

## **MINUTES OF THE BOARD OF SELECTMEN MEETING**

April 30, 2018

Meeting held at Town Hall, 139 Main Street, Rowley, MA

6:00 p.m.

**MEMBERS PRESENT:** Chairman Joseph Perry, Vice Chairman Robert Snow, Clerk Cliff Pierce, Robert Merry, David Petersen (Town Administrator Deborah Eagan, Assistant Town Administrator Amy Lydon)

**PUBLIC ATTENDEES:** None

### **CALL MEETING TO ORDER**

Chairman Perry called the meeting to order at 6:00 p.m.

### **PLEDGE OF ALLEGIANCE**

The Pledge of Allegiance was recited.

### **GENERAL BUSINESS**

1. Request from Jane White of the Rowley Girl Scouts to hold Annual Bridging and Awards Ceremony on the Town Common on June 15, 2018 from 7:00 p.m. to 8:00 p.m.

Chairman Perry read the following:

*The Fire Chief and Police Chief are satisfied with Jane White's response regarding their concerns about the number of attendees and the parking plan for the Bridging Ceremony. Please see the attached email.*

Dave Petersen made a motion to approve the use of the Town Common for this event, Bob Snow second, all in favor - aye (5-0).

2. Letter of resignation from Agricultural Commission Associate Member Dennis Donoghue

Chairman Perry read the letter.

Bob Snow made a motion to accept this resignation and to send a letter of regret, Cliff Pierce second, all in favor - aye (5-0).

3. Letter from the American Legion Post 80 regarding Annual Poppy Drive

Chairman Perry read the letter.

Bob Snow made a motion to approve this event, Cliff Pierce second, all in favor - aye (5-0).

4. Request from Highway Surveyor Patrick Snow to lift the freeze for seasonal laborer

Chairman Perry read the letter.

Bob Snow made a motion to lift the hiring freeze for this position, Cliff Pierce second, all in favor - aye (5-0).

5. Review Road Opening Permit from Manter, Co. Inc., to open 50 Newbury Road to install a new water main extension

Chairman Perry read the following:

*A Road Opening Permit was signed off on by the staff for the location listed above. A copy of the permit is in the Chairman's folder.*

### **OLD BUSINESS**

1. Update on Fire Station and Police Station Addition Project

No update was given.

2. Update on the Pine Grove School Project

No update was given.

### **NEW BUSINESS**

1. Antique License Renewals
  - Todd Farm LLC/Starr P. Todd – 283 Main Street
  - Village Antiques Charles Davis – 201 Main Street
  - Salt Marsh Antiques/Robert Cianfrocca – 224 Main Street
  - Bargain Hut Realty Trust / Judith Comley – 280 Main Street
  - Manzo Salvage/Vincent Manzo – 586 Main Street
  - Todd's Riverview Farm LLC/Frank Todd – 275 Main Street

- Lost Treasures/Moon Mountain Soap & Supplies/Anne Thomas – 29R Main Street

Dave Petersen made a motion to approve these Antique License Renewals, Bob Snow second, all in favor - aye (4-0). Bob Merry - RECUSED

2. Discuss meeting schedule for May, June, July and August

Chairman Perry read the following:

*The proposed meeting schedule for the next four months is as follows:*

*May 7, 2018*

*May 14, 2018*

*May 21, 2018*

*May 28, 2018 – No Meeting – Memorial Day*

*June 4, 2018 – (Note summer schedule starts in June and ends in August)*

*June 18, 2018*

*July 2, 2018*

*July 16, 2018*

*July 30, 2018*

*August 13, 2018*

*August 27, 2018*

3. Request from Deb Eagan for vacation carry-over

Chairman Perry read the memo.

Dave Petersen made a motion to approve this request, Cliff Pierce second, all in favor - aye (5-0).

**ADJOURN**

There being no further business before the Board, Chairman Perry called for a motion to adjourn. Bob Merry so moved, Cliff Pierce second, all in favor - (5-0).

Open meeting adjourned at 6:11 p.m.

Respectfully submitted,

Amy Lydon

Assistant Town Administrator

**ATTACHMENTS**

1. Meeting memo regarding General Business #1: Request from Jane White of the Rowley Girl Scouts to hold Annual Bridging and Awards Ceremony on the Town Common on June 15, 2018 from 7:00 p.m. to 8:00 p.m.
2. Email correspondence with Jane White regarding Request for use of the Town Common
3. Letter of resignation from Agricultural Commission Associate Member Dennis Donoghue
4. Letter from the American Legion Post 80 regarding Annual Poppy Drive
5. Request from Highway Surveyor Patrick Snow to lift the freeze for seasonal laborer
6. Meeting memo regarding General Business #5: Review Road Opening Permit from Manter, Co. Inc., to open 50 Newbury Road to install a new water main extension
7. Meeting memo regarding Antique License Renewals
8. Drafted Antique License renewals
9. Meeting memo regarding New Business #2: Discuss meeting schedule for May, June, July and August
10. Request from Deb Eagan for vacation carry-over