

MINUTES OF THE BOARD OF SELECTMEN MEETING

August 21, 2017

Meeting held at Town Hall, 139 Main Street, Rowley, MA
5:45 p.m.

MEMBERS PRESENT: Chairman Joseph Perry, Clerk Cliff Pierce, David Petersen (ABSENT until 7:13 p.m.), Robert Merry (Town Administrator Deborah Eagan, Assistant Town Administrator Amy Lydon) Vice Chairman Robert Snow - ABSENT

PUBLIC ATTENDEES: Mark Emery – Water Commissioner; Bernard Cullen – Water Commissioner; Joseph Fair – Labor Counsel; John Manning – Water Commissioner; David and Lori Flodman; Larry White – Finance Committee; George Pacenka – BSA Troop 15; Justin Flodman – BSA Troop 15; David Miller – Nature’s Remedy; Robert Carr - Nature’s Remedy; John Brady – Nature’s Remedy; Jeff Bilodeau – Nature’s Remedy;

CALL MEETING TO ORDER

Chairman Perry called the meeting to order at 5:50 p.m. He said the meeting is being audio and video recorded digitally.

PLEDGE OF ALLEGIANCE

Chairman Perry led the Pledge of Allegiance.

Chairman Mark Emery called the Board of Water Commissioners meeting to order at 5:52 p.m.

CALL JOINT MEETING WITH THE BOARD OF WATER COMMISSIONERS TO ORDER

Chairman Perry called the Joint Meeting with the Board of Water Commissioners to order by a roll call vote of the Board of Selectmen. Bob Merry so moved, Cliff Pierce second, all in favor – roll call vote: Joe Perry – aye, Cliff Pierce – aye, Bob Merry – aye. Dave Petersen – ABSENT Bob Snow – ABSENT.

Chairman Emery called the Joint Meeting with the Board of Selectmen to order by a roll call vote of the Board of Water Commissioners. Bernie Cullen so moved, John Manning second, all in favor – roll call vote: Mark Emery – aye, Bernie Cullen – aye, John Manning – aye.

Joint Meeting opened at 5:52 p.m.

EXECUTIVE SESSION

- To discuss strategy with respect to negotiations with non-union personnel (Water Department Superintendent) pursuant to State Open Meeting Law G.L. c. 30A, Section 21(a)(2)
- To discuss strategy with respect to collective bargaining with the Massachusetts Coalition of Police (MCOP) Local 360 pursuant to State Open Meeting Law, G.L. c. 30A, Section 21(a)(3)

Chairman Perry called for a motion to go into Executive Session for the following purposes:

- To discuss strategy with respect to negotiations with non-union personnel (Water Department Superintendent) pursuant to State Open Meeting Law G.L. c. 30A, Section 21(a)(2)

And

- To discuss strategy with respect to collective bargaining with the Massachusetts Coalition of Police (MCOP) Local 360 pursuant to State Open Meeting Law, G.L. c. 30A, Section 21(a)(3) because an open meeting will have a detrimental effect on the bargaining position of the Board of Selectmen

And

- To return to open session

Eagan asked Perry to repeat the motion for the first item and to also include the phrase, "because an open meeting will have a detrimental effect on the negotiating position of the Board of Selectmen."

Chairman Perry called for a motion to go into Executive Session for the following purposes:

- To discuss strategy with respect to negotiations with non-union personnel (Water Department Superintendent) pursuant to State Open Meeting Law G.L. c. 30A, Section 21(a)(2) because an open meeting will have a detrimental effect on the negotiating position of the Board of Selectmen

And

- To discuss strategy with respect to collective bargaining with the Massachusetts Coalition of Police (MCOP) Local 360 pursuant to State Open Meeting Law, G.L. c. 30A, Section 21(a)(3) because an open meeting will have a detrimental effect on the bargaining position of the Board of Selectmen

And

- To return to open session

Bob Merry made the following motion:

I, Robert Merry, move, pursuant to G.L. c. 30A, to go into executive session to discuss strategy with respect to negotiations with non-union personnel (Water Department Superintendent) pursuant to the State Open Meeting Law G.L. c. 30A, Section 21(a)(2) and; to go into executive session to discuss strategy with respect to collective bargaining with the Massachusetts Coalition of Police (MCOP) Local 360 pursuant to State Open Meeting Law, G.L. c. 30A, Section 21(a)(3) because an open meeting will have a detrimental effect on the bargaining position of the Board of Selectmen; and to return to open session, all in favor – roll call vote: Joe Perry – aye, Cliff Pierce – aye, Bob Merry – aye. Dave Petersen – ABSENT Bob Snow – ABSENT.

Chairman Emery called for a motion to go into Executive Session for the following purposes: to discuss strategy with respect to negotiations with non-union personnel (Water Department Superintendent) pursuant to State Open Meeting Law G.L. c. 30A, Section 21(a)(2) and to not return to open session.

Commissioner Manning made the following motion:

I, John Manning, move, pursuant to G.L. c. 30A, to go into executive session to discuss strategy with respect to negotiations with non-union personnel (Water Department Superintendent) pursuant to the State Open Meeting Law G.L. c. 30A, Section 21(a)(2), because an open meeting will have a detrimental on the bargaining position of the Selectmen and Water Commissioners and to not return to open session, Bernie Cullen second, all in favor – roll call vote: Mark Emery – aye, Bernie Cullen – aye, John Manning – aye.

Executive Session opened at 5:55 p.m.

Executive Session closed and open session resumed at 6:58 p.m.

7:00 p.m. APPOINTMENT Troop 15 Scoutmaster George Pacenka and Justin David Flodman for Eagle Scout Proclamation

Chairman Perry read the letter from George Pacenka and the proclamation.

Cliff Pierce made a motion to authorize Chairman Perry to sign the proclamation, Bob Merry second, all in favor - aye (3-0). Bob Snow - ABSENT Dave Petersen - ABSENT

Perry signed the proclamation and it was presented to Justin Flodman.

7:10 – 7:15 p.m. CITIZEN QUERY

There were no Citizen queries.

GENERAL BUSINESS

1. Review Road Opening Permit for Rowley Water Department to open 97 Central Street for water main repair

Chairman Perry said, "This road opening permit was reviewed by the Board of Selectmen on August 7, 2017."

2. Letter of resignation from Reserve Dispatcher Gregory Paul Williams

Chairman Perry read the letter of resignation.

Cliff Pierce made a motion to accept this resignation and to send a letter of regrets, Bob Merry second, all in favor - aye (3-0). Bob Snow - ABSENT Dave Petersen - ABSENT

3. Request from Police Chief Scott Dumas to lift the hiring freeze for the position of two reserve dispatchers

Chairman Perry read the letter of request from Chief Dumas.

Bob Merry made a motion to lift the hiring freeze, Cliff Pierce second, all in favor - aye (3-0). Bob Snow - ABSENT Dave Petersen - ABSENT

4. Request from Town Accountant Susan Bailey to appoint Heather Torres to the position of Assistant Town Accountant

Chairman Perry read the following:

Town Accountant Sue Bailey's request is attached. The CORI and two reference checks have been successfully completed. The last reference check is not yet complete.

Does the Board wish to appoint Heather Torres to the position of Assistant Town Accountant conditional upon a favorable reference check from the remaining previous employer?

Bob Merry made a motion to appoint Heather Torres to the position of Assistant Town Accountant conditional upon a favorable reference check from the remaining previous employer, Cliff Pierce second, all in favor - aye (3-0). Bob Snow - ABSENT Dave Petersen - ABSENT

5. Northeast Mass. Mosquito Control notice on aerial application to control mosquito larvae on coastal salt marshes

Chairman Perry read the notice into the record.

Dave Petersen joined the Selectmen's Meeting at 7:13 p.m.

