

## **MINUTES OF THE BOARD OF SELECTMEN**

February 14, 2022

Town Hall, 139 Main Street, Rowley, MA

7:00 p.m.

**MEMBERS PRESENT:** Clerk Robert Snow; Joseph Perry; David Petersen (Town Administrator Deborah Eagan; Assistant Town Administrator Amy Lydon) Vice Chairman Deana M.P. Ziev – ABSENT; Chairman Cliff Pierce - ABSENT

### **CALL MEETING TO ORDER**

Chairman Snow called the meeting to order at 7:00 p.m. A moment of silence was observed for the passing of Merle Phipps who served on the COA Board.

### **PLEDGE OF ALLEGIANCE**

Dave Petersen led the Pledge of Allegiance.

**7:00 p.m. APPOINTMENT** YMCA Director Chris Bevilacqua to discuss Camp Cedar Mill at the YMCA Rowley campus

Chris Bevilacqua said he is here to give the Board an update, and he hasn't updated the Board since before COVID. He said there has been great participation and thanked the Board for the lease opportunity. He reviewed the handout that he provided to the Board with the updates on the programs and capital improvements, and planned future improvements. He said they are applying for a grant to help cover the costs to replace the pool, pump house and bath house, and they won't know if they are awarded the grant until the fall of 2022. He said this year they are planning to replace the pool deck, repair the pool and the pool house and fence. He asked if CPC money is available to help with this. Petersen said he should call Eagan to discuss this.

Snow said it is important for the people in Town to know about this facility. He said the YMCA is a wonderful organization and this is a great asset for the community. He asked when people can sign up for camp. Bevilacqua said people are able to sign up now for camp. Perry said Bevilacqua can also check in with Karen in the Treasurer's Office about his questions on CPC funding.

Petersen said when the Town first bought the Girl Scout camp, it was run down. He said the YMCA stepped in and the amount of money they have put into it and the responses from the families is heart-warming. He said he encourages parents to get the word out about the camp and sign-ups, it is nice to have this in Town and he is not aware of any complaints about the camp. Bevilacqua said it is great to work with Town employees Brent Baeslack, Frank Marchegiani and Debbie Eagan.

### **7:15 P.M. TO 7:20 p.m. PUBLIC COMMENT**

There were no public comments.

**7:15 p.m. PUBLIC HEARING** Earth Removal Application submitted by Concord Pastures LLC to remove 1,500 cubic yards of earth from 441 Main Street

Chairman Snow read the notice of public hearing. He stated that this Public Hearing was advertised in the Newburyport Daily News on January 31, 2022 and February 7, 2022 and that the applicant mailed the notice of public hearing to the abutters.

Joe Perry made a motion to open the public hearing, Dave Petersen second, all in favor Robert Snow – aye, David Petersen – aye, Joe Perry – aye. Cliff Pierce - ABSENT Deana Ziev- ABSENT

Public Hearing opened at 7:16 p.m.

Chairman Snow called the applicant forward and asked them to discuss their application. Richard Williams of Williams & Sparages, LLC said they prepared the plan and are presenting the application on behalf of the applicant. He said Landers Symes is here on behalf of Concord Pastures, LLC. He said they are looking to develop two lots, which used to be 441 Main Street and is now divided into two lots. He said they are stripping the top soil to build the houses and septic systems. He said they will take the topsoil to TW Excavating's site in Salisbury for screening, and then when the site is ready, they will bring it back to the site and spread it. He said the trucks moving the soil will be on Route 1A, and there is no need to be anywhere else. Petersen said the lot is relatively flat, they are removing the soil and then bringing it back, and he has no questions. Perry said on the Stormwater Pollution Prevention Plan (checklist on page iii), question five has true and false checked off. Williams said both shouldn't be checked off, this was not submitted by them, and that permit was issued by the Conservation Commission. He said they will comply with the requirements.

