Recreation Committee on the sporting events, and sports have been classified according to high, medium and low risk.
- The next big thing they will be working on is the school re-openings. There is guidance now, but there will be many changes coming.

Pierce said he has noticed that there hasn't been a line outside at Market Basket and asked if they are still required to limit the number of people inside the store. Costello said they are still respecting the limit, and he has seen the line go beyond CVS. Marchegiani said the manager has told him that people are spreading out the time that they go to the store now, so they haven't been hitting the capacity. Pierce said Todd Farm is complying with the mask requirement, but there are no signs about the mask requirement and he thinks that would be a good idea. Costello said they were told to improve the signs late last week. He said there is no gateway for people coming in from Route 1A to enter to put signs and an attendant to help control the situation. Marchegiani said he spoke to the two owners about this, and there was an attendant during the Fourth of July weekend, but it needs more attention to direct people to the entrance where the attendant is.

Pierce thanked Costello and Marchegiani for the update.

GENERAL BUSINESS

1. Vote on corrected appointment terms for Police Officer Lucas Tubbs and Reserve Police Officer Joshua Spoonhour

Chairman Pierce read the following:

During the June 29, 2020 meeting, the Board of Selectmen voted to appoint Lucas Tubbs as a full-time police officer and Joshua Spoonhour as a reserve police officer. The appointment letters incorrectly stated the effective date of the appointment to be June 29, 2020.

The actual and correct appointment date for these two new officers is July 1, 2020.

The Board of Selectmen needs to vote to rescind the votes of the June 29, 2020 meeting to appoint Lucas Tubbs as a full-time police officer effective June 29, 2020 and Joshua Spoonhour as a reserve police officer effective June, 29, 2020.

*The Board then needs to re-vote to appoint **Lucas Tubbs** as a full-time police officer effective July 1, 2020 through June 30, 2023.*

*The Board then needs to re-vote to appoint **Joshua Spoonhour** as a reserve police officer effective July 1, 2020 through June 30, 2021.*

This action will correct the error in the appointment date.

Bob Snow made a motion to rescind the votes of the June 29, 2020 meeting to appoint Lucas Tubbs as a full-time police officer effective June 29, 2020 and Joshua Spoonhour as a reserve police officer effective June, 29, 2020, Dave Petersen second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Joe Perry – aye. Deana Ziev – ABSTAINED

Bob Snow made a motion appoint Lucas Tubbs as a full-time police officer effective July 1, 2020 through June 30, 2023, Joe Perry second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Joe Perry – aye. Deana Ziev – ABSTAINED

Bob Snow made a motion appoint Joshua Spoonhour as a reserve police officer effective July 1, 2020 through June 30, 2021, Joe Perry second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Joe Perry – aye. Deana Ziev – ABSTAINED

1:15 p.m. APPOINTMENT Robert Carr Jr., owner of Nature's Remedy of MA, Inc., David Miller of Nature's Remedy of MA, Inc. and Bill Duggan owner of Wick, LLC, Michael Scott of Wick, LLC, to discuss transfer of Host Community Agreement from Nature's Remedy of MA, Inc. to Wick, LLC

Chairman Pierce read the following:

Nature's Remedy of MA, Inc. is requesting the Board of Selectmen to approve the assignment of their Host Community Agreement to Wick LLC.

Please see attached letter from Robert Carr, Jr. of Nature's Remedy.

Please see the attached Power Point Presentation from Wick LLC.

Robert Carr of Nature's Remedy said over the years working with the Board and staff, it was always their intention to complete what they started, but it didn't work out that way. He said Duggan and Scott are a great team to complete what they started, and he hopes this will be a seamless transition. Pierce asked if they have all the town permits

and licenses from the State. Carr said they will transfer the Town permits to them, but he isn't sure where Wick, LLC is in the process with the State, and Duggan will review this.

