

MINUTES OF THE BOARD OF SELECTMEN

February 27, 2023

Town Hall, 139 Main Street, Rowley, MA

6:00 p.m.

MEMBERS PRESENT: Vice Chairman Joseph Perry; Clerk Deana M.P. Ziev; Cliff Pierce (Town Administrator Deborah Eagan; Assistant Town Administrator Amy Lydon) Chairman Robert Snow – ABSENT; Christine Kneeland - ABSENT

CALL MEETING TO ORDER

Vice Chairman Perry called the meeting to order at 6:00 p.m. He said the meeting is being audio and video recorded by Rowley Community Media.

PLEDGE OF ALLEGIANCE

Cliff Pierce led the Pledge of Allegiance.

6:00 p.m. TO 6:05 p.m. PUBLIC COMMENT

Larry White said he hopes the Board of Selectmen will ask Brian Forget why the School Committee doesn't meet with each of the towns before doing the budget to see what the towns can afford; and the School Committee found \$1,500,000 for the feasibility study for the middle/high school, and this can be used to offset the FY24 budget increases.

6:05 p.m. APPOINTMENT Open Space Committee Chair Alyssa King and Conservation Agent Brent Baeslack to discuss Bradstreet active recreation parcel Lot C for proposed educational nature trail

Open Space Committee Chair Alyssa King said she came before the Board a couple of months ago on behalf of the Open Space Committee and with Brent to discuss putting an educational nature trail behind the Pine Grove School. She said they have been there twice, and there is a nice .35 mile lollipop shaped loop through most of the parcel, which is appropriate for an educational nature trail. She said they have marked the proposed path and they are hoping to start clearing it in mid-March. She said there is a lot of bramble, vines and invasive species leading up to the start of the trail, then there are some lower tree limbs that need to be cleared. She said they would install markers in early April. She said they would like the trail to be ready for a science enrichment day Pine Grove is holding in mid-April so that they can include an ecology lesson on the trail. She said down the road the school can use the trail for story walks, or obstacle courses. Perry said he is happy to hear about this project.

Baeslack said the parcel was acquired using CPC funds, with four categories of intended usage. He said this parcel has been identified for active recreation. He said we looked at developing a ballfield, but the work to get soils installed that are adequate for drainage was too costly. He said this parcel directly abuts the Town's recently purchased active recreation parcels. He said the Open Space Committee needs to clear an old path into the more densely canopied area. He said the old path was previously used for agricultural needs, and in the canopied area there is less opportunity

for invasive species to grow. He said the old path area is now overgrown with invasive species. Perry said he remembers when a ballfield was researched for this parcel and the truckloads of fill that would have been needed. He said it didn't make sense to do that project and he is glad that this project will make some use of this land. Pierce said it is unfortunate that the recreational usage didn't turn out like they thought it would, but it is good to put the land to use with this project.

Baeslack said they are seeking permission to proceed with the trail clearing. Pierce said there were four designated uses for the Bradstreet property. He said in addition to this recreational parcel, another parcel was designated for affordable housing. He said Eagan is in the process of getting a grant to finance the construction of a road into this parcel. He said hopefully in the next two to three years the vision for affordable housing units will be realized.

Deana Ziev made a motion to authorize Brent Baeslack and the Open Space Committee to go forward with the plan to clear the land and develop the proposed education nature trail on the Bradstreet active recreation parcel Lot C, Cliff Pierce second, all in favor - aye (3-0). Bob Snow – ABSENT; Christine Kneeland - ABSENT

GENERAL BUSINESS

1. Letter of resignation from Board of Registrars member Gordon Densmore

Vice Chairman Perry said the Board needs to vote to accept the resignation of Gordon Densmore. Perry read the resignation letter. Perry said Densmore is his neighbor and he appreciates the time he spent on the Board of Registrars.

Deana Ziev made a motion to accept this resignation with regrets, Cliff Pierce second, all in favor - aye (3-0). Bob Snow – ABSENT; Christine Kneeland - ABSENT

2. Request from Janet Estella to be appointed to the Open Space Committee and a recommendation from the Conservation Commission to appoint Janet Estella to the Open Space Committee

Vice Chairman Perry read the following:

Rowley resident Janet Estella has requested to be appointed to the vacant seat on the Open Space Committee. Ms. Estella has met with the Conservation Commission to discuss the vacancy. Conservation Commission Chairman David Shinnick has sent a letter to the Board requesting Ms. Estella be appointed to the vacant seat.

