

## MINUTES OF THE BOARD OF SELECTMEN

April 24, 2023

Town Hall, 139 Main Street, Rowley, MA

6:00 p.m.

**MEMBERS PRESENT:** Chairman Robert Snow; Vice Chairman Joseph Perry; Clerk Deana M.P. Ziev; Cliff Pierce; Christine Kneeland (Town Administrator Deborah Eagan; Assistant Town Administrator Amy Lydon)

### **CALL MEETING TO ORDER**

Chairman Snow called the meeting to order at 6:01 p.m. He said the meeting is being audio and video recorded and broadcast live by Rowley Community Media.

### **PLEDGE OF ALLEGIANCE**

Police Chief Dumas led the Pledge of Allegiance.

**6:00 p.m. TO 6:05 p.m. PUBLIC COMMENT** - Chairman Robert Snow will read the revised Public Comment Policy into the record

Chairman Snow read the following:

*At the April 10<sup>th</sup> meeting, the Board of Selectmen voted to revise the Public Comment Policy upon advice of Town Counsel due to a recent Supreme Judicial Court decision.*

*Chairman Snow will read the revised policy into the record tonight.*

### ***Board of Selectmen Public Comment Policy for Public Meetings***

- *At the discretion of the Chairman, five minutes may be set aside on the Meeting Agenda for a "Public Comment" period.*
- *Attendees at the meeting can use this time to make a comment on a matter affecting the Town, as opposed to state or federal issues. The topics need to be on local/regional issues.*
- *Persons who choose to speak during the Public Comment period must behave in a peaceable and orderly manner.*
- *The Board of Selectmen will not deliberate and vote on matters brought up during the Public Comment portion of the agenda. The Chairman may decide to place the matter or issue brought up during the Public Comment period on a future meeting agenda.*
- *Attendees may speak for a period of time not to exceed approximately two (2) minutes. The amount of time the Chairman allows an individual to speak will be*

*determined by the Chairman and will take into consideration the number of individuals requesting to speak during this time.*

- *The Chairman may decide to not allow someone to speak during the Public Comment period, if he/she determines that the individual has previously brought up the same topic at a past meeting.*

*Adopted by the Rowley Board of Selectmen October 30, 2017*

*Amended by the Rowley Board of Selectmen April 10, 2023*

### **GENERAL BUSINESS**

1. Approve Proclamation to Board of Assessors Member Donald Thurston for his many years of serving on the Board of Assessors to presented at an upcoming Board of Assessors Meeting

Chairman Snow read the following:

*Don Thurston has served as a member of the Board of Assessors for 39 years and is not seeking re-election. We are very grateful for his service to the Town.*

*Therefore, the Board of Selectmen is issuing a proclamation in honor of Don. Chairman Snow will read the proclamation into the record and then the Board should vote to sign the Proclamation, which will be presented to Don at his last Board of Assessors meeting on May 8, 2023. The proclamation will be signed after the meeting.*

Snow read the Proclamation.

Joe Perry made a motion to sign the Proclamation, Cliff Pierce second, all in favor – aye (5-0).

Snow expressed thanks to Thurston for his service to the Town.

2. Vacation carry-over request from Town Administrator Deb Eagan

Chairman Snow read the following:

*Debbie has submitted a vacation carry-over request. See attached.*

*If the Board is in agreement, could the Board vote to approve the request and to sign the carry-over request memo?*

Christine Kneeland made a motion to approve this vacation carry-over request, Cliff Pierce second, all in favor – aye (5-0).

3. Approve the Merrimack Valley Planning Commission Merrimack Valley Regional Multi-Jurisdictional Planning Grant forms

Chairman Snow read the following:

*Mark Emery, in his capacity as the Rowley Emergency Management Director, has been serving as the Town's Lead Representative on the Hazard Mitigation Planning Team. Merrimack Valley Planning Commission has been working with him and the Rowley Hazard Mitigation Planning Team for the past few months on updating the Hazard Mitigation Plan. The program is being funded through an in-kind match requirement for the Building Resilient Infrastructure and Communities (BRIC) grant. The City of Lawrence is serving as the host community. Mark needs to track his time on this program. He is asking for the Board to vote to approve the attached letter and to authorize Chairman Snow to sign the Non-Federal Cost Share Commitment letter and the Sub-Recipient Cost Share Summary.*

Joe Perry made a motion to approve the attached letter and to authorize Chairman Snow to sign the Non-Federal Cost Share Commitment letter and the Sub-Recipient Cost Share Summary, Cliff Pierce second, all in favor – aye (5-0).

4. Request from Police Chief Scott Dumas to apply to the United States Department of Justice, Office of Community Oriented Policing Services (COPS) Hiring Program for funds to hire two police officers

Chairman Snow read the following:

*Chief Dumas is seeking the Board's approval to apply for a grant to fund two police officers. See attached letter.*

*If the Board is in agreement to support the Chief's request, the Board needs to vote to authorize Chief Dumas to apply for the grant.*

Cliff Pierce made a motion authorize Chief Dumas to apply for this grant, Christine Kneeland second, all in favor – aye (5-0).

5. Sign May 9, 2023 Annual Town Election Warrant

Chairman Snow read the following:

*The Board needs to vote to sign three copies of the Annual Town Election Warrant, which will be signed after the meeting.*

Deana Ziev made a motion to sign three copies of the Annual Town Election Warrant, Cliff Pierce second, all in favor – aye (5-0).