Scott said the dispensary needs to be built out, and they are requesting the transfer of the Host Community Agreement, then the build out will commence. He introduced Bill Duggan, and Duggan reviewed the power point presentation slides.

Scott said regarding the parking, there are approximately 60 parking spots which will alleviate traffic, and the location could allow for a drive through, if this was allowed by the State and the Town.

Pierce asked if they are using the rear building. Scott said the dispensary is going into the front building, but they are securing both buildings. Ziev thanked Duggan for his service and asked which Police Department he worked in. Duggan said Maynard. Ziev said the plan looks great, PTSD is near and dear to her heart and she supports this plan. Scott said anxiety is the number one mental health concern, and one of the top two reasons people use cannabis. Ziev said any non-pharmaceutical way for people to cope with anxiety is a positive thing.

Snow thanked Duggan for his service and said he is the Chair of the Veteran's Board, so they can use him if they need to approach the veterans about anything.

Scott said in closing they are looking forward to the friendly competition with the other dispensaries in close proximity to this location. He said they are in this for the long haul, and hopefully they are willing to transfer the hot agreement to them. He said they are not operating any other dispensaries. Duggan said this is his retirement job from law enforcement.

Jessie Alderman said he is the attorney for Wick, LLC, and this will be the only dispensary for Wick, LLC, but Scott has been involved in other successful dispensaries. He said he can send a form for the transfer if it is approved for review by the Town's attorney. Eagan said in the past we have used a letter memorializing the action of the Board of Selectmen if that is okay, if the Selectmen approve the transfer.

Bob Snow made a motion to assign the Host Community Agreement from Nature's remedy to Wick, LLC, Joe Perry second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Joe Perry – aye; Deana Ziev – aye.

1:30 p.m. APPOINTMENT Pine Grove School Construction Project Owner's Project Manager Larry Berger of Pinck/Anser Advisory to discuss outstanding items on construction punch list and Pine Grove School Custodian Frank Janvrin's list

Larry Berger said everyone should have received the comprehensive lists from the inspections completed on June 16th and June 23rd. He said he is working with the contractor to facilitate the corrections. He said there is still some incomplete work, but

the majority of the items are maintenance items, where the work has been completed, but it isn't performing as well as expected. He said the normal procedure is after ten or eleven months after completion, to reassess how things are working. He said due to COVID they have been locked out from March to mid-June while the school was closed, and these items would normally have been picked up during those inspections. Pierce said there are 266 items on the list. Berger said a lot of the items are repetitive and will be addressed all at once. He said everything will be addressed to everyone's satisfaction, the contractor is mobilizing his people who will start sometime next week and won't stop working until everything is completed.

Petersen asked about items #3 and #4, regarding the cracked concrete in the entry plaza. He asked if the concrete is new. Berger said, yes it is new, and the cracks were stress cracks, not differential cracks, which have been sealed with epoxy. Petersen asked if it is unusual to get cracks in new concrete. Berger said no, the cracks ran towards the expansion joints put in to prevent the cracks. He said road salt has been a factor. Petersen said at the Police and Fire project, they were aware that road salt could be an issue, and they applied a coating over the concrete to prevent these issues. He asked if the custodian was made aware not to use salt, or if there were discussions about putting down the protective coating. Berger said he is not familiar with the coating, but the issue of not using salt was discussed constantly. He said the issues from the salt can get worse over time, but the first year is most critical when the concrete is fresh. He said a skim coat can be put on and maybe then you can put down epoxy. Petersen said he is concerned that people's feet will get caught. Berger said the imperfections are not too deep.

GENERAL BUSINESS

2. Letter of resignation from Council on Aging Director Brienne Walsh

Bob Snow made a motion to accept this resignation with regrets, Joe Perry second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Joe Perry – aye; Deana Ziev – aye.

3. Request from Council on Aging Board Chairman George Gallant to lift the hiring freeze for the position of Council on Aging Director

Bob Snow made a motion to lift the hiring freeze for the position of Council on Aging Director, Dave Petersen second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Joe Perry – aye; Deana Ziev – aye.