7:15 p.m. APPOINTMENT* David Miller to discuss locating Natures Remedy of Massachusetts, a medical marijuana business at 300 Newburyport Turnpike

Bob Carr, the President of Natures Remedy, reviewed the presentation slides attached to these minutes. He said that he joined Maine's medical marijuana program three years ago, and has seen first-hand the benefits that cannabis can have for patients. He said he is not a user, but this has been a heartwarming experience for him, and he would like to bring this to Massachusetts. He said they have two approved locations in Millbury and Grafton, and Rowley would be the third allowable location. He said they plan to have security guards in the parking lot at all times, and consumption of the products will not be allowed there. He said their products will be vaulted at night. He said this will be a cash business, but one bank is allowing them the ability to use debit cards and an app for payment is also being developed. He said they are involved with the product from seed to sale, and they know the purity of the product.

Carr said they would also like to sell their product to recreational users, but the legislation will take another six months. He said it would be the Town's choice to allow recreational sales or to not allow them through a new host agreement. John Bradley said there are no taxes on the medical products, so they cost 25% less than the recreational products. He said for recreational products, 17% goes to the state, 3% goes to the local municipality, who has an option to charge an additional 3%. He said these amounts will be tacked onto the price of the recreational products, but the medical products will not have these additional costs. Carr said there would be one counter for medical products, and a separate counter for recreational products.

Perry said he has a natural distrust of this based on his Catholic School background, but he has a friend with pancreatic cancer whose life was extended through the use of medical marijuana. Petersen said he is familiar with a person with a brain tumor, and medical marijuana helped them. He said this is here whether we like it or not, and thinks we should do it if it helps the residents. He asked if their company is selling products now, what their background is, and how can we have confidence in them

selling this product. Carr said his background is in construction and building, and he knows how to follow guidelines and regulations. He said he is like the general contractor of this business, and others specialize in cultivation, dispensaries and there are nurses. John Bradley said he has been in agriculture for forty years and was the CEO of a public agricultural biotech company based in London. He said his wife passed away during a time when marijuana use was not allowed. He said he and his son sold fertilizers to marijuana companies. He said Tom Haffly is one of the finest growers, is classically trained, has worked for DuPont, and has run and built large facilities. He said they are working with a Colorado based company on setting up the dispensaries. He said they are spending \$12,000,000 on this and the investors trust them. He said they are businessmen, and they don't use the product.

Petersen asked what Chief Dumas' reception was to their security plan. Carr said he doesn't want to speak for the Department Heads, but he thinks the reception was good. He said their security is over the top: the product won't be visible from the outside of the building and they will have cameras and motion detectors set up. Eagan said Chief Dumas sent an email on this topic which was forwarded to the Board.

Petersen said the Town voted on this issue roughly 50% yes to 50% no, and there are economic benefits to the Town by approving this. Carr said they are not allowed to advertise, so there will not be any leaves or green crosses on the building. Carr said the 1.25% in the draft host agreement is an offer to the Town and is not a requirement. Pierce said he has no problem with providing them with a letter of support.

Bernie Cullen asked how they will recruit and screen employees for the retail facility. Carr said they will hire locally if the applicant has a background in sales, and there will be quite a bit of training. Bradley said they will be fingerprinted, and they cannot have felony or marijuana related offenses. He said every part of the building will be under camera except for the bathroom.

Dave Petersen made a motion to issue a letter of support for this proposed project, Cliff Pierce second, all in favor - aye (4-0). Bob Snow - ABSENT

Merry asked if the ZBA needs to discuss this. Pierce said they do for the recreational, not the medical marijuana. He said they will also need a Special Permit from the Planning Board.

7:30 p.m. APPOINTMENT Len Charney to discuss his interest in serving on the Historic District Commission and Historical Commission

Historic District Commission / Historical Commission member Sara Bourque said she is excited to present Len Charney, who would be filling in the vacancy left by Bill Vitkosky. She said Charney has 30 years of architectural experience, he met the other members two weeks ago, and they were thrilled.

