

## **MINUTES OF THE BOARD OF SELECTMEN**

April 27, 2020

Recorded from Town Hall, 139 Main Street, Rowley, MA

1:00 p.m.

**MEMBERS PRESENT:** Chairman Cliff Pierce; Vice Chairman Joseph Perry; Clerk Robert Snow; David Petersen; Deana M.P. Ziev (Town Administrator Deborah Eagan, Assistant Town Administrator Amy Lydon)

### **CALL MEETING TO ORDER**

Chairman Pierce called the meeting to order at 1:15 p.m. He read the following:

Consistent with the Governor's orders suspending certain provisions of the Open Meeting Law and banning gatherings of more than 10 people, this meeting will be conducted by remote participation to the greatest extent possible. The public may not physically attend this meeting, but every effort will be made to allow the public to view and listen to the meeting in real time. Persons who wish to do so are invited to watch the meeting on Rowley Community Media TV / listen live on the RCM page on the Town's website at [www.townofrowley.net](http://www.townofrowley.net) or join the meeting from your computer, tablet or smartphone by using the link: <https://global.gotomeeting.com/join/146115341> or you can also dial in using your phone by calling [+1 \(872\) 240-3412](tel:+18722403412) and using access code 146-115-341. In the event that live transmission proves infeasible, an audio or video recording, transcript or other comprehensive record of the meeting will be made available on the Town's website as soon as possible.

**1:00 p.m. Appointment** Board of Health Chairman Charles Costello and Health Director Frank Marchegiani for COVID-19 update

Board of Health Chairman Charles Costello updated the Board on the following:

- The Town has done quite well, the cases are going up a bit, but are within reason with surrounding towns. People are upbeat, and walkers and bikers seem to be practicing proper distancing.
- The budget for the Town Health Nurse is too small and they will be re-submitting their budget with an increase for the Town Health Nurse that better reflects her efforts, and this may continue into the fall.
- With better weather coming, they are working with groups such as the Community Garden and the Town landing to plan for how these would operate. The Board of Health will discuss this at their meeting on Wednesday.

Health Director Frank Marchegiani updated the Board on the following:

- There are 20 cases total so far as of an hour ago, 11 active and 9 out of quarantine. These cases are being monitored seven days a week. They speak daily with the Nurse, Fire and Police Departments. They are also monitoring

their contacts, which is a tremendous amount of work. People who are in isolation and do not have people or friends to help them are working with the COA and the Police Department to get needed basic supplies.

- They continue to have frequent conference calls with the Department of Public Health, other local Health agents, and other State and local agencies.
- Seaview Nursing Home has no cases and they are following protocols.
- Assistant Inspector Deb Ketchen is helping with their other business that is continuing.
- They are monitoring take-out food establishments and they are visiting Market Basket a couple times a week, which is going well with the reductions in people in the store at one time.
- Septic inspections are still being done and the Building Inspector is still processing permits.
- They are working with other essential businesses and everyone is being cooperative.
- The phone and email activity is very busy for the Department. They have investigated a couple of complaints, and for the most part they are finding businesses to be in compliance.
- They are working with the Community Garden representatives and the Harbormaster for their upcoming events.
- They are waiting for direction from the State on summer camps.
- They are working on ways to process septic loan applications without their normal meeting.
- The upcoming recycling day sponsored by the Board of Health has been postponed, and the Boy Scout paper drive on May 9<sup>th</sup> has been cancelled.

Pierce asked if Perley's Marina will have restrictions. Costello said they are discussing this with the Harbormaster and trying to come up with recommendations and requirements such as proper distancing and the use of masks. He said last week there were complaints about a business in Town with a large payroll. He said he and Frank did an unannounced inspection of this business. He said the head of this business said they are complying in every way and showed them that they were using masks, gloves, clean uniforms, keeping bathroom logs, and doing morning temperature checks. He said it was a picture perfect story of a private company cooperating on their own to benefit the workers and the public, and they left pleased. He said they then went to Market Basket unannounced and saw that all employees are required to wear masks, the shields are up by the registers, there are lines on the floor to help with distancing, and capacity has been reduced. He said he spoke to the manager who reported that 90% of the customers wear masks. He said the Board of Health might consider requiring the use of masks when entering any business in town, and consider the requirement to use masks at the train station and areas such as the ballparks. He said they have also been dealing with a house they had to close, working with the landowner and Town Counsel on appropriate remediation, which has been a drain on their time on top of everything else. He said they are a busy department and are looking for support

to increase the hours for the Town Health Nurse by 4 hours per week. Pierce said this is a reasonable request for the increase in hours.