**NEW BUSINESS**

1. Award Highway Department road materials and services contracts

Chairman Snow read the following:

*Dear Selectmen,*

*I recommend the award of the following Road Construction Materials Contracts to the following contractors:*

*Item 1 Bituminous Concrete In-Place – D&R General Contracting*

*Item 1A Bituminous Concrete Berm Curb – P.J. Albert Paving & Excavating*

*Item 2 Bituminous Concrete (FOB) at Plant – Brox Industries, Inc.*

*Item 3 Bituminous Concrete Disposal – Brox Industries, Inc.*

*Item 4 Bituminous Excavation by Cold Planer – Brox Industries, Inc.*

*Item 5 Pavement Reclamation – Murray Paving & Reclamation, Inc.*

*Item 6 Pavement Markings – K5 Corporation*

*Item 7 Adjustment, Rebuild and Remodeling of Structures – BitCon Corporation*

*Thank you*

*Patrick Snow*

*Highway Surveyor/Tree Warden*

*Rowley Highway Department*

*Office: 978-948-2441*

Joe Perry made a motion to award the contracts as presented, Cliff Pierce second, all in favor – aye (5-0).

2. Authorize Town Clerk to sign license agreement for use of St. Mary's Church Hall for Annual Town Election

Chairman Snow read the following:

*Town Clerk Catie McClenaghan has made arrangements to hold the May 9, 2023 Annual Town Election in St. Mary's Church Hall. The Archdiocese of Boston requires that a signed license agreement be in place in order to use the hall. Town Counsel Tom Mullen has reviewed the license agreement and has advised Debbie and Catie that it can be signed. Debbie has obtained the requisite insurance certificate. If the Board is in agreement, the Board needs to vote to authorize Town Clerk Catie McClenaghan to sign the License Agreement.*

Cliff Pierce made a motion to authorize Town Clerk Catie McClenaghan to sign the License Agreement, Christine Kneeland second, all in favor – aye (5-0).

**6:15 p.m. APPOINTMENT** – Town Moderator Tom Amoroso to discuss May 1, 2023 Town Meeting Quorum

Town Moderator Tom Amoroso said he suggests that the quorum be lowered to 40 like last year since it worked pretty well. The Board of Selectmen agreed.

Joe Perry made a motion to set the quorum for the May 1, 2023 Town Meeting to 40 people, Cliff Pierce second, all in favor – aye – roll call vote: Robert Snow – aye; Joseph Perry – aye; Deana Ziev – aye; Cliff Pierce – aye; Christine Kneeland – aye; Tom Amoroso – aye.

**NEW BUSINESS**

3. Email from Claire Phillips requesting sidewalk be installed on Route 1A

Chairman Snow read the following:

*Debbie received a request from Claire Phillips requesting a crosswalk and safe sidewalk to be installed on Route 1A near the new Ashley Village development.*

*To Ms. Deborah Egan: I recently moved to Ashley Village Rowley .There is no safe way to cross Rte 1A to access sidewalk across street in order to walk to your town or to the variety store. It is a life threatening hazardous experience I am requesting that a visible crosswalk be installed in that area with a sign for crossing. Most residents of Ashley Village are senior citizens. The restaurant next store would also benefit. In addition, the sidewalk across the street is very bumpy and dangerous. Thank you for considering this request. Claire Phillips, 15 Jeans Way, Rowley*

*Please forward this message to Mr. Robert Snow ,Chair of Selectmen*

*Debbie responded to Ms. Phillips and explained that Route 1A and the sidewalk across from Ashley Village is owned by the State, but that the Board of Selectmen could refer her request to the Massachusetts Department of Transportation for review. Debbie asked Police Chief Scott Dumas, Fire Chief Mark Emery, and Town Planner Kirk Baker for their comments on this request.*

*The comments are as follows:*

**Police Chief Scott Dumas**

*Hi Debbie,*

*I do not necessarily have an issue with the request to MDOT but I don't believe it will be as simple as painting lines. There really is no place to paint a crosswalk without doing some work to the receiving sidewalk side. I do not believe you can paint it into a driveway. The areas other than a driveway have a small but relatively steep incline to go from the crosswalk up to the sidewalk, particularly more difficult for the elderly to traverse. The next closest crosswalk is*

*approximately 100-200 ft. north at Prospect street. Not the best spot to cross either with all the activity in that area and would require walking along 1A to access it. Sorry, not much good news here.*

***Scott A. Dumas***

*Scott A. Dumas /Chief of Police*

*Rowley, Massachusetts*

**Fire Chief Mark Emery**

*Hi Debbie*

*I have to agree with Chief Dumas. I walk that area a lot. The side walk past the convenience store towards Ipswich is in very rough condition.*

*Mark*

**Town Planner Kirk Baker**

*Debbie,*

*It's not an unreasonable request considering there is a sidewalk to connect to on the other side of the street that leads to the downtown.*

*Would there need to be a new handicap wipedown installed on the otherside?*

*That location right at the entrance Ashley Village entrance makes perfect sense considering there is a crossing at 1A/133 (about 500 feet north), And the next one above that is 600 feet. It would certainly be