Perry asked Charney why he is interested in serving. Charney said he and his wife moved to Rowley last summer and he is interested in serving the Town of Rowley. He said he has worked with many boards, but has never served on one. He said he is interested in balancing progress with the values of the town and feels he can contribute to the Board.

Pierce asked Charney if he is familiar with the Open Meeting Law. Charney said not specifically, but he is willing to learn. Bourque said new members receive a packet of information upon appointment. She said Charney also lives outside the Historic District, compared to most of the other members who live in the District. Charney said he has no objections about taking the State Ethics online test. Petersen welcomed Charney and said it is difficult to find people to serve.

Cliff Pierce made a motion to appoint Len Charney to fill the vacancy left by Bill Vitkosky, Bob Merry second, all in favor - aye (4-0). Bob Snow - ABSENT

7:45 p.m. APPOINTMENT Massachusetts Interlocal Insurance Association Health Benefits Trust Representative Larry Tereso to discuss the Medex 2 retirement health insurance plan

Larry Tereso said he is here tonight to educate the Board on an option for consideration for the Medex plan. He said as everyone knows, health care costs have been spiraling out of control. He said current town retirees eligible for insurance now purchase Medex with a supplement. He said the new option offers no change in the healthcare plan from what they are currently enrolled in. He said the change is in the prescription benefit. He handed out the matrix comparing the plans to the Board. He said the middle column is the plan that the Town currently offers, and the plan on the right is the new plan for consideration. He said for the medical plan, all of the doctors and copays are the same for both plans. He said the proposed plan would renew on January 1st, rather than on July 1st like the current plan does.

He said the prescription drug benefits change under the new plan. He said the current plan has a \$0 copay on generic drugs, and the proposed plan would have copays for generic drugs of \$10 per prescription. He said for non-generic drugs, the current plan has 20% coinsurance, but under the new plan, the cost for non-generics are capped at \$20 or \$35. He said the current plan costs retirees approximately \$316 per month, and the proposed plan would cost retirees approximately \$200 per month. He said for most retirees, the proposed plan would cost less than the current plan, depending on their individual situation with prescriptions. Larry White asked if retirees can chose between these two plans. Tereso said the proposed plan would be a replacement of the current plan, and the own makes this decision. He said if the town does switch, the new plan would be effective 1/1/18, and educational sessions would be held for the retirees.

Eagan said Treasurer/Collector Karen Summit is on the phone, and she and Summit wrote this memo. Eagan said many communities and school districts have already switched to the proposed plan, and the savings are significant. Tereso said Rowley would be the last community on the North Shore within MIIA to adopt this new plan. He said adopting the new plan would not impact active employees or retirees who are not on Medex yet. He said the savings from switching to the new plan would factor into the Town's GASB 45 study. Eagan said if adopted, the new plan would be effective January 1st, so information meetings with retirees would need to be held in early October. Tereso said the drop dead date for implementation is October, which would require the Town to make a decision in September. Karen Summit, speaking by phone, said she supports the new plan 100% as it will benefit the seniors and the Town. Petersen said all we can do is benefit the most people in the least expensive way. He said this is a win-win proposal. Bob Merry said he is probably in favor of switching to the new plan, but recused himself since he is enrolled in the plan as a retiree of the Town.

Cliff Pierce made a motion to switch to Medex 2 w/PDP, Dave Petersen second, all in favor - aye (3-0). Bob Snow - ABSENT Bob Merry -RECUSED

8:00 p.m. APPOINTMENT Tim Gorman, Location Manager and Josh Schneider, Assistant Location Manager, Katie Fforde 2017 ZDF Enterprises, to discuss filming movie scenes in Rowley