### **GENERAL BUSINESS**

1. Review Road Opening Permit Application from T.W. Excavating to open the following street: 518 Wethersfield Street for new water service

Chairman Pierce said, "This Road Opening Permit was signed off on by the staff for the location listed above."

### **NEW BUSINESS**

1. Request from the Board of Water Commissioners to use funds from the Emergency and Unforeseen budget line to replace two compressors at the Water Treatment Plant

Chairman Pierce read the following:

*The Board of Water Commissioners is requesting the Board of Selectmen to approve a \$44,000 expenditure from the Extraordinary and Unforeseen Budget Line for the purchase of two compressors for the Water Treatment Plant. No funds to date have been expended from this line, which has a budget of \$75,000. Expenditures charged to this Budget Line require approval of the Board of Selectmen.*

*Please see attached request. If the Board supports this request, the Board will need to vote by a roll call vote. An Official Action Notice documenting the Board's decision will be issued.*

Bob Snow made a motion voted to authorize the Water Department to use \$44,000 from the Water Department Emergency and Unforeseen budget line to replace two compressors at the Water Treatment Plant, Joe Perry second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Joe Perry – aye; Dave Petersen – aye; Deana Ziev - aye

2. Discuss Chapter 53 of the Acts of 2020 provisions to move the due date of property taxes to June 1 and the deferment of interest payment due to the COVID Emergency

Chairman Pierce read the following:

*Under the COVID Emergency law passed earlier this month, the Board of Selectmen can take action on the following three items:*

### **Sections 10 of Chapter 53 of the Acts of 2020**

- *Section 10(a)(i-iii) – local option to extend the due date of the payment of property tax bills. Tax bills are due on May 1, 2020. The State allows the Board*

*of Selectmen to move the due date to a date not later than June 1.  
Treasurer/Collector Karen Summit recommends the Board of Selectmen vote to approve this.*

Joe Perry moved that pursuant to §10(a) of Chapter 53 of the Acts of 2020, and in light of the Governor's Declaration of a State of Emergency to Respond to COVID-19 the date May 1, as appearing in G.L. c.59, §57C to be extended for the year 2020 to June 1, the purpose being to extend the due date for property tax bills to June 1, 2020, Deana Ziev second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Joe Perry – aye; Dave Petersen – aye; Deana Ziev - aye

Pierce continued:

- *Section 10(a)(iv) – local option to extend the due date of property tax exemption applications from April 1, 2020 to a date not later than June 1, 2020. The Board of Selectmen may extend the deadline for exemption applications for property taxes under this section. The Assessing Office does not recommend extending the deadline for exemption applications because the due date was April 1 and the filings have already been submitted to the Department of Revenue.*

The Board did not wish to participate in this local option.

Pierce continued:

*Section 11 of Chapter 53 of the Acts of 2020*

- *Section 11 is a local option decision to waive interest and penalties on late payment of taxes due on or after March 10, 2020 (the date of the Governor's Declaration of a State of Emergency), provided that the payment is made by June 30, 2020. Treasurer/Collector Karen Summit does not recommend the Board of Selectmen approve this provision because taxpayers will not have to pay taxes until June 30, 2020, making the June 1, 2020 tax due date moot.*

The Board did not wish to participate in this local option.

Pierce continued:

*If the Board approves any of the three Chapter 53 local options, we will notify the public via the Town website and a reverse 9-1-1, per the DOR's requirements.*

3. Discuss Town Meeting date and review draft Annual Town Meeting warrant

Chairman Pierce read the following:

*The Board of Selectmen has already moved the original date of the Annual and Special Town Meeting from May 4 to May 26. Due to the fluid situation with the COVID-19*

*Emergency, does the Board wish to push the date out to June? Debbie has confirmed with Town Counsel Tom Mullen that the Selectmen can vote to move the date for both the ATM and STM into June. See attached email message. This action is permitted under Chapter 53 of the Acts of 2020, which amends Chapter 39 §9. One important factor in moving the date now, is that the neither the ATM or STM warrants have been issued. The opening of Town Meeting requires 100 registered voters.*