Snow called Health Director Frank Marchegiani forward. Snow said they are removing the soil to turn it into loam. He said if they leave the soil it will mix in with the soil that would be used for the septic system. Williams said once the topsoil is mixed in, it can no longer be used to grow grass. He said they normally would pile and reuse the soil on the site, but this soil is mixed with stones and sticks and they want to clean it up, and it logically doesn't make sense to keep it on the site. He said there would have to be a processing machine on site, and there is no room for this. Marchegiani said they will strip the topsoil and return it to the site when the work is done.

Snow read the letter prepared by Williams & Sparages in response to the comments from Town Department Heads as follows:

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*Approved March 7, 2022*

Dear Members,

Please see our responses to comments from the department heads regarding an earth removal permit application for 441 Main Street, Rowley.

1. **(Police Chief)** The site is at an apex of a curve on Main Street, directly across from Cross St. The speed limit in that area is 45 MPH. Construction vehicles entering and exiting ahead signs should be posted, both north and south, 500-1000 feet prior to the site. I am also concerned on sediment control leaving the site. Main Street is a main thoroughfare and as mentioned the speed limit is 45 MPH. According to the application there will be 1500 cubic yards removed, roughly 75 trucks. The site is all dirt and stone. What specifically will they be doing to mitigate rocks in the roadway which could get kicked up causing vehicle damage? Will the area be swept each day at the end of the day or during the day, if need be? Which direction of travel will the excavated earth be traveling?

*Appropriate signage including "construction vehicles entering and exiting ahead" will be posted on Main Street 500-1000 feet from the site in both directions.*

*The site is provided with "tracking pads" at the entrances and the roadway will be monitored by the developer and the site contractor to ensure sediment is not tracked to the street and, in no instance, will rocks be allowed to be tracked onto Main Street.*

*The material leaving the site will be loaded on trucks headed in the northerly direction. Returning Trucks will be coming from the north.*

2. **(Town Planner)** The Planning Board endorsed an ANR plan for two lots last April. See attached. The site is split zoned with the north parcel being in the Coastal Conservation district and the south parcel being in the Outlying (OD) district. Both lots meet the lot area (60,000 sf) and lot frontage (150ft) criteria which are the same for both districts. Also, single family residential are permitted by right in both districts.

In regards to the Earth Removal activities I share the same concern raised by Chief Dumas pertaining to assurance that truck ingress/egress from the site and through the town would not result in spillage of dirt and/or rock materials onto any town roadways.

In addition I would also offer

the suggestion that perhaps all trucks leaving the site with earth material be required to be covered with tarps to prevent material being dropped from the trucks.

*As required my MassDOT all trucks will be covered before leaving the site.*

I don't see any info in the application on where the import soils are coming from (or where the exported soils are being taken). Since this site is both coastal conservation and the OD district is an agriculture based district, I would suggest that documenting the source of the import soil could be beneficial information to the homeowners in the future.

*The Soils are being delivered to TW Excavating's facility in Salisbury.*

*Massachusetts for screening. Those same soils will be returning after processing. Trucks will be travelling on Route 1A only.*

I think the applicant should give a specific reason for is why they need to do the exchange of earth materials (importing and exporting material) in the first. There doesn't appear to be a specific area within the area of disturbance where the earth removal (and earth import) operations will be taken place. So why are they removing material only to bring new material in?

Depending on the destination location, perhaps the BOS may want to consider placing restrictions on the truck route

*The Soils are being delivered to TW Excavating's facility in Salisbury, Massachusetts for screening. Those same soils will be returning after processing. Trucks will be travelling on Route 1A only.*

*The screening process is used to remove larger stones and debris in order to provide a material adequate for lawn planting.*

3. **(Building Inspector)** I would lock down hours of operation and what days. Those are the typical complaints I receive.

*As specified in the Earth Removal Permit Application, expected hours of construction related activities will take place between 7am and 4pm, Monday-Friday.*

4. **(Health Director)** The Health department strongly recommends the company conducting the removal be made aware of the exact location of the proposed septic system components and leach field to avoid any potential impact. That is the responsibility of the property owner. It is unclear in the application where the soil that is to be removed is located on the property. The source of the soil that will be delivered to the site should also be known to ensure it is not contaminated.