4. Letter from Geneva Merry requesting to be appointed to the Council on Aging Board and letter from Council on Aging Board Chairman George Gallant recommending Geneva Merry be appointed to the open Council on Aging Board seat

Joe Perry made a motion to appoint Geneva Merry to the Council on Aging Board seat, Bob Snow second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Joe Perry – aye; Deana Ziev – aye.

NEW BUSINESS

1. Request from Information Technology Coordinators Susan Bailey and Karen Summit to extend the Town's contract with PRS Group, Inc.

Chairman Pierce read the following:

The IT contract with PRS Group, Inc. needs to be renewed for another year. We issued a three-year solicitation for IT services and have the option to renew for two additional years on a year-by-year basis. This will be the third year under the contract. IT Coordinators Sue Bailey and Karen Summit are requesting the Board renew this contract.

The Board needs to vote to approve the contract and authorize Chairman Pierce to sign it. (There are two originals.)

Bob Snow made a motion to approve the contract extension with PRS Group, Inc. and authorize Chairman Pierce to sign it, Dave Petersen second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Joe Perry – aye; Deana Ziev – aye.

2. Letter from the Friends of the Council on Aging requesting permission to replace the bench on Central Street near the Town Hall Annex and to dedicate the new bench in memory of Gerry Robertson

Petersen said the bench currently there is made of cement and 2x4s. He said a replacement bench needs to be properly secured and heavy enough that it won't tip over. He said it needs to be well supported. Eagan said the request includes a request for assistance from the Highway Department to secure the bench. She said she can send a communication to Patrick Snow and Sylvia Wood to get more information about the proposed bench and if the Highway Department can assist with the installation. Petersen said we want a commercial grade bench, not a bench that can be purchased at a store such as Home Depot. Eagan recommended that the Board not vote on this until she can get more information about this. Petersen said if the current bench is repairable, it should be fixed and used in a different location. Ziev agreed.

3. Review Planning Board Open Space Residential Development Permit application filed by Lucia Herrick Realty Trust for 548 Wethersfield Street

Pierce said he reviewed this and has no comments. Petersen said he has the following questions / concerns:

- There is a blank space between house lots on the cul-de-sac. What is this for? Is this a option for a future road to another development? This space should be assigned to the two abutting lots. There have been issues with unassigned lots like this in the past such as: who is responsible for paying the taxes or who is responsible for the land.
- Concern with the bridge over the Mill River – permitting will take a lot of time. The area floods frequently.
- Concern with the length of the road, and the hills up and down on the road may be problematic in the winter time.

Pierce said the he doesn't know what the blank lot space is for, but the land beyond it is owned by the Rowley Golf Course and has an open space easement, so it can't be developed.

Bob Snow made a motion to communicate to the Planning Board the questions / comments about the open space, the length of the cul de sac and the issues with crossing the Mill River, Dave Petersen second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye; Joe Perry – aye.

4. Review Planning Board application to amend the Special Permit and Site Plan for the Twin Hills Farm Open Space Residential Development at 42 Newbury Road to add two two-family buildings and a single family unit.

Chairman Pierce said the applicant wants a garage plus one additional unit. Petersen said he is an abutter and is abstaining from this discussion. Pierce said the sole purpose is to determine an appropriate cash payment. He said a density bonus paid for the unit is being proposed to be used on a bridge, but there is already adequate funding for the bridge. The Board had no comments on this.

OLD BUSINESS

1. Letter from Health Director Frank Marchegiani regarding poultry noise and smell issues at 6 Railroad Avenue

Chairman Pierce read the following:

On May 18, 2020, the Board discussed the attached letter form Mr. and Mrs. Glynn of 374 Main Street regarding the poultry operation taking place at 6 Railroad Avenue. At the Board's request, Debbie sent the following letters on May 20, 2020 (copies attached):

- *Letter to Mr. & Mrs. Kendall of 6 Railroad Avenue asking them to:*

Follow the guidelines on keeping chickens issued by the Rowley Agricultural Commission and;

To provide the Board of Selectmen with an update on their conformance to the guidelines.