*If the Board is inclined to move the date, Debbie recommends that the date be June 22, which is the second to last week in June. If for some reason we do not have a quorum we will still have the rest of the week of June 22 and the following Monday, which is June 29.*

Joe Perry moved that pursuant to G.L. c.39 §9, and in light of the Governor's Declaration of a State of Emergency to Respond to COVID-19, the Annual Town Meeting and the Special Town Meeting scheduled for May 26, 2020 be posted to June 22, 2020, Bob Snow second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Joe Perry – aye; Dave Petersen – aye; Deana Ziev - aye

Pierce continued:

*Attached is a draft Annual Town Meeting warrant. We are still working on it and it is currently being reviewed by Town Counsel. The Special Town Meeting warrant will not be ready for tonight's meeting. The Planning Board is still holding public hearings on the zoning articles.*

4. Letter from Triton School Committee regarding the Amended Triton Regional School District Agreement

Chairman Pierce read the following:

*Please see attached letter and Amended Triton Regional School District Agreement from the Triton School Committee.*

*The amendments to the Agreement require Town Meeting approval.*

*Does the Board of Selectmen wish to vote to open the Special Town Meeting Warrant and to place an article to Amend the Triton District Agreement on the Warrant? The warrant article will require printing the entire agreement and a summary of the Agreement changes in the article's explanatory note. The last time Town Meeting approved changes to the Triton Agreement was at the November 13, 2006 Special Town Meeting. Debbie will follow a similar format for the article as she did in the 2006 warrant.*

*If the Board wishes to open the Special Town Meeting Warrant and to place an article on the Warrant to Amend the Triton District Agreement, as submitted by the Triton School Committee, please vote by a ROLL CALL vote.*

Pierce said he and Perry have attended meetings about this and the Board has discussed these changes, which are mostly editorial, and some are substantive. He said the Board of Selectmen has approved these changes, and asked Town Counsel Tom Mullen to send a letter about how the School District incurs debt. He said Mullen's suggestions have been incorporated into the agreement. He said if a Proposition 2.5% override is required for the debt, then it has to be approved at 2/3rds of the district's Town Meetings.

Joe Perry made a motion to open the Special Town Meeting Warrant and to place an article on the Warrant to Amend the Triton District Agreement, Bob Snow second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Joe Perry – aye; Dave Petersen – aye; Deana Ziev - aye

##### 5. Letter from Fire Chief James Broderick regarding SAFER Grant

Chairman Pierce read the following:

*Attached is the letter from Chief Broderick on the SAFER grant, which he discussed with the Board of Selectmen earlier this year when he made his budget presentation. He would like to apply for the grant and to assist with the funding of two additional new firefighters.*

*If the Board approves the filing of this grant application, then the Town must have the Town's portion of the funds to pay the prospective new firefighters in place.*

*Chief Broderick has drafted an article that if the Board of Selectmen approves can be placed on the Special Town Meeting Warrant. I have pasted it below:*

*Move the town to appropriate the sum of \$14,056.00 to cover the first years cost of the town match to a Federal Emergency Management Agency (FEMA), Staffing for Adequate Fire and Emergency Response (SAFER) grant. This appropriation will be the first six months of the Town's match of 25% for the grant. FEMA will cover 75% of the cost to hire 2 full time firefighters.*

*This is a competitive grant from the Federal Government for the hire new firefighters to increase coverage and provide for safe staffing for fire apparatus. If the town is successful in obtaining the grant the performance period of the grant will start in the second part of fiscal year 2021. This performance period will last 3 years with the first 2 years the Federal Government will cover 75% of the cost with the Town cover 25%. In year 3 The Federal Government will cover 35% and the town will cover 65% of the costs. This 14,056.00 will cover the January 1 to June 30 or the second half of Fiscal year 2021 If the town is not successful in the grant there will be no positions to fund.*

*\*\* This total is based on the current wage of the firefighter position with an hourly wage of 27.03. I am not sure as to what the step 1 rate for the firefighter position is going to be next year. The union contract gives the ff's currently on the roster a 2% cost of living increase and will bring the hourly rate to \$27.56. The actual cost will need to reflect what the step 1 rate for firefighter is going to be.*

*If the Board wishes to approve the filing of the grant application and the placement of an article on the Special Town Meeting Warrant, the Board needs to vote on the following:*