Tim Gorman said Josh was not able to make it tonight. He said he is hoping to be able to film movie scenes this Wednesday on lonely dirt roads in Rowley. He said he and Josh spoke with Captain Sedgwick about potential roads in town, and they fell in love with Stackyard Road and Red Gate Road. He said they hope to film scenes on those two roads, as well as the corner of Red Gate and Main Street. He said the film is a classic family movie about a family trip in a RV. He said they have been filming on the North Shore for 4 years and this is their 17th film. He said they have 35 people involved in the production, but 15 to 20 people will be on the roads for filming, with the remaining people at their base camp at Todd Farm. He said scenes will be shot both inside and outside of the RV. He said they will start at Red Gate, then Red Gate and Main, and finish at Stackyard. He said filming will take place from 8 a.m. to 2 p.m. Merry said after the train tracks on Red Gate, it is private property. Gorman said they will be using the Town's side, they will have two police details. He said people will be free to come and go, but will be asked to wait if the camera is rolling for a minute or two. He said they have passed flyers out to the residents, this should be low-impact, and will just occur on Wednesday. Eagan said a report from Captain Sedgwick is included in the meeting packet. Petersen said this is a worthwhile proposition.

Dave Petersen made a motion to authorize ZDF Enterprises to film movie scenes in Rowley on August 23, 2017 with the conditions specified by the Police Department, Cliff Pierce second, all in favor - aye (4-0). Bob Snow - ABSENT

OLD BUSINESS

1. Update on MBTA bus service during commuter rail shutdown and wifi proposal

Chairman Perry read the following:

The Beverly Drawbridge Project is nearing completion. Weekday train service has resumed and weekend service is scheduled to resume on September 30, 2017. The wifi monopole installation as proposed has been cancelled, and the MBTA is reviewing this matter.

Eagan said in the packet there is a newspaper article with a photo of Vice Chairman Snow at the MBTA Control Board meeting earlier this month. Perry said he is happy to hear that the MBTA reversed their decision on the monopoles, and thanked Vice Chairman Snow for attending the meeting and providing testimony on behalf of the Town of Rowley.

2. Update on Pine Grove School Project:
 - Discuss and approve the Massachusetts School Building Committee Project Scope and Budget Agreement (PSBA)
 - Discuss and approve the Advance of Funds in Lieu of Borrowing form

Chairman Perry read the following:

There are a number of documents that need to be signed by Chairman Joseph Perry as the CEO of the Town for this project. Please vote to authorize Chairman Perry to sign the following documents:

- 3 Originals of the Project Scope and Budget Agreement (PSBA)
- 3 Originals of Exhibit A to the PSBA – Total Project Budget
- 3 Originals of Exhibit A to the PSBA – Proposed Schedule of Alternates
- 3 Originals of Exhibit H - Reimbursement Rate Certification
- 3 Originals of the amended Feasibility Study Budget from Pinck

These documents will be available for the Chairman to sign tomorrow in the Selectmen's Office.

Please vote to sign the Advance of Funds in Lieu of Borrowing form. Treasurer / Collector Karen Summit said this is needed so we can pay Dore & Whittier for July's

invoice. These funds will be repaid after the borrowing in September. Please sign this form as a Board this evening.

Chairman Perry will update the Board on other aspects of this project.

Dave Petersen made a motion to authorize Chairman Perry to sign 3 original PSBAs; 3 Original Exhibit A to the PSBA – Total Project Budget; 3 Original Exhibit A to the PSBA – Proposed Schedule of Alternates; 3 Originals of Exhibit H - Reimbursement Rate Certification; and 3 Originals of the amended Feasibility Study Budget from Pinck, Cliff Pierce second, all in favor - aye (4-0). Bob Snow - ABSENT

Dave Petersen made a motion to sign the Advance of Funds in Lieu of Borrowing form, Cliff Pierce second, all in favor - aye (4-0). Bob Snow - ABSENT

The Selectmen signed the Advance of Funds in Lieu of Borrowing form.

3. Update on the Fire Station and Police Station Addition project

Chairman Perry read the following:

We are revising the site plan and finishing the bid documents. The Public Safety Building Committee is meeting next week. A report on this project will be available for the next Selectmen's meeting.

Petersen said this project is moving along as scheduled.

