

MINUTES OF THE BOARD OF SELECTMEN SPECIAL MEETING

August 18, 2020

REMOTE PARTICIPATION

Recorded from Town Hall, 139 Main Street, Rowley, MA

MEMBERS PRESENT: Vice Chairman Joseph Perry; Robert Snow; and David Petersen (Town Administrator Deborah Eagan)

MEMBERS ABSENT: Cliff Pierce, Deana Ziev

ATTENDEES: Harbormaster Bill DiMento

CALL MEETING TO ORDER

At 10:02 a.m. Vice Chairman Joseph Perry read the following and called the meeting to order.

Consistent with the Governor's orders suspending certain provisions of the Open Meeting Law and banning gatherings of more than 10 people, this meeting will be conducted by remote participation to the greatest extent possible. The public may not physically attend this meeting, but every effort will be made to allow the public to view and listen to the open session portion of the meeting in real time. Persons who wish to do so are invited to watch the open session portion of the meeting on Rowley Community Media TV / listen live on the RCM page on the Town's website at www.townofrowley.net or join the meeting from your computer, tablet or smartphone by using the link: <https://global.gotomeeting.com/join/639375269> can also dial in using your phone by calling [+1 \(571\) 317-3122](tel:+15713173122) and using access code 639-375-269. In the event that live transmission proves infeasible, an audio or video recording, transcript or other comprehensive record of the open session portion of the meeting will be made available on the Town's website as soon as possible.

NEW BUSINESS

1. Award contract for Rowley Boat Launch Ramp Repaving Project

Joseph Perry called upon Harbormaster Bill DiMento to speak about the contract award. Harbormaster Bill DiMento told the Board that this project has "been on the books" for years and required DEP approval. He said that he worked with Conservation Agent Brent Baeslack on the permits. He said that we received three bids in response to the Town's solicitation for the project. He said there were two low bids but the bidders were not compliant with State OSHA requirements, and therefore were ineligible. He said Cassidy Corporation of Woburn, MA was the third and highest bidder and has the

OSHA requirements. He said that he checked their references. He said that their bid came in at \$20,800. He said that we have \$20,000 appropriated for this project and that he will take the \$800 from other budget sources in his department. He said that the project must be done during the upcoming astronomical low tide in the early morning hours of Friday, August 21, 2020. He said that Cassidy has committed to doing the work at this time. He said the project involves paving at a steep include. He said that this project will make it easier for people to lower their boats into the water. He said the paving mixture is an "airport grade mix" and will work well for the landing because of the surface's contact with the water. He said that he plans to start working around 6:00 a.m. and that he will reach out to the neighbors in the area to let them know about the early start for this project. He said the ramp could be opened for boaters later in the day.

David Petersen made a motion to award the contract to Cassidy Corporation of Woburn, MA in the amount of \$20,800, Robert Snow, second, all in favor, ROLL CALL VOTE, Joseph Perry, aye; David Petersen, aye; Robert Snow, aye.

Bill DiMento told the Board in case of some unforeseen issue, such as the contractor not being able to get the airport grade mix in time for a Friday work date, the back-up date is September 18, which is the next astronomical low tide. The Board thanked Bill DiMento for his on this project.

ADJOURN

Joseph Perry called for a motion to adjourn, Robert Snow so moved, David Petersen, seconded, all in favor ROLL CALL VOTE, Robert Snow, aye; Joseph Perry, aye; David Petersen, aye.

The Board adjourned at 10:11 a.m.

Respectfully Submitted:

Deborah Eagan

Town Administrator

ATTACHMENTS:

1. Cassidy Corporation Bid Form