- 1) Approve the filing of the grant application*
  - 2) Open the Special Town Meeting Warrant*
  - 3) Place an article on the warrant appropriating the funds as described in the draft article*
  - 4) Close the Special Town Meeting Warrant*
- All done by a ROLL CALL vote.*

Joe Perry made a motion to approve the filing of the grant, open the Special Town Meeting Warrant, place an article on the warrant appropriating the funds as described in the draft article and to close the Special Town Meeting Warrant, Bob Snow second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Joe Perry – aye; Dave Petersen – aye; Deana Ziev - aye

6. Award contract for mowing services for playing fields

Chairman Pierce read the following:

*The Parks and Recreation recommends the Board of Selectmen vote to award the contract for mowing and lawn maintenance of the Town's playing fields to ELM Services, Inc. of Hampton Falls, New Hampshire in the amount of \$32,610 over three years. The contract will be renewed upon approval of the Board of Selectmen on a year-by-year basis of a yearly amount of \$10,870.00 per year.*

*Two other quotes were submitted in response to the solicitation:*

- Swazy & Alexander Landscaping of Newburyport for a three-year total of \$85,829*
- Jeffrey Head d/b/a Chickadee Hill Farm Services of Rowley for a three-year total of \$65,625*

*ELM references are: Triton Regional School District, Hamilton School District, and City of Cambridge – Danehy Park*

*The Board needs to vote to award the contract to ELM Services, Inc. of Hampton Falls, New Hampshire in the amount of \$32,610 over three years, renewable on a year-by-year basis in the amount of \$10,870.00 per year. The vote must be a ROLL CALL vote.*

Dave Petersen made a motion to award the contract to ELM Services, Inc. of Hampton Falls, New Hampshire in the amount of \$32,610 over three years, renewable on a year-by-year basis in the amount of \$10,870.00 per year, Bob Snow second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Joe Perry – aye; Dave Petersen – aye; Deana Ziev - aye

7. Approve bond anticipation note sale documents

Chairman Pierce read the following:

*This item will not be taken up at today's meeting. We have scheduled the vote for this item for Wednesday, April 29, 2020 at 2:00 p.m. via a Remote Meeting.*

## **OLD BUSINESS**

1. Discuss FY 21 Omnibus Budget and review the following budgets:  
Town Clerk; Election; Registrar of Voters; Constable; Board of Health – Revised;  
and Parks and Recreation Committee

### **Town Clerk**

Pierce asked for an explanation on the increase for the wages for the Assistant Town Clerk. Eagan asked if the Town Clerk was on the line. There was no response. Eagan said the Finance Committee reviewed this budget and voted to recommend it.

Joe Perry made a motion to approve the FY21 Town Clerk budget, Bob Snow second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Joe Perry – aye; Dave Petersen – aye; Deana Ziev - aye

### **Registrar of Voters**

Joe Perry made a motion to approve the FY21 Registrars of Voters budget, Bob Snow second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Joe Perry – aye; Dave Petersen – aye; Deana Ziev - aye

### **Constable**

Joe Perry made a motion to approve the FY21 Constable budget, Bob Snow second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Joe Perry – aye; Dave Petersen – aye; Deana Ziev - aye

Deana Ziev made a motion to approve the FY21 Constable budget, Joe Perry second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Joe Perry – aye; Dave Petersen – aye; Deana Ziev - aye

### **Election**

Bob Snow made a motion to approve the FY21 Election budget, Deana Ziev second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Joe Perry – aye; Deana Ziev – aye. Dave Petersen – RECUSED.

### **Board of Health – Revised**



Dave Petersen made a motion to approve the FY21 Revised Board of Health budget, Bob Snow second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Joe Perry – aye; Dave Petersen – aye; Deana Ziev - aye

### **Parks and Recreation Committee**

Deana Ziev made a motion to approve the FY21 Parks and Recreation budget, Dave Petersen second. Eagan asked if the Board received the email sent before the meeting with the Parks & Recreation budget with changes. She said this budget is increasing due to a loss of user fees due to COVID-19, and the fees are used for lawn maintenance of the fields. She said wage money reserved in the budget for a staff person has been removed to partially offset the \$15,000 increase. Pierce said he did not see the revised budget. She said now the overall increase is \$11,104. Petersen said this is an emergency from the COVID virus. He said the majority of the user fees come from baseball, and there will be no sports until the end of June. He said we need to make up for this money in the budget. He said the wage line was maintained in the hopes of hiring someone, but it needs to be put into the expense line, and we hope to fund the position in the future. Eagan said the budget in the packet shows a \$15,000 increase, but the revised gets the number down to \$11,104.