*Topsoil from the site will be transported off site, screened and loam will be returned to site. The permit plan outlines the approximate limit of topsoil removal, which includes the area above the proposed septic systems.*

*The Soils are being delivered to TW Excavating's facility in Salisbury, Massachusetts for screening. Those same soils will be returning after processing.*

**The Health Department also recommends the contractor take all necessary measures to minimize and control dust and soil spillage during removal. The road should be cleaned as needed or as directed by the Highway Surveyor.**

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*The SWPPP Plan outlines measures to be taken for dust control and soil spillage. This includes guidelines for street sweeping.*

**5. (Conservation Agent) Will the removal of earth take place on both lots #441 & #439 Main Street?**

*Earth removal will take place on both proposed building lots as shown on the plot plan.*

**Prior permitting requires construction site entrance/exit pads be installed (located at future driveway entrances). Will those be the entry and exit points for the hauling trucks?**

*The construction site entrance pads will be the entry and exit points for hauling trucks and other construction vehicles.*

**Please provide a summary of actual types of soils to be removed and the type of soils that those removed soils will be replaced with.**

*Topsoils will be removed from the site. These soils consist of loam and loamy sands.*

**What are the hauling routes and destination for the soils?**

*The Soils are being delivered to TW Excavating's facility in Salisbury, Massachusetts for screening. Those same soils will be returning after processing. Trucks will be travelling on Route 1A only.*

**Have any of the imported soils been subject to remediation efforts at another location prior to being brought to this site?**

*The Soils are being delivered to TW Excavating's facility in Salisbury, Massachusetts for screening. Those same soils will be returning after processing.*

If you have any other questions or concerns please let us know.

Williams said Menino will do the hauling, and the only logical route is Route 1A.

Snow read the Conservation Agent comments as follows:

*The Conservation Dept. recommends the following:*

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1. *The office recommends that the application be revised to specify that soils will be removed from both parcels, #441 and #439 Main Street. Prior to submittal of the application both lots had been created via the ANR process.*
2. *The office recommends that both existing permits (Orders of Conditions #63-714 & #63-731 & Stormwater Management Permits SMP #41-2021 & #41-2021) that were copied in the submitted application be specifically referenced in the conditions imposed by the BOS since conditions relating to soils disturbance and site management are expressed in both.*
3. *The office further recommends that the attached Stormwater Pollution Prevention Plans (SWPP) (document and plan) for each lot (439 & 441) be specifically referenced in any issued permitting since the applicant has indicated that soils management practices on site shall adhere to conditions in these documents.*

*The Conservation Dept. concurs with recommendations expressed by other Town Departments regarding routes, trucking, and hours of operation. The applicant's responses appear appropriate to mitigate risks during handling and transport of the soils.*

Chairman Snow asked if there was anyone present at the meeting who would like to speak on the application. Brian Quinn of 447 Main Street asked if the finish grade will be the same as it now exists. He said 1,500 cubic yards is a lot of material, which is nearly the size of the Town Hall Auditorium. He said this is a lot material and a lot of trucks will be required. He said he is concerned about drainage. He said there is a field across the street that a development from 20 to 30 years ago has drainage through, and the water pipes into the street drain under the road towards this site. He said he has done maintenance on the drain in the past, and it goes under his driveway. He asked if there are drainage provisions for this site.

Williams said this plan is the result of Conservation Commission, Mass Highway and Board of Health permits. He said the material leaving the site is coming back in, and there are slight changes in the grade, but that has already been permitted by the Town. He said they are proposing to build this in accordance with the permits issued by the Conservation Commission. He said the finish grade is generally as it now exists, but with some changes. Quinn asked Williams to show him this on the plan. Williams showed Quinn the areas on the plan and said that they aren't changing anything outside of the highlighted area of the map. Quinn said if the grade is changing near the homes, where will the water from the home lots go?

Petersen said it appears that Mr. Quinn missed the stormwater and Conservation Commission meetings where these issues were discussed. Quinn said he did not receive notice of those meetings. Petersen said the Board of Selectmen doesn't get involved with the grades of the site, and is just making a determination on the earth removal. He said there doesn't seem to be a dramatic change to the grades. Williams said they are using filtration systems as discussed with the Conservation Commission. Petersen said the water from the house roofs and driveways is covered in the stormwater permit and either run off into the wetlands or is absorbed by the soil.