If the Board is in agreement, the Board needs to vote to appoint Ms. Estella to the Open Space Committee for a term to run through June 30, 2023.

Perry read the letter from David Shinnick. Ziev said she thinks Estella will be a great addition to the Open Space Committee.

Deana Ziev made a motion to appoint Janet Estella to the Open Space Committee for a term to run through June 30, 2023, Cliff Pierce second, all in favor - aye (3-0). Bob Snow – ABSENT; Christine Kneeland - ABSENT

3. Request from Gillian Ingram to be appointed to the Council on Aging Board and a letter from Council on Aging Board Chair Geneva A. Merry requesting Gillian Ingram to be appointed to the Council on Aging Board

Vice Chairman Perry read the following:

Rowley resident Gillian Ingram has requested to be appointed to the vacant seat on the Council on Aging Board. Ms. Ingram has met with Council on Aging Chairman Geneva Merry to discuss the vacancy. Chairman Merry has sent a letter to the Board requesting Ms. Ingram be appointed to the vacant seat. If the Board is in agreement, the Board needs to vote to appoint Ms. Ingram to the Council on Aging for a term to run through June 30, 2023.

Cliff Pierce made a motion to appoint Gillian Ingram to the Council on Aging Board for a term to run through June 30, 2023, Deana Ziev second, all in favor - aye (3-0). Bob Snow – ABSENT; Christine Kneeland - ABSENT

4. Designate Police Chief Scott Dumas as contractor authorized signatory for the Bridge Academy Training Municipal Reimbursement Program through the Executive Office of Public Safety and Security Office of Grants and Research

Vice Chairman Perry read the following:

The Town is eligible to be reimbursed for up to \$3,000 for costs associated with having an officer attend the Bridge Academy through the Bridge Academy Training Municipal Reimbursement Program. The Board needs to vote to authorize Chief Dumas to be the contractor authorized signatory on the grant paperwork and to authorize Vice Chairman Joseph Perry to sign the Contractor Authorized Listing form on behalf of the Board of Selectmen.

Cliff Pierce made a motion designate Chief Dumas to be the contractor authorized signatory on the grant paperwork and to authorize Vice Chairman Joseph Perry to sign the Contractor Authorized Listing form on behalf of the Board of Selectmen, Deana Ziev second, all in favor - aye (3-0). Bob Snow – ABSENT; Christine Kneeland - ABSENT

NEW BUSINESS

1. Request from Anonymous Brewing of 60 Main Street for a One-Day Entertainment License for a comedy night on March 2, 2023

Vice Chairman Perry read the following:

The attached 1-day Entertainment License submitted by Anonymous Brewing has been circulated to relevant Town Departments for review.

- *The Police Chief, Fire Chief, Building Inspector, ZBA and Health Director did not have any comments.*
- *The comments from the Town Planner with his recommended conditions are attached and detailed below:*
- I have reviewed the application materials you sent me pertaining to the 1-day entertainment licenses for 60 Main Street for Thursday, March 2, 2023 from 7:30 pm to 9 pm. They proposing a comedy show using a PA system on a Thursday evening but which is after normal work hours for the other commercial uses on the site. They are proposing the presence of a crowd manager to oversee the event. I would recommend an approval of the event license should have the following conditions:
 1. In the case where the event turnout necessitates, to have personnel ready to assist with vehicle ingress and egress and to point drivers to the parking behind the building.
 2. Parking on the street should be prohibited and the event manager should be prepared to watch for instances of street parking and to ask vehicle-owners to immediately move any street parked vehicles to the parking facilities behind the building.

Thank you for the opportunity to review the application. If you have any questions or concerns feel free to email me at kirk.baker@townofrowley.org or call me at 978-948-5549.

The parking for the event needs to conform with the parking spaces allocated to this business as detailed on the Planning Board site plan. The applicant should have an agreement with the property owner to utilize additional parking spaces not designated for his business if needed for this event.