- *Letter to Board of Health requesting a written report on their inspection of 6 Railroad Avenue.*

We have received the attached letter from Health Director Frank Marchegiani regarding a site visit at 6 Railroad Avenue on June 4, 2020. The letter concludes that the Board of Health did not find any violations at the site.

It appears that the Kendall's are complying with the guidelines on keeping chickens issued by the Rowley Agricultural Commission, however they have not provided the Board of Selectmen with an update on their conformance with the guidelines as requested.

Does the Board wish to request that the Kendall's provide an update on their conformance with the guidelines?

Does the Board wish to send a copy of Frank's letter to Mr. & Mrs. Glynn?

Pierce said he doesn't think we need an update from the Kendall's. Snow said we don't as long as the Health Department is inspecting the property. Ziev asked if this is being continually monitored by the Health Department. Pierce said if we get additional complaints, this would trigger another inspection. Eagan asked if the Board would like a copy of Marchegiani's letter to be send to the Glynn's. Pierce said sure.

2. Review Town Counsel Thomas Mullen's response to a request from Pinck/Anser Advisory for an increase in its Owner's Project Manager's contract for the Pine Grove School Construction Project

Chairman Pierce read the following:

At the June 8, 2020 Board of Selectmen's meeting, the Board requested that Debbie send the letter from Larry Berger requesting an increase in the OPM contract to Tom Mullen for review. Attached is Tom Mullen's response.

How does the Board wish to proceed?

Pierce said Mullen concluded that the Town has no basis for paying additional money for this project.

3. Discuss re-opening Town Hall to the public

Chairman Pierce read the following:

The tempered glass partitions are due to be installed tomorrow (Tuesday, July 14) in Town offices. Debbie wants to know if the Board is interested in opening the Town Hall to the public on a limited basis, such as from 10:00 a.m. to 2:00 p.m. Mondays – Thursdays and 9:30 a.m. to 11:30 a.m. on Fridays, starting the week of July 20. Many other area Towns have opened with similar hours. She has discussed this with Health Director Frank Marchegiani and he supports a “soft opening” as long as the glass partitions are installed in Town Hall Offices. Social distancing in the hallways and offices would need to be enforced, along with the requirement that persons entering the building wear face coverings.

Pierce said he is fine with a limited opening once the partitions are installed. Ziev said she supports an opening with the partitions and a requirement to wear face coverings. Snow supported a soft opening with the conditions read by Pierce.

Bob Snow made a motion to proceed with a soft re-opening of Town Hall, with face masks required, with social distancing required, and with the limited hours as detailed above, Joe Perry second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye; Joe Perry – aye.

Snow said he thinks the Board should continue using the GoToMeeting platform for meetings until September. Perry said this is a good idea and the Board can review this in August. Eagan said other Boards or Committees without a lot of attendance would appreciate the use of the Town Hall auditorium for meetings. She said for some of these Boards / Committees, it is not practical to use the virtual meeting platform. She said the auditorium was measured and there is 2,077 square feet, and under Phase 3, gatherings can exceed 10 people. She said with the 2,077 square feet, 16 people can be in the Town Hall auditorium. Pierce said it is appropriate to give this to Boards as an option, and the windows in the room provide for good air flow. He said he is in favor of allowing Board/ Committees to use the auditorium. Petersen said he has no objections.

Petersen asked about the status of the Library in Phase 3. Eagan said the Library falls under retail establishments, and the Library Director is working on the plan that is needed. She said the Director is evaluating operational plans from other libraries which will include a limit on the number of people in the library, or to be by appointment only, have only one or two computers available, and have directional arrows. She said there are no plans to open the Children’s Room yet due to the challenges in doing so.