Snow asked if Mr. Quinn's questions had been addressed. Quinn said no. He said the site around the homes will be raised, water drains downhill, and there will be runoff. He said his question is if drainage has been addressed on the site. Snow said this was addressed by the Conservation Commission. Eagan said the Conservation Agent has requested that the order of conditions on the Stormwater Permit be included on the Earth Removal Permit. She said that he also requested that the Stormwater Pollution Prevention Plan be referenced in the permit. Petersen said Conservation Agent Brent Baeslack will keep a close eye on this project.

Chairman Snow called upon the members of the Board of Selectmen if they have any further questions or comments. There were none.

Dave Petersen made a motion to close the public hearing, Joe Perry second, all in favor Robert Snow – aye, David Petersen – aye, Joe Perry– aye. Cliff Pierce - ABSENT Deana Ziev- ABSENT

Public Hearing closed at 7:47 p.m.

Dave Petersen made a motion to approve the application for an Earth Removal Permit for the removal of 1500 cubic yards of soil subject to:

- The conditions and comments from the Department Heads as detailed on this permit,
- Conservation Commission Orders of Conditions #63-714 & #63-713
- Stormwater Management Permits SMP #41-2021 & #40-2021 and
- Stormwater Pollution Prevention Plans (SWPP) (document and plan) for each lot (439 & 441)

Joe Perry second, all in favor, Robert Snow – aye, David Petersen – aye, Joe Perry– aye. Cliff Pierce - ABSENT Deana Ziev- ABSENT

Dave Petersen made a motion to authorize the Clerk to sign the permit, Joe Perry second, all in favor – aye (3-0) Cliff Pierce - ABSENT Deana Ziev- ABSENT

**7:30 p.m. APPOINTMENT** Health Director Frank Marchegiani to discuss COVID cases and mask/face covering policy for Town offices

Health Director Frank Marchegiani handed out a sheet that included data for COVID cases in Rowley. He said as of today there are two active cases, which is the lowest in a long time. He said there have been 911 cases total. He said things are looking much better. He said the positivity rate has fluctuated with the seasons and the holidays and is now at 7.14%. Petersen asked if he has recommendations on the current masking policy. Marchegiani said the Town in general does not have a mandate, but the Board of Health strongly recommends wearing a mask. He said the Board of Selectmen set a policy to require masks to be worn inside public buildings. He said policies vary by town, and some have dropped all their mask policies. He said it is whatever the Board of Selectmen is comfortable with, and the Board of Health recommends mask wearing, and does not mandate it. Petersen asked Marchegiani to give the Board a memo in two

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weeks with his recommendation for any changes. Marchegiani said the mask mandate for schools is ending, and it is up to the individual school districts to decide if masks are still mandated. He said there has been a lot of cross over cases with the flu, and some home testing is not 100% accurate. The consensus of the Board was to review this again on February 28<sup>th</sup> after they have updated numbers. Snow asked where Marchegiani would like to see the percent positivity number be. Marchegiani said ideally 0% or close to 1%.

**7:40 p.m. APPOINTMENT** Chris Rokas of Meridian Associates to discuss Bradstreet Lane plan

Chairman Snow read the following:

*Chairman Pierce has been working on this project over the past several months. Meridian Associates has designed a standard-size roadway that will provide access to the affordable housing parcel at the Bradstreet land and to the Community Garden and Conservation Areas.*

*Chris will provide an overview of the plan and discuss any necessary permits that be needed as part of the roadway construction. If the Board is satisfied, does the Board wish to seek funding at the Town Meeting, and if so, does the Board wish to file an application with the Community Preservation Committee or seek other sources of funding, such as through grants?*