4. Vote to authorize Chief Water Treatment Operator to sign the State Revolving Fund close out loan documents for the Water Treatment Plant project

Chairman Perry read the following:

The State Department of Environmental Protection has requested that the Town close out the water treatment plant project.

The Board of Water Commissioners is requesting that the Board of Selectmen authorize Chief Water Treatment Operator Rob Swinarski to complete and execute the State's Contract Completion Certificate and Project Completion Certificate.

Dave Petersen made a motion to authorize Chief Water Treatment Operator Rob Swinarski to complete and execute the State's Contract Completion Certificate and Project Completion Certificate, Cliff Pierce second, all in favor - aye (4-0). Bob Snow - ABSENT

5. Update on Didax building, 395 Main Street

Chairman Perry read the following:

Town Counsel Judy Pickett has outlined the process the Board of Selectmen needs to follow. Attached is a copy of her memo and copies of plans.

The Light Department has also expressed an interest in occupying the Didax building. Please see attached memo.

Perry said Didax has offered to donate the building at 395 Main Street to the Town at no cost. Petersen asked if the Board needs to take any action on this tonight. Eagan said no. She said she would like to clarify with Peter Termini if the parcel that the building is on would be included in the donation, and said that the roadway into the parcel is an untaxed parcel, so we need to discuss how the access to the building will work. She said this will need to go before Town Meeting, and Pickett has recommended the standard inspections, including a Title 5 inspection. Petersen said he would like to postpone this item until the next meeting so that he can review the materials further. Eagan asked if she can reach out to Termini to get clarification on these items. The consensus of the Board was yes. Merry pointed out that under footnote #1 of Pickett's memo, it says Lot 2 is comprised of 17.5 acres, but on the map it indicates that it is 1.72 acres. Perry said that is true, but if lots 2A and 2B on the map are added together, it probably equals the 17.5 acres referred to in Pickett's memo. Eagan said we would have to do a survey on the land, and there will be some other costs related to this. Perry said this will be put on the September 11, 2017 agenda for further discussion.

6. Update on Road Materials and Services contracts

Chairman Perry read the following:

Assistant Town Administrator Natalie Lovett has mailed out the Notices of Award and 10 highway bid contracts. We are waiting for the contractors to return the signed contracts along with their payment and performance bonds, and proof of insurance.

Given the volume of contracts to be signed, the Selectmen should vote to authorize themselves to sign the contracts as they come into the office so that the work can be started in a timely fashion.

Dave Petersen made a motion to authorize the Selectmen to sign the highway bid contracts as they come into the office, Cliff Pierce second, all in favor - aye (4-0). Bob Snow - ABSENT

NEW BUSINESS

1. Approve agreement with USI Consulting Group for General Accounting Standards Board (GASB) Statement 75 Actuarial Valuation Services for postretirement health benefits.

Chairman Perry read the following:

Town Accountant Sue Bailey is requesting that the Board of Selectmen approve the contract with USI Consulting Group to undertake the Town's GASB 75 Actuarial Study of retiree health insurance benefits. The auditors and the financial institutions used for borrowing by the Town require this to be done.

Please vote to authorize Chairman Perry to sign the Service Engagement Agreement with USI Consulting Group for this work.

Dave Petersen made a motion to authorize Chairman Perry to sign the Service Engagement Agreement with USI Consulting Group, Cliff Pierce second, all in favor - aye (4-0). Bob Snow - ABSENT

Perry signed the agreement.

2. Letter from Attorney Donald Greenough regarding Chapter 61A land off Emily Lane

Chairman Perry read the following:

We received comments from the Conservation Commission, Principal Assessor Sean McFadden, and the Planning Board on this request. These departments have not objected to the release of this land from Chapter 61A. Taking into consideration the comments from these departments, the Board may wish to release the Chapter 61 land as requested by Bruce E. Tompkins, Trustee of the Tompkins-Desjardins Trust.

If the Board wishes to release this land, please vote to sign the attached waiver of all first refusal options for this land.