Does the Board wish to approve this 1-Day Entertainment license with the following conditions:

1. *The parking for the event needs to conform with the parking spaces allocated to this business as detailed on the Planning Board approved site plan. The applicant should have an agreement with the property owner to utilize additional parking spaces not designated for his business if needed for this event.*
2. *Crowd manager must be present at all times during the event*
3. *People congregating outside is prohibited*
4. *In the case where the event turnout necessitates, must have personnel ready to assist with vehicle ingress and egress and to point drivers to the parking behind the building.*

5. *Parking on the street is prohibited and the event manager must watch for instances of street parking and to ask vehicle-owners to immediately move any street parked vehicles to the parking facilities behind the building.*

Cliff Pierce made a motion approve the 1-Day Entertainment license with the conditions as listed, Deana Ziev second, all in favor - aye (3-0). Bob Snow – ABSENT; Christine Kneeland - ABSENT

6:30 p.m. APPOINTMENT Triton Superintendent Brian Forget to discuss:

- FY 24 Triton Budget and Rowley Assessment
- Update on High School and Middle School Renovation Project
- Pine Grove School classrooms

Triton Superintendent Brian Forget said he is here with Kyle Warner the Director of Finance and Operations and School Committee members Paul Lees and Nerissa Wallen.

Paul Lees said they were invited to the meeting by Mr. Snow and he doesn't see him here tonight. Perry said he is away on vacation.

Forget said they are having an extraordinary year and said the following about the FY24 budget:

- The district had one special education student move in by April 1st, so the district incurs the cost of \$539,000 tuition to send the student to a residential program in New York
- They are saving on transportation costs, but it is only because they can't find drivers, not because they want to have fewer bus runs
- They are in the process of negotiations with the teachers and instructional assistants, their largest employee base, and they have made assumptions on those increases, and he is unable to publicly discuss these negotiations
- They will have a 4.01% increase in health insurance
- They have \$911,000 in new costs that they are using the circuit breaker reserve fund to cover that are not included in the budget
- The State thinks that the Student Opportunity Act fixed the Chapter 70 formula, but it is not fixed, and Triton will only see \$66,000 more Chapter 70 dollars. 71% of the \$600 MM that Governor added in first budget of funding goes to only 10% of the districts in the State and 93% of the funding goes to 1/3 of the districts, leaving \$43 million to be shared. The DCC is meeting on March 23rd to discuss this.
- The budget doesn't add or restore services, it just keeps the programs going and is the cost of doing business.
- He has never seen a shift like this with Rowley having 35 new students, Newbury having 10 less students and Salisbury having 4 less students

- He handed out a document showing the foundation enrollment. The foundation enrollment determines the students that the district is responsible for and includes students that live in Rowley and choice out of Triton. The 2,224 is strictly a calculation of the students the district is responsible for, and this is not a number that we will see for actual enrollments in the school.
- 1.25% of the total budget shifted to Rowley with these enrollment changes and this is why we need a new assessment formula.
- Rowley's minimum local contribution increased by \$532,000
- The MRGF (municipal revenue growth factor) is a factor that is applied that looks at Town of Rowley growth in communities using various measures and metrics, and Rowley's MRGF has increased
- The \$2,500,000 increased assessment to the three towns is being allocated as \$1,170,000 to Rowley; \$726,000 to Salisbury and \$600,000 to Newbury
- They will be looking at some items to chip down so that the total increase is \$1,900,000 to \$2,000,000.
- Even with level funding, Rowley's increase would be \$350,000 due to the enrollment number changes

Pierce asked for an update on the kids who left Triton and went to the Clark School during COVID. Forget said those kids came back last year. Forget said there is a public hearing on the budget on Wednesday night and then the School Committee will discuss the budget to present it to the towns on March 15th. He said the budget will come down, but it will take drastic cuts to bring the increase down to \$1,600,000 to \$1,700,000. Forget said the demographic projections don't show Rowley's enrollment continuing at this pace.

Larry White of the Rowley Finance Committee said he has been involved in the budget meetings for at least 10 years and he has never seen Triton meet with the Towns to see that the Towns can afford. He said there are District Communications (DCC) meetings but the Towns can't speak unless it is a public comment. Forget said the DCC was established as the mechanism for communications and Rowley has written letters about what they can afford in the past. Nerissa Wallen said she has reviewed many regional agreements and Triton is one of the few that has a mechanism built in for discussions with the towns. She said there are year-round discussions and other districts want what Triton has. Paul Lees said he has been on the School Committee since 2010 and Mr. White says it is the School Committee's obligation to come to the towns to ask them what they can afford, but he is not of that mindset. He said the School Committee has to provide the best possible education in a collegial and cooperative way and the DCC is the vehicle to do this. White said rather than informal DCC meetings, there should be a formal meeting between the towns and the school to talk things over. He said the students are important and each town pays for Triton's budget so the Towns have an interest in how this money is spent. White said in 2019 there was a total operating increase of \$1,753,000 and since then for level services about 20 staff have been added. He said the Town should have input on how this is done and how it can be paid for. Forget said over the last five years staff have been hired but they haven't said this

