

MINUTES OF THE BOARD OF SELECTMEN MEETING

January 12, 2015
Meeting held at Town Hall

MEMBERS PRESENT: Chairman Robert Merry, Vice Chairman Joseph Perry, Clerk Robert Snow, Jack Cook, David Petersen (Town Administrator Deborah Eagan, Assistant Town Administrator Amy Lydon)

PUBLIC ATTENDEES: John Raffi - Police Department; Richard Johnson - Police Department; Ginger Barry; Kevin Barry; Robert Barker - Police Chief; Stephen May - Police Department; Jesse Mazzie - Police Department; John Giebal; Dana MacMullen; Juely MacMullen

CALL MEETING TO ORDER

Chairman Robert Merry called the meeting to order at 7:02 p.m. He said the meeting is being audio and video recorded digitally.

PLEDGE OF ALLEGIANCE

Jack Cook led the Pledge of Allegiance.

CHAIRMAN'S COMMENTS

None.

7:05 – 7:15 p.m. CITIZEN QUERY

Chairman Merry said that Citizen Query will open at 7:05 and will run until 7:15 p.m.

NEW BUSINESS

1. Set date for Annual Town Meeting and Spring Special Town Meeting

Chairman Merry read the following:

For planning purposes, we need to set the date for the Annual and Special Town Meeting.

In keeping with the Town's tradition of having Town Meeting on the first Monday in May, Chairman Merry is calling for a motion to set the date for the 2015 Annual Town Meeting and the 2015 Spring Special Town Meeting for Monday, May 4, 2015 at 7:30 p.m. at the Pine Grove School.

The Annual Town Election is on Tuesday, May 12, which is the following week.

Joseph Perry made a motion to set the date for the Annual and Special Town Meeting for Monday, May 4, 2015 at 7:30 p.m. at the Pine Grove School, Bob Snow second, all in favor - aye (5-0).

2. Emergency Road Opening Permit request from National Grid to open 26 Main Street at the corner of Prospect Street for emergency gas leak repair

Bob Snow made a motion to sign the road opening permit for 26 Main Street at the corner of Prospect Street, Jack Cook second, all in favor - aye (5-0).

The Selectmen signed the road opening permit.

OLD BUSINESS

1. Update on docks/gangway project

Chairman Merry read the following:

We received two responses on the docks:

Custom Float Services - \$24,996.40 – Delivery \$600

J & L Welding Machine Inc. - \$24,160.00 – Delivery (no price provided).

Harbormaster Bill DiMento will contact J & L Welding to go over the specifications. If everything works out, he will issue a purchase order.

We priced out the gangways as well, though we won't be able to purchase them until there is an appropriation.

We received two responses on the gangways:

J & L Welding Machine Inc. - \$3,950.00 – Delivery - \$175

Custom Float Services - \$4,270 - Delivery \$250

We don't have funding in place for the gangways, but these amounts will give us the estimate we need for funding at town meeting.

Eagan said Harbormaster Bill DiMento is the Chairman of the Board of Assessors, and that Board is meeting now, so he can't be present. She said DiMento will review the specs for the docks with the low bidder, J & L Welding Machine Inc., and will issue a purchase order if there is no problem. She said DiMento will come before the Board at a future meeting if there is a problem with the low bidder.

2. Town Administrator update

Deborah Eagan updated the Board on the following:

Town Hall windows project – She said this project is nearly complete and because the bid was underbudget, she is getting prices to add two more windows into this project.

Town Hall Flooring project – She said the solicitation for flooring project will be released on Wednesday. She said the material will be vinyl plank flooring and color samples will be provided to the selectmen.

RFQ – Public Safety Feasibility Study and Preliminary Design Plan – She said this is underway, a briefing session was held last week, and proposals are due a week from tomorrow on Tuesday, January 20, 2015.

Girl Scouts Land – She said she is working on the RFP and the Title V.

COMMBUYS – She said she will be meeting with a representative from the Operational Services Division to set up an authorization for the Town to use the new online state purchasing system, COMMBUYS. She said the state purchasing system has changed and you can no longer browse through contracts listed on Compass and then contact the state-contracted vendor and issue a purchase order directly to the vendor. She said the Operational Services Division has established the COMMBUYS program, which is a full “front to end” method of procurement through state contracts. She said unlike Compass, COMMBUYS is a system in which a state agency/ department /municipality /authority purchases directly off the state contract through the COMMBUYS system. She said the Town needs to have controls in place since you are essentially purchasing on-line. She said the department heads will have responsibility for managing their department’s access and appropriation. Merry asked if the purchases will be paid out of each department’s appropriation. Eagan said yes, this is just a new system and the department heads will have the same authority as they do now with the paper system.

MINUTES

- November 10, 2014

Bob Snow made a motion approve the minutes of November 10, 2014, Joseph Perry second, all in favor - aye (5-0).