Bob Snow made a motion to allow Town Boards / Committees to use the upstairs Town Hall auditorium for meetings, provided there is a 16 person limit, Dave Petersen second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye; Joe Perry – aye.

Pierce read the following:

Debbie does not recommend opening the Annex up to the public at this time. The process of meeting the public by “appointment only” in the Annex Meeting Room

appears to be working in this building. The Annex technical departments office suite presents social distance challenges because we have three departments in the suite and we have limited occupancy under the Governor's Re-Opening Plan. Frank says that all departments in the Annex are working full-time and the "appointment only" access has been working. The Council on Aging is now offering appointments to seniors for outreach services. Frank does not support opening the Annex to the public at this time. He feels that we need to work on a plan that would ensure that occupancy limits are maintained if the building were open.

The consensus of the Board was to continue the current appointment only access at the Annex.

FY 20 MGL Ch. 44 § 33B(b) Budget Transfers

1. Request from Fire Chief James Broderick to transfer funds from Call Firefighter Wages to Firefighter Wages

Bob Snow made a motion to approve this transfer request, Dave Petersen second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye; Joe Perry – aye.

MINUTES

- June 11, 2020

Bob Snow made a motion to approve the minutes of June 11, 2020, Joe Perry second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye; Joe Perry – aye.

- June 15, 2020

Bob Snow made a motion to approve the minutes of June 15, 2020, Deana Ziev second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Dave Petersen – aye; Deana Ziev – aye; Joe Perry – aye.

ANNOUNCEMENTS

1. There are vacancies on the Conservation Commission, and Open Space Committee. If you are interested in serving on one of these boards, please contact the Selectmen's Office at 948-2372.
2. The Health Department is reminding the public to wear face coverings in indoor public places and outdoors when you are not able to social distance.

ADJOURN

Chairman Pierce called for a motion to adjourn. Bob Snow so moved, Deana Ziev second, all in favor – aye- roll call vote – Bob Snow – aye; Joe Perry – aye; Dave Petersen – aye; Deana Ziev – aye; Cliff Pierce – aye.

Meeting adjourned at 2:11 p.m.

Respectfully submitted,
Amy Lydon
Assistant Town Administrator

ATTACHMENTS:

1. Meeting memo regarding 1:00 p.m. Appointment: Board of Health Chairman Charles Costello and Health Director Frank Marchegiani to provide a COVID-19 update
2. Meeting memo regarding 1:15 p.m. Appointment: Robert Carr Jr., owner of Nature's Remedy of MA, Inc., David Miller of Nature's Remedy of MA, Inc. and Bill Duggan owner of Wick, LLC, Michael Scott of Wick, LLC, to discuss transfer of Host Community Agreement from Nature's Remedy of MA, Inc. to Wick, LLC
3. Letter from Robert Carr Jr. of Nature's Remedy dated June 5, 2020
4. Power Point presentation slides from Wick, LLC
5. Meeting memo regarding 1:30 p.m. Appointment: Pine Grove School Construction Project Owner's Project Manager Larry Berger of Pinck/Anser Advisory to discuss outstanding items on construction punch list and Pine Grove School Custodian Frank Janvrin's list
6. Comprehensive list of 266 outstanding items on construction punch list for Pine Grove School project
7. Meeting memo regarding General Business #1: Vote on corrected appointment terms for Police Officer Lucas Tubbs and Reserve Police Officer Joshua Spoonhour
8. Corrected appointment letter for Police Officer Lucas Tubbs
9. Incorrect appointment letter for Police Officer Lucas Tubbs
10. Corrected appointment letter for Reserve Police Officer Joshua Spoonhour
11. Incorrect appointment letter for Reserve Police Officer Joshua Spoonhour
12. Meeting memo regarding General Business #2: Letter of resignation from Council on Aging Director Brienne Walsh
13. Letter of resignation from Council on Aging Director Brienne Walsh
14. Meeting memo regarding General Business #3: Request from Council on Aging Board Chairman George Gallant to lift the hiring freeze for the position of Council on Aging Director
15. Meeting memo regarding General Business #4: Letter from Geneva Merry requesting to be appointed to the Council on Aging Board and letter from Council on Aging Board Chairman George Gallant recommending Geneva Merry be appointed to the open Council on Aging Board seat
16. Letter from Geneva Merry requesting to be appointed to the Council on Aging Board
17. Letter from Council on Aging Board Chairman George Gallant recommending Geneva Merry be appointed to the open Council on Aging Board seat