was level services. Forget said the information is on the website. He said Chapter 70 aid has been stagnant for 20 years so the costs borne by the Towns has been increasing. He said they are getting the same Chapter 70 funds in 2023 as they got in 2002. He said they have given 2% raises for the past 10 years. He said the additional staff is support staff. He said the DCC meeting in December and January is focused on the budget and they hear from the towns. Pierce said the budget shows \$1,200,000 increases in salaries, steps and COLAs and asked what the COLA is. Forget said on average the COLA is 2%, with some corrections made to custodial rates since they are below minimum wage. Pierce said they have \$1,500,000 set aside for a feasibility study and asked if this can be used to offset the operational cost increases. Forget said in FY23 a stabilization account was created, and they put \$500,000 from their Excess and Deficiency into stabilization and they used \$1,000,000 of ESSER funds to backfill their operational costs, and moved the \$1,000,000 of operational funding into stabilization. He said they could use this money for one year to offset their operational cost increases, but that the following year Rowley would have to make that up, plus the additional new costs. He said they intend to reapply to the MSBA, and the MSBA told them not to change a thing to their application and they were not approved because the MSBA only welcomed 10 districts. He said they will know in December of 2023 if they have been welcomed by the MSBA for the renovation project.

Forget said regarding the Pine Grove School classrooms, when the school was renovated they set up three classrooms and an extended learning area per grade, and now due to enrollments they started talking about turning the extended learning areas back into classrooms. He said about 1.5 years ago he sat down with Brad Dore to look at the options and the cost to bump out the building to add four classrooms, and to keep the extended learning areas was estimated to be \$5,000,000. He said this was not the most cost effective option, so nothing was planned or designed. He said the cost to use the extended learning areas is \$1,000,000 to \$2,000,000. He said when the school was renovated, using these spaces as extended learning areas allowed the Town to get more learning space as reimbursable by the MSBA. He said another idea they have discussed is moving the sixth grade from the elementary schools to the middle school, since there is room to do this and this would create more MSBA reimbursable space for that future project. He said they aren't moving forward with this at this point, and they will discuss this with the MSBA. He said next year the kindergarten at Pine Grove is looking to be smaller, this is just a bubble that they can manage. Ziev thanked Forget and the School Committee for coming in to discuss this and answer their questions.

Bernie Cullen of 283 Wethersfield Street asked if the preschool and kindergarten students are treated the same as the other students in the State's formula. Forget said the 2,224 students is the district-wide foundation enrollment number that is used to apportion the total amount back to towns, and is based on a non-tuition count. He said this year is the first year that the kindergarten students count since there is no longer tuition for kindergarten. He said the preschool students are not counted since they pay tuition.

Paul Lees said the DCC meetings are always open and there is a downside to formal meetings because people clam up when minutes are taken or they are being video recorded. He said free kindergarten is coming to the State. Lees reviewed the members of the Negotiation Committee and said they are working as hard as they can to get as much as they can for as little as possible. He said there are strikes in other school districts and teachers don't focus on the classroom during strikes. He said there are staffing shortages and kids only have a certain amount of time to learn. He said they have given out COLAs of 2%, 2% and 2% in contracts historically and other communities are giving COLAs that total 10% over three years.

Karen Summit said she is a member of the fiscal team and she doesn't disagree with what has been said tonight. She said Triton's increase in assessments is 6.72%, but the Towns are bound by proposition 2.5%, and they can't just raise taxes to cover this because it is against the law. She said this assessment increase will impact Town services because the pot of money available is only so big.

Nerissa Wallen said they reached out to the Attorney General's office and were advised that having the DCC in the Triton Agreement does not make it an official public body and that they don't have to take minutes, etc. She said they are doing this by the book and it is not their decision.

Perry thanked the Triton representatives and said he appreciates their input and we have a lot of work to do. He said we have budget constraints and we will have a tough time with this.

NEW BUSINESS

2. Review Selectmen's Annual Report for 2022 Town Report

Vice Chairman Perry read the following:

Attached is a draft Report of the Board of Selectmen for the Board to review. Also attached are proposed photos for the inside of the book.

Does the Board have changes to the report or the photos?

Perry said he reviewed the report and the staff did a wonderful job. The Board had no comments on the report or the photos.

3. Review Application for Community Preservation Act funds for the Annex First Floor Window Project

Vice Chairman Perry read the following:

The May 3, 2021 Town Meeting appropriated \$80,000 of Community Preservation Act funds for the Annex First Floor Window Project. The windows are believed to be original to the building, and many of the glass panes are loose. The windows have

been tested for lead paint and asbestos, and lead paint was found to be present. The estimated costs for the new windows have also increased significantly from the prior estimate.

We would like to apply for an additional \$60,000 of Community Preservation Act funds for this project. These additional funds should cover the increasing costs of the windows, the lead paint remediation, and the cost to relocate office spaces during the lead remediation.

Does the Board wish to submit this application to the Community Preservation Committee for consideration?

Deana Ziev made a motion to submit this application to the Community Preservation Committee for consideration, Cliff Pierce second, all in favor - aye (3-0). Bob Snow – ABSENT; Christine Kneeland - ABSENT

Bernie Cullen asked if the windows are structurally sound. He said he was advised to keep the old windows in his home because they are more energy efficient, and to re-glaze them. Perry said he can feel the breeze coming through and he thinks they have structural problems. Eagan said we did the windows at Town Hall and the windows have been very successful. She said the windows at the Annex are problematic and she thinks the wood is rotted, especially in the Senior Center. She said the windows are hard to open and the wood swells. She said she believes this is an essential project and that it meets the qualifications for CPC funding as this is for the restoration of a historic building. She said we are focusing on only the first floor to be conservative. She said the windows are very fragile, and new windows will help keep the building warm in the winter.

OLD BUSINESS

1. Discuss Kid's Kingdom Playground Project and change order

Vice Chairman Perry read the following:

The contractor on this project, T Ford Company, Inc., has encountered two issues with the existing conditions at the site while starting the excavation phase of the project.

The first issue is related to the installation of several play structures. The existing structures were not installed for a "pour-in-play" surface and were installed as individual units with no continuity between the base elevations amongst the structures. The new play surface must be poured on a level surface. The designer and the contractor have agreed that the most feasible way to address the base elevation variation is to separate the large central play system from the climbing components at the northerly side and to install playsafe curbing between the two systems to accommodate the elevations of the poured in place surface. The large structure will be higher than the northerly climbing structures. Additionally, in order to make the northerly area accessible, they are

proposing a new paved sidewalk adjacent to the playground. It will be outside the playground on the ballfield side and will extend from the parking lot and entrance to the swing. The sidewalk will not impede access to the ballfield for ambulances. This approach is much less costly and time-consuming than to dig up the structures and raise them up, which could result in the structures being damaged.

The second issue the contractor has encountered are irrigation pipes under the existing playground's woodchip surface. The irrigation pipes must be moved in order to install the pour-in-play surface. We have been in contact with Comak Landscaping who services the Eiras Park irrigation system. T Ford will install an 8 inch ADS pipe sleeve for the irrigation company to put their piping and wiring in that is re-routed around the new play surface area. We will have further expenses from Comak for their part of the work.

Debbie is asking the Board to approve the change order for this work. The total amount is \$21,571.49. See attached breakout of materials and labor.

Deana Ziev made a motion to approve the change order for this work, Cliff Pierce second, all in favor - aye (3-0). Bob Snow – ABSENT; Christine Kneeland - ABSENT

ANNOUNCEMENTS

1. The Board of Selectmen announces that a textile recycling bin has been placed in the rear parking lot of the Town Hall Annex at 39 Central Street. Residents can drop off clothing, shoes, linens, sheets, pillows, blankets, hats, duffle bags, belts, gloves, towels, draperies, handbags, tablecloths, bathrobes, and stuffed animals. All items must be dry, bagged, and placed into the bin. Please do not leave items on the ground.
2. The Town has the following board vacancies:
 - **Conservation Commission**
 - **Rowley Cultural Council**
 - **Zoning Board of Appeals – Alternate member**Interested residents should send a letter of interest to the Board of Selectmen. Positions are open until filled.

ADJOURN

Deana Ziev made a motion to adjourn, Cliff Pierce second, all in favor - aye (3-0). Bob Snow – ABSENT; Christine Kneeland – ABSENT

Meeting adjourned at 7:50 p.m.