Petersen asked if these parcels will be used to access the backland. Pierce said he believes that is the plan, but there are wetlands in back.

Cliff Pierce made a motion to sign the waiver of all first refusal options for this land, Dave Petersen second, all in favor - aye (4-0). Bob Snow - ABSENT

The Selectmen signed the waiver.

MINUTES

- July 10, 2017

Dave Petersen made a motion to approve the July 10, 2017 minutes, Cliff Pierce second, all in favor - aye (4-0). Bob Snow - ABSENT

- July 24, 2017

Dave Petersen made a motion to approve the July 24, 2017 minutes, Bob Merry second, all in favor - aye (4-0). Bob Snow - ABSENT

- August 7, 2017

Dave Petersen made a motion to approve the August 7, 2017 minutes, Bob Merry second, all in favor - aye (4-0). Bob Snow - ABSENT

ANNOUNCEMENTS

- Rowley residents have free outdoor pool access at the YMCA's Rowley campus at 390 Wethersfield Street. Resident pool access hours are: Monday – Friday from 3:00 p.m. to 6:00 p.m. and Saturday and Sunday from 10:00 a.m. to 6:00 p.m.
- Attention all Korean War Veterans who served in Korea. The Eastern Essex Veterans Services District is issuing the Korean Ambassador for Peace Medal. Please contact the Veterans Office at 978-356-3915
- Information on the Pine Grove School project is available on the Town's website at www.townofrowley.net.
- The Town has the following vacancies:
 - a. **Cultural Council**- two seats
 - b. **Historic District Commission and Historical Commission** – one seat
 - c. **Open Space Committee** – two seats
 - d. **Fence Viewer** – three positions;
 - e. **Wood, Lumber & Bark Inspector**;
 - f. **Zoning Board of Appeals** – one seat
 - g. **Zoning Board of Appeals Associate** – two seats
 - h. **Parks and Recreation Committee** – one seat;
 - i. **Deputy Shellfish Constables** – two positionsFor more information on these positions, please contact the Selectmen's Office at 948-2372.
- The Rowley Food Pantry is in need of donations. Donations can be left at the Rowley Public Library. The Food Pantry is open on Tuesdays from 10:00 a.m. to 12:00 p.m. and on Thursdays from 5:30 p.m. to 7:00 p.m.

ADJOURN

There being no further business before the Board, Chairman Perry called for a motion to adjourn. Dave Petersen so moved, Cliff Pierce second, all in favor - aye (4-0). Bob Snow - ABSENT

Open meeting adjourned at 8:45 p.m.

Respectfully submitted,
Amy Lydon
Assistant Town Administrator

ATTACHMENTS:

1. Board of Selectmen and Water Board Motions for August 21, 2017 Joint Meeting
2. Letter from Troop 15 Scoutmaster George Pacenka regarding Justin David Flodman for Eagle Scout Proclamation
3. Justin David Flodman's Eagle Scout Proclamation
4. Meeting Memo regarding General Business #1: Review Road Opening Permit for Rowley Water Department to open 97 Central Street for water main repair
5. Letter of resignation from Reserve Dispatcher Gregory Paul Williams
6. Request from Police Chief Scott Dumas to lift the hiring freeze for the position of two reserve dispatchers
7. Meeting Memo regarding General Business #4: Request from Town Accountant Susan Bailey to appoint Heather Torres to the position of Assistant Town Accountant
8. Request from Town Accountant Susan Bailey to appoint Heather Torres to the position of Assistant Town Accountant
9. Northeast Mass. Mosquito Control notice on aerial application to control mosquito larvae on coastal salt marshes
10. Letter from David Miller regarding locating Natures Remedy of Massachusetts, a medical marijuana business at 300 Newburyport Turnpike
11. Presentation slides used by Natures Remedy of Massachusetts
12. Proposed Host Community Agreement with Natures Remedy of Massachusetts
13. Meeting Memo regarding 7:30 p.m. Appointment: Len Charney to discuss his interest in serving on the Historic District Commission and Historical Commission
14. Letter of Interest from Len Charney in serving on the Historic District Commission and Historical Commission
15. Leonard Charney's resume
16. Memo from Deb Eagan regarding Retiree Health Insurance, including enclosures
17. Handout from Larry Tereso for Medex Plans
18. Meeting Memo regarding 8:00 p.m. Appointment: Tim Gorman, Location Manager and Josh Schneider, Assistant Location Manager, Katie Fforde 2017 ZDF Enterprises, to discuss filming movie scenes in Rowley
19. Email from Josh Schneider to Debbie Eagan regarding 8/23 German Film interested in Rowley, including site map
20. Letter from Police Captain David Sedgwick regarding German Film Production