- November 17, 2014

Bob Snow made a motion approve the minutes of November 17, 2014, Jack Cook second, all in favor - aye (4-0). Dave Petersen – ABSTAINED.

- December 22, 2014

Joseph Perry made a motion to table the approval of the minutes of December 22, 2014 until the next Selectmen's meeting, Bob Snow second, all in favor - aye (5-0).

7:15 p.m. APPOINTMENT - Police Chief Robert Barker to present the following individuals for appointment to the Police Department:

- Patrick McGettrick as Reserve Patrolman
- Christopher Ottani as Reserve Patrolman
- David MacMullen as Sergeant

Chairman Merry read the letter from Police Chief Barker regarding Patrick McGettrick's appointment to the position of reserve patrolman and Christopher Ottani's appointment to the position of reserve patrolman (COPIES ATTACHED). Police Chief Barker said there was a retirement in the police department and a full time patrolman was added as their reserves are low and need to be built up.

Joseph Perry made a motion to appoint Patrick McGettrick and Christopher Ottani as reserve patrolmen effective January 13, 2015 through June 30, 2015, Bob Snow second, all in favor - aye (5-0).

Merry read the letter from Police Chief Barker regarding David MacMullen's appointment to the position of Sergeant (COPY ATTACHED). Merry said he doesn't know how we got so lucky to have MacMullen and said this is great. MacMullen thanked Kevin Barry for the opportunity to become a police officer and he thanked Chief Barker for allowing him to participate in the promotional process for this position. Barker said he looks forward to great things from MacMullen and is looking forward to MacMullen starting. Perry said MacMullen did a great job handling the concerts on the common over the summer. Petersen said MacMullen has worked for many years at the Police Department, he does a fantastic job and is a great image for the Town. Petersen congratulated MacMullen and wished him good luck. Snow thanked MacMullen for his military service.

Jack Cook made a motion to appoint David MacMullen to the position of Sergeant effective January 13, 2015 through June 30, 2017, Bob Snow second, all in favor - aye (5-0).

Jack Cook made a motion to appoint Daniel Lee to the position of full time patrolman from December 26, 2014 - June 30, 2017, Bob Snow second, all in favor - aye (5-0).

The Board congratulated Lee on his promotion. Petersen welcomed Lee and said he hopes Lee has a great career.

ANNOUNCEMENTS

- Triton Budget Presentations January 12, 13, 14, and 15, 2015

Merry said tonight's meeting was for the Pine Grove School and he asked Finance Committee Chairman Larry White to give a brief overview. White said he was present for the Newbury and Pine Grove School presentations. He said there were budget increase requests for personnel, supplies and maintenance items. He said a lot of the requested increases were for special needs students and not for typical students. He said they are requesting social workers. He said it was an education to attend the meeting. Perry said the meetings will continue on Tuesday, Wednesday and Thursday of this week at 6:00 p.m. in the Triton Library. Perry urged parents to attend and see what increases the schools are looking for.

- The Town has the following vacancies:
 - a) **Fence Viewer**– three positions;
 - b) **Wood, Lumber & Bark Inspector**; and
 - c) **Zoning Board of Appeals Associate** – two open seats
 - d) **Historical Commission-Historic District Commission** - three seats
 - e) **Parks and Recreation Committee** - two seats
 - f) **Open Space Committee** is seeking membersFor more information on these positions, please contact the Selectmen's Office at 948-2372
- Rowley Food Pantry is in need of donations. The Food Pantry is open Tuesdays from 10:00 a.m. to 12:00 p.m. and Thursdays from 5:30 p.m. to 7:00 p.m.
- During the month of January, the Library will be displaying tree creations from Pine Grove School students and paintings from artist Patricia Selin

There being no further business before the Board, Chairman Merry called for a motion to adjourn. Bob Snow so moved, Jack Cook second, all in favor - aye (5-0).

Open meeting adjourned at 7:38 p.m.

Respectfully submitted,
Amy Lydon
Assistant Town Administrator

ATTACHMENTS:

1. Meeting memo regarding New Business #1: Set date for Annual Town Meeting and Spring Special Town Meeting
2. Emergency Road Opening Permit request from National Grid to open 26 Main Street at the corner of Prospect Street for emergency gas leak repair
3. Meeting memo for Old Business #1: Update on docks/gangway project
4. Meeting memo regarding Old Business #2: Town Administrator Update
5. Draft meeting minutes for November 10, 2014
6. Draft meeting minutes for November 17, 2014
7. Draft meeting minutes for December 22, 2014

8. Meeting Memo for 7:15 Appointments to the Police Department
9. Letter from Police Chief Barker regarding Patrick McGettrick's appointment to the position of reserve patrolman
10. Letter from Police Chief Barker regarding Christopher Ottani's appointment to the position of reserve patrolman
11. Letter from Police Chief Barker regarding David MacMullen's appointment to the position of sergeant
12. Press release from Rowley Public Library regarding art displays at the Library during the month of January