David Kelley said he is here tonight on behalf of Meridian. He said in 2009, Meridian designed a definitive subdivision plan to create spaces for a community garden, affordable housing and conservation land. He said the Town's intent was to sell off the affordable housing land to a developer, but building the road is cost prohibitive for a developer. He said since then, they have re-designed the road for the Town to build and then sell off the land. He said the original road had a split entrance and exit, water line and associated drainage. He said wetlands have been re-flagged and they met onsite with Conservation Department, and the road has been designed in accordance with DEP stormwater requirements. He said there will be a single point of entry, and the two pillars at the entrance can still be split to keep that architectural feature. He said they have not filed this plan with any Town Boards. He said permits would be required from the Conservation Commission, Mass Highway and the Planning Board. He said he is here to show the new plan and to get the Board's feedback. He said the road is 750 feet long and terminates just before the Bradstreet House. He said there will be two or three parking spaces for public access to the community garden, and an entrance to the affordable housing parcel. He said the drainage is simple with a crowned road with infiltration trenches, and the road will be the same elevation as the existing. He said the previously designed swale under the road has been replaced with a concrete pipe. He said there is no longer a rain garden as this would be high maintenance for the Town.

Petersen asked what the width of the road will be. Kelley said the road is currently 12 to 14 feet, versus the original plan of 18 feet, but 20 feet is required by the fire code. Petersen said the original plan had a split driveway at the end and was estimated to cost \$300,000 to \$1,000,000. He said the costs must have gone up since time has passed. He said Pierce has talked about getting waivers from the Planning Board. Kelley said the plan includes waivers such as no granite curbing or sidewalks. He said the road is 20 feet wide start to finish. Petersen said \$1,000,000 is a huge bill, and he is not sure he can support a Town Meeting article for this. He said the full Board needs to discuss this. Snow said this is quite a price tag and 4% additional costs are added to a project each year it is put off. He said the full Board will need to discuss this and we can table this for two weeks.

Joe Perry made a motion to table this for two weeks until the full Board is available to discuss this, Dave Petersen second, all in favor – aye (3-0). Deana Ziev – ABSENT; Cliff Pierce - ABSENT

**7:55 p.m. APPOINTMENT** Said Abuzahra to discuss the acceptance of Cindy Lane and Belle Circle

Peter Ogren of Hayes Engineering thanked the Board for the opportunity to present tonight. He said they are looking for the Board's support to accept Cindy Lane as a public way. He said this was up for adoption at the last Town Meeting but was not accepted because Mr. Abuzahra is not interested in having a small portion adopted. He distributed a map of the roads around Cindy Lane and Belle Circle to the Board. He said they are looking to have the roads indicated in blue, Cindy Lane and Belle Circle, accepted by the Town, which as completed, As-Builts have been submitted and reviewed by the Town's engineer. He said these roads connect to Wilkes Road and Wilson Pond Road.

He said historically, Wilson Pond Associates was going to build Wilson Pond Lane and Farmhouse Lane as shown on the map, but they didn't construct the red portion of Farmhouse Lane because of the cost of crossing Wilson Pond. He said they had permits to do this at the time. He said he can get into the details of the court case, but Mr. Abuzahra is requesting that the blue portion of roads on the map be accepted, and maintain as private way the small portion that would allow access to the abutter. He said the reason for this is that there was an extended court case, and the abutter didn't cooperate with them at all. He said he attended the Planning Board meeting and tried to get the abutter to approve the easement that they proposed, but he didn't want to have anything to do with it. He said as a result Mr. Abuzahra had to build Wilkes Road.

Snow said there was a meeting with the Planning Board last week about this and the Planning board is not recommending that these roads be accepted. Ogren said that is correct because they think the entire Cindy Lane should be included in the acceptance in accordance with their definitive plan. He said his response to that is that the abutter didn't submit his definitive plan as originally approved which went to Newbury Road,

which he can still do. He said this was quite a cost to Mr. Abuzahra, and there has been a lack of cooperation by the abutter.