21. Handout from Tim Gorman regarding story line of film
22. Meeting Memo regarding Old Business #1: Update on MBTA bus service during commuter rail shutdown and wifi proposal
23. Article from thelocalne.ws titled Monopole Project Killed by MBTA
24. Article from the Salem News titled MBTA scraps Wi-Fi project, citing public outcry over monopoles
25. Email from Rick Colon, Community Relations Director for MassDOT regarding WiFi Project Update, including press release dated August 10, 2017
26. Meeting Memo regarding Old Business #2: Update on Pine Grove School Project:
27. Discuss and approve the Massachusetts School Building Committee Project Scope and Budget Agreement (PSBA); Discuss and approve the Advance of Funds in Lieu of Borrowing form
28. Email from Town Counsel Tom Mullen regarding Project Scope and Budget Agreement
29. Letter from MSBA to Superintendent Brian Forget dated August 2, 2017
30. Certification of Legal Counsel for the Triton Regional School District
31. Project Scope and Budget Agreement
32. Exhibit A – Total Project Budget
33. Exhibit A – Schedule of Alternates
34. Exhibit H – Reimbursement Rate Certification
35. Amended Feasibility Study Budget from Pinck
36. Advance of Funds in Lieu of Borrowing form
37. Meeting Memo regarding Old Business #3: Update on the Fire Station and Police Station Addition project
38. Meeting Memo regarding Old Business #4: Vote to authorize Chief Water Treatment Operator to sign the State Revolving Fund close out loan documents for the Water Treatment Plant project
39. Signed letter from Selectmen to DEP authorizing Chief Water Treatment Operator to sign the State Revolving Fund close out loan documents for the Water Treatment Plant project
40. Meeting Memo regarding Old Business #5: Update on Didax building, 395 Main Street
41. Memo from Town Counsel Judy Pickett regarding Didax Incorporated/Real Estate Gift
42. Plans of Didax property
43. Email from Debbie Eagan to Sean McFadden to 395 Main Street
44. Letter from Dan Folding regarding Didax Building
45. Meeting Memo regarding Old Business #6: Update on Road Materials and Services contracts
46. Meeting Memo regarding New Business #1: Approve agreement with USI Consulting Group for General Accounting Standards Board (GASB) Statement 75 Actuarial Valuation Services for postretirement health benefits.
47. Memo from Debbie Eagan to Selectmen regarding General Accounting Standards Board (GASB) Statement 75 Actuarial Valuation Services

48. Agreement with USI Consulting Group for General Accounting Standards Board (GASB) Statement 75 Actuarial Valuation Services
49. Meeting Memo regarding New Business #2: Letter from Attorney Donald Greenough regarding Chapter 61A land off Emily Lane
50. Letter from Attorney Donald Greenough regarding Chapter 61A land off Emily Lane, including enclosures
51. Email from Sean McFadden regarding 61A Land
52. Letter from Brent Baeslack regarding Removal Notice from Chapter 61 off Emily Lane (Map 9, Parcel 23, Lots 25, 26 and 27), including map
53. Email from Kirk Baker regarding Emily Lane – 61A
54. Draft minutes of July 10, 2017
55. Draft minutes of July 24, 2017
56. Draft minutes of August 7, 2017