Dave Petersen made a motion to approve the FY21 Parks and Recreation budget, Joe Perry second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Joe Perry – aye; Dave Petersen – aye; Deana Ziev - aye

### **2. Discuss Municipal Vulnerability Plan stakeholder participation**

Chairman Pierce read the following:

*Despite the COVID Emergency, we are continuing to work on the Municipal Vulnerability Plan. We are working with the Merrimack Valley Planning Commission consultant on developing the stakeholder participation list and workshops. The Stakeholders will be Town government officials and members of the community.*

*We need one member of the Board of Selectmen to be a Stakeholder and a second Selectman can also be a Stakeholder. Attached is a draft Stakeholder list.*

*There were will two workshops and breakout sessions that the Stakeholders will need to participate in. Due to the COVID emergency, the workshops will be done on a remote participation basis. The first workshops will include discussions on natural hazards, projected climate change impacts, infrastructure, and societal issues. The second workshop will build on the discussions from the first workshop and will focus on developing action plans and short and long term strategies. After the workshops are completed, the MVPC will work with the CORE Team on generating the Final Report, which will be sent to the State.*

*Debbie needs at least one Selectman to serve as a “Stakeholder” for the workshops, and if there is interest, a second Selectman can also be a “Stakeholder.”*

*Attached is a sample letter that will be sent Town officials and community leaders asking them to take a short survey. Debbie is asking the Board of Selectmen to vote to authorize Chairman Pierce to sign the letter on behalf of the Board.*

Pierce and Snow volunteered to serve as Stakeholders.

Joe Perry made a motion to appoint Cliff Pierce and Bob Snow to serve as Stakeholders, and to authorize Cliff Pierce to sign the letter on behalf of the Board, Dave Petersen second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Joe Perry – aye; Dave Petersen – aye; Deana Ziev - aye

3. Vote to authorize Chairman Pierce to sign the Department of Housing and Community Development Local Initiative Program Compliance Certificate for the sale of the affordable unit at 870 Haverhill Street Unit C.

Chairman Pierce read the following:

*We have been notified that the affordable unit at 870 Haverhill Street was sold in accordance with the State’s Local Initiative Program. We have received the Local Initiative Compliance Certificate. We are asking for the Board to vote to authorize Chairman Pierce to sign the Certificate. The other signatory on the Certificate is Cather Racer of the Department of Housing and Community Development. The vote needs to a ROLL CALL vote. Chairman Pierce’s signature will need to be notarized.*

Dave Petersen made a motion to authorize Cliff Pierce to sign the Department of Housing and Community Development Local Initiative Program Compliance Certificate, Bob Snow second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Joe Perry – aye; Dave Petersen – aye; Deana Ziev - aye

#### **ANTIQUE /JUNK DEALER LICENSE RENEWALS**

- Todd Farm LLC/Starr P. Todd – 285 Main Street
- Salt Marsh Antiques/Robert Cianfrocca – 224 Main Street
- Bargain Hut Realty Trust / Judith Comley – 280 Main Street
- Manzo Salvage/Vincent Manzo – 586 Main Street
- Todd’s Riverview Farm LLC/Frank Todd – 275 Main Street

Chairman Pierce read the following:

*The current Antique Licenses are in force until May 1, 2020. Please vote on the following renewals until May 1, 2021. All light, water and tax bills are current for all renewals.*

- *Todd Farm LLC/Starr P. Todd – 283 Main Street*
- *Salt Marsh Antiques/Robert Cianfrocca – 224 Main Street*
- *Bargain Hut Realty Trust / Judith Comley – 280 Main Street*
- *Manzo Salvage/Vincent Manzo – 586 Main Street*
- *Todd's Riverview Farm LLC/Frank Todd – 275 Main Street*

**Please note:** Anne Thomas of Lost Treasures/Moon Mountain Soap & Supplies, at 29R Main Street does not wish to renew at this time. If she wishes to operate at a future date, she will apply for a new license.