Snow read Kirk Baker's email:

*Debbie,*

*Last night the Planning Board decided the following:*

*As for Cindy Lane, I made the best argument I could to the Board about why they should waive the PBR&R roadway easement requirement, citing the public interest in addressing the needs of the residents on Cindy Lane and Bell Circle. They might've been receptive to the request but they asked the developer and his engineer for a good reason why they won't just grant the roadway easement for a future connection and because the developer didn't articulate a good reason they rejected his request. So if this follow up street acceptance proposal does go forward to the Town meeting it will be without a recommendation of approval by the Planning Board. However, considering the June 2020 Town Meeting was one where the voting numbers were constrained by Covid and also the residents of Cindy Lane weren't motivated to come out and vote, perhaps another try is in order. I would defer to the Board of Selectmen to decide on this.*

*Thanks*

*Kirk Baker*

He said this road has been kicking around for at least 20 years, people who live on these roads are paying taxes, and the road hasn't been accepted. Snow asked the Board:

*Does the Board wish to go forward again with an article on the Town Meeting warrant seeking acceptance? Town Counsel Tom Mullen has advised Debbie that the Board of Selectmen will need to hold another Street layout hearing.*

Perry asked if Wilkes Road and Wilson Pond Lane on the map have been built. Ogren said Wilkes had to be built because Farmhouse Lane wasn't built, he thinks because of the cost to cross Wilson Pond. Petersen said he hoped we would find a compromise, there are at least 15 houses on these roads and we get complaints about them and the snow plowing is done around these roads. He said it is time to accept them.

Snow read the following:

*To All:*

*The statutes only speak of minimum periods of time between the Selectmen's action and Town Meeting; they don't expressly set a maximum. But especially given the litigious nature of the owners of the subdivision just north of Dr. Abu-zahra's, I recommend that we err on the side of excess and go through the whole process again. Among other things, I'd rather not rely on a year-old process in case new abutters have moved in who did not have an opportunity to weigh in at last year's hearing.*

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*For your convenience, I have attached an outline of the public way acceptance procedure (which I am shocked to find that I did 22 years ago!). Please make sure that the Selectmen's layout hearing is held early enough so that their layout (a plan and order) can be filed with the Town Clerk at least 7 days before the Town Meeting, and make sure that written notice of the hearing is delivered by hand to the owners of all abutting properties and posted at least 7 days before the hearing. Thanks.*

*Tom*

*Chairman Pierce would like to know the status of the repair to the sidewalk on Belle Circle. Has Mr. Abuzahra complete the repairs? Chairman Pierce feels that this work needs to be done before the road is accepted.*

Ogren said the sidewalk is damaged, it collapsed, and they aren't sure why. He said it is his understanding that it has been backfilled with material and he has a contractor to do the work as soon as weather permits. Thomas Swanson said he is civil engineer and construction manager for Abuzahra. He said 30 feet of the sidewalk settled, probably because there were voids underneath it. He said they took the top of it off, put in crushed stone, and the contractor is coming this Thursday and will install dense grade stone and a binder coat. He said in the spring pave the top and finish the rest of the sidewalk through the abutter's driveway. He said most of this work will be done this Thursday. Snow said that work needs to be done before the acceptance of the road.

Snow continued:

*If the Board agrees to go through this process again, when does the Board wish to hold the Street Layout Hearing? Debbie recommends either March 7, 2022 or March 14, 2022. The Board will need to vote to place an article on the warrant.*

Perry suggested the 7<sup>th</sup> to get this rolling. Petersen agreed with Perry and said the Highway Surveyor will determine if the roads meet the requirements and the sidewalk must be completed before the May 2, 2022 Town Meeting.

Dave Petersen made a motion to hold the Street Layout Hearing on March 7, 2022, Joe Perry second, all in favor – aye (3-0). Deana Ziev – ABSENT; Cliff Pierce - ABSENT

## **GENERAL BUSINESS**

1. Request from Council on Aging Interim Chair Ginny Merry to appoint Barbara DiPalmer to a vacant seat on the Council on Aging Board

Joe Perry made a motion to appoint Barbara DiPalmer to the vacant seat on the Council on Aging Board through June 30, 2023, Dave Petersen second, all in favor – aye (3-0). Deana Ziev – ABSENT; Cliff Pierce - ABSENT

## **NEW BUSINESS**

1. Request from Crown Castle to authorize T-Mobile to install equipment at the wireless communications facility on Prospect Hill

Chairman Snow read the following:

*Crown Castle is requesting permission to allow T-Mobile to remove and replace nine antennas, six remote radio units, three coax cables, and four hybrid cables.*