18. Meeting memo regarding New Business #1: Request from Information Technology Coordinators Susan Bailey and Karen Summit to extend the Town's contract with PRS Group, Inc.
19. Extension contract between the Town and PRS Group, Inc.
20. Contract between the Town and PRS Group, Inc. dated July 15, 2019
21. Letter from the Friends of the Council on Aging requesting permission to replace the bench on Central Street near the Town Hall Annex and to dedicate the new bench in memory of Gerry Robertson
22. Meeting memo regarding New Business #3: Review Planning Board Open Space Residential Development Permit application filed by Lucia Herrick Realty Trust for 548 Wethersfield Street
23. Email from Planner Kirk Baker, including attached Planning Board Open Space Residential Development Permit application filed by Lucia Herrick Realty Trust for 548 Wethersfield Street
24. Meeting memo regarding New Business #4: Review Planning Board application to amend the Special Permit and Site Plan for the Twin Hills Farm Open Space Residential Development at 42 Newbury Road to add two two-family buildings and a single family unit.
25. Email from Planner Kirk Baker, including attached Planning Board application to amend the Special Permit and Site Plan for the Twin Hills Farm Open Space Residential Development at 42 Newbury Road to add two two-family buildings and a single family unit.
26. Meeting memo regarding Old Business #1: Letter from Health Director Frank Marchegiani regarding poultry noise and smell issues at 6 Railroad Avenue
27. Letter from Gregory and Nancy Glynn regarding 6 Railroad Avenue
28. Letter from Deborah Eagan to Lawrence and Susan Kendall regarding Poultry Operation Complaint
29. Rowley Agricultural Commission brochure titled "Recommendations for Keeping Chickens."
30. Letter from Deborah Eagan to Charles Costello, Chairman of the Board of Health, regarding Poultry Operation Complaint
31. Letter from Health Director Frank Marchegiani dated June 12, 2020 regarding poultry noise and smell issues at 6 Railroad Avenue
32. Letter from Health Director Frank Marchegiani dated June 7, 2018 regarding poultry noise and smell issues at 6 Railroad Avenue
33. Letter from Deborah Eagan to Charles Costello, Chairman of the Board of Health, regarding Poultry Operation Complaint
34. Letter from Gregory and Nancy Glynn regarding 6 Railroad Avenue
35. Meeting memo from May 18, 2020 Board of Selectmen's meeting packet regarding New Business #1: Letter from Gregory and Nancy Glynn regarding poultry noises and smell issues at 6 Railroad Avenue
36. Meeting memo regarding Old Business #2: Review Town Counsel Thomas Mullen's response to a request from Pinck/Anser Advisory for an increase in its Owner's Project Manager's contract for the Pine Grove School Construction Project

37. Email from Tom Mullen regarding Request by OPM for Contract Amendment, including attached email
38. Request from Pinck/Anser Advisory for an increase in its Owner's Project Manager's contract for the Pine Grove School Construction Project
39. Meeting memo regarding Old Business #3: Discuss re-opening Town Hall to the public
40. FY 20 MGL Ch. 44 § 33B(b) Budget Transfer: Request from Fire Chief James Broderick to transfer funds from Call Firefighter Wages to Firefighter Wages