Respectfully submitted,
Amy Lydon
Assistant Town Administrator

ATTACHMENTS:

1. Meeting memo regarding 6:05 p.m. Appointment: Open Space Committee Chair Alyssa King and Conservation Agent Brent Baeslack to discuss Bradstreet active recreation parcel Lot C for proposed educational nature trail
2. Letter from Alyssa King regarding proposed educational nature trail
3. Map showing Bradstreet active recreation parcel Lot C
4. Definitive Subdivision Plan of Land for 239 Main Street
5. Bradstreet active recreation parcel Lot C deed
6. Meeting memo regarding General Business #1: Letter of resignation from Board of Registrars member Gordon Densmore
7. Letter of resignation from Board of Registrars member Gordon Densmore
8. Meeting memo regarding General Business #2: Request from Janet Estella to be appointed to the Open Space Committee and a recommendation from the Conservation Commission to appoint Janet Estella to the Open Space Committee
9. Letter of recommendation from the Conservation Commission to appoint Janet Estella to the Open Space Committee
10. Request from Janet Estella to be appointed to the Open Space Committee
11. Email from Janet Estella regarding Open Space Committee Vacancy
12. Resume from Janet Estella
13. Email from Brent Baeslack regarding Open Space Committee Candidate
14. Meeting memo regarding General Business #3: Request from Gillian Ingram to be appointed to the Council on Aging Board and a letter from Council on Aging Board Chair Geneva A. Merry requesting Gillian Ingram to be appointed to the Council on Aging Board
15. Letter from Council on Aging Board Chair Geneva A. Merry requesting Gillian Ingram to be appointed to the Council on Aging Board
16. Request from Gillian Ingram to be appointed to the Council on Aging Board
17. Meeting memo regarding General Business #4: Designate Police Chief Scott Dumas as contractor authorized signatory for the Bridge Academy Training Municipal Reimbursement Program through the Executive Office of Public Safety and Security Office of Grants and Research
18. Letter from Chief Dumas regarding Bridge Academy Training Municipal Reimbursement Program grant paperwork
19. Bridge Academy Training Municipal Reimbursement Program grant paperwork
20. Meeting memo regarding New Business #1: Request from Anonymous Brewing of 60 Main Street for a One-Day Entertainment License for a comedy night on March 2, 2023
21. Application from Anonymous Brewing of 60 Main Street for a One-Day Entertainment License for a comedy night on March 2, 2023
22. Comments from Police Chief regarding application from Anonymous Brewing of 60 Main Street for a One-Day Entertainment License

23. Comments from Fire Chief regarding application from Anonymous Brewing of 60 Main Street for a One-Day Entertainment License
24. Comments from Building Inspector regarding application from Anonymous Brewing of 60 Main Street for a One-Day Entertainment License
25. Comments from Zoning Board of Appeals regarding application from Anonymous Brewing of 60 Main Street for a One-Day Entertainment License
26. Comments from Health Director regarding application from Anonymous Brewing of 60 Main Street for a One-Day Entertainment License
27. Comments from Town Planner regarding application from Anonymous Brewing of 60 Main Street for a One-Day Entertainment License
28. Meeting memo regarding 6:30 p.m. Appointment: Triton Superintendent Brian Forget to discuss: FY 24 Triton Budget and Rowley Assessment; Update on High School and Middle School Renovation Project; Pine Grove School classrooms
29. Handout from Brian Forget regarding FY24 Chapter 70
30. Triton FY24 Tentative Budget Summary Updated 2/21/23
31. Triton FY24 Tentative Budget dated 2/16/2023
32. Meeting memo regarding New Business #2: Review Selectmen's Annual Report for 2022 Town Report
33. Draft Selectmen's Annual Report for 2022 Town Report
34. Twelve photos for inside 2022 Town Report
35. Meeting memo regarding New Business #3: Review Application for Community Preservation Act funds for the Annex First Floor Window Project
36. Draft application for Community Preservation Act funds for the Annex First Floor Window Project
37. May 3, 2021 Town Meeting article that appropriated \$80,000 of Community Preservation Act funds for the Annex First Floor Window Project
38. Quote for window replacement dated February 9, 2021
39. Meeting memo regarding Old Business #1: Discuss Kid's Kingdom Playground Project and change order
40. Change order calculation sheet from T. Ford Company, Inc.
41. Labor cost breakdown sheet from T. Ford Company, Inc.
42. Email from Dan Galante regarding Status of Erias Playground