*The Planning Board reviewed this request and recommended that Crown Castle provide a statement from a structural engineer that the existing structure can sustain the co-located antennae. Crown Castle has provided the structural analysis to the Planning Department and Town Planner Kirk Baker is satisfied.*

*If the Board is in agreement, the Board needs to vote to approve the modification as requested and to authorize Clerk Robert Snow to sign the consent form.*

Dave Petersen made a motion to approve the modification as requested and to authorize Clerk Robert Snow to sign the consent form, Joe Perry second, all in favor – aye (3-0). Deana Ziev – ABSENT; Cliff Pierce - ABSENT

## **ANNOUNCEMENTS**

There are vacancies on the following Town Boards:

- Board of Registrars. Interested residents should send a letter of interest to the Board of Selectmen by February 18, 2022
- Conservation Commission. Interested residents should send a letter of interest to the Board of Selectmen by March 30, 2022
- Open Space Committee. Interested residents should send a letter of interest to the Board of Selectmen by March 30, 2022

For more information, please contact the Selectmen's Office.

## **ADJOURN**

Joe Perry made a motion to adjourn, Dave Petersen second, all in favor – aye (3-0). Deana Ziev – ABSENT; Cliff Pierce - ABSENT

Meeting adjourned at 8:29 p.m.

Respectfully submitted,  
Amy Lydon  
Assistant Town Administrator

## **ATTACHMENTS:**

1. Meeting memo regarding 7:00 p.m. Appointment: YMCA Director Chris Bevilacqua to discuss Camp Cedar Mill at the YMCA Rowley campus

2. Community One Stop For Growth FY23 Application for Revitalizing Camp Cedar Mill
3. Email from Chris Bevilacqua regarding YMCA One Stop Funding
4. Presentation slides submitted by Chris Bevilacqua
5. Meeting memo regarding 7:15 p.m. Public Hearing: Earth Removal Application submitted by Concord Pastures LLC to remove 1,500 cubic yards of earth from 441 Main Street
6. Legal Notice for Earth Removal Permit
7. Copy of newspaper publication of Legal Notice for Earth Removal Permit on January 31, 2022
8. Copy of newspaper publication of Legal Notice for Earth Removal Permit on February 7, 2022
9. Letter from Williams & Sparages regarding 441 Main Street, Earth Removal Permit Application
10. Small Residential Lot Stormwater Pollution Prevention Plan for 441 Main Street, including plan
11. Application package submitted for Earth Removal Permit at 441 Main Street
12. Meeting memo regarding 7:30 p.m. Appointment: Health Director Frank Marchegiani to discuss COVID cases and mask/face covering policy for Town offices
13. Rowley COVID Testing Data and Rowley Vaccination Data submitted by Frank Marchegiani
14. Meeting memo regarding 7:40 p.m. Appointment: Chris Rokas of Meridian Associates to discuss Bradstreet Lane plan
15. Roadway Improvements Plan for Bradstreet Lane prepared by Meridian Associates (6 sheets)
16. Meeting memo regarding 7:55 p.m. Appointment: Said Abuzahra to discuss the acceptance of Cindy Lane and Belle Circle
17. Procedure for Public Way Acceptance prepared by Tom Mullen
18. Plan showing roads around Bell Circle and Cindy Lane submitted by Hayes Engineering, Inc.
19. Meeting memo regarding General Business #1: Request from Council on Aging Interim Chair Ginny Merry to appoint Barbara DiPalmer to a vacant seat on the Council on Aging Board
20. Request from Council on Aging Interim Chair Ginny Merry to appoint Barbara DiPalmer to a vacant seat on the Council on Aging Board
21. Request from Barbara DiPalmer to be appointed to the vacant seat on the Council on Aging Board
22. Meeting memo regarding New Business #1: Request from Crown Castle to authorize T-Mobile to install equipment at the wireless communications facility on Prospect Hill
23. Request from Crown Castle to authorize T-Mobile to install equipment at the wireless communications facility on Prospect Hill
24. Structural Analysis Report for cell tower on Prospect Hill