Dave Petersen made a motion to approve the Antique/Junk Dealers licenses for Todd Farm LLC, Salt Marsh Antiques, Bargain Hut Realty Trust, Manzo Salvage and Todd's Riverview Farm LLC, Bob Snow second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Joe Perry – aye; Dave Petersen – aye; Deana Ziev - aye

#### **MINUTES** April 6, 2020 and April 13, 2020

Dave Petersen made a motion to approve the minutes of April 6, 2020, Bob Snow second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Joe Perry – aye; Dave Petersen – aye; Deana Ziev - aye

Dave Petersen made a motion to approve the minutes of April 13, 2020, Bob Snow second, all in favor – aye - roll call vote: Bob Snow – aye; Cliff Pierce – aye; Joe Perry – aye; Dave Petersen – aye; Deana Ziev - aye

#### **ADJOURN**

Chairman Pierce called for a motion to adjourn. Bob Snow so moved, Deana Ziev second, all in favor – aye roll call vote – Bob Snow – aye; Cliff Pierce – aye; Joe Perry – aye; Dave Petersen – aye; Deana Ziev - aye

Meeting adjourned at 2:04 p.m.

Respectfully submitted,  
Amy Lydon  
Assistant Town Administrator

#### **ATTACHMENTS:**

1. Meeting memo regarding 1:00 p.m. Appointment: Board of Health Chairman Charles Costello and Health Director Frank Marchegiani for COVID-19 update

2. Meeting memo regarding General Business #1: Review Road Opening Permit Application from T.W. Excavating to open the following street: 518 Wethersfield Street for new water service
3. Road Opening Permit Application from T.W. Excavating to open the following street: 518 Wethersfield Street for new water service
4. Meeting memo regarding New Business #1: Request from the Board of Water Commissioners to use funds from the Emergency and Unforeseen budget line to replace two compressors at the Water Treatment Plant
5. Letter from Water Superintendent Bob Gray regarding request from the Board of Water Commissioners to use funds from the Emergency and Unforeseen budget line to replace two compressors at the Water Treatment Plant
6. Meeting memo regarding New Business #2: Discuss Chapter 53 of the Acts of 2020 provisions to move the due date of property taxes to June 1 and the deferment of interest payment due to the COVID Emergency
7. Meeting memo regarding New Business #3: Discuss Town Meeting date and review draft Annual Town Meeting warrant
8. Email from Tom Mullen regarding Town Meeting
9. Draft #2 Annual Town Meeting warrant
10. Meeting memo regarding New Business #4: Letter from Triton School Committee regarding the Amended Triton Regional School District Agreement
11. Letter from Triton School Committee regarding the Amended Triton Regional School District Agreement, including enclosed red-lined and clean copy of the Triton Regional School District Agreement
12. Meeting memo regarding New Business #5: Letter from Fire Chief James Broderick regarding SAFER Grant
13. Letter from Fire Chief James Broderick regarding SAFER Grant
14. Meeting memo regarding New Business #6: Award contract for mowing services for playing fields
15. Quote received by Elm Services, Inc. for mowing services for playing fields
16. Meeting memo regarding New Business #7: Approve bond anticipation note sale documents\*
17. Meeting memo regarding Old Business #1: Discuss FY 21 Omnibus Budget and review the following budgets:
  - a. Town Clerk; Election; Registrar of Voters; Constable; Board of Health – Revised; and Parks and Recreation Committee
18. FY21 budget for Town Clerk, Election, Registrar of Voters, Constable
19. FY21 budget for Board of Health – Revised
20. FY21 budget for Parks and Recreation Committee
21. Meeting memo regarding Old Business #2: Discuss Municipal Vulnerability Plan stakeholder participation
22. Stakeholder participation list
23. Letter to be sent out to Stakeholders for Municipal Vulnerability Plan
24. Meeting memo regarding Old Business #3: Vote to authorize Chairman Pierce to sign the Department of Housing and Community Development Local Initiative Program Compliance Certificate for the sale of the affordable unit at 870 Haverhill Street Unit C

25. Department of Housing and Community Development Local Initiative Program  
Compliance Certificate for the sale of the affordable unit at 870 Haverhill Street  
Unit C
26. Meeting memo regarding Antique / Junk Dealer License Renewals
27. Draft minutes of April 6, 2020
28. Draft minutes of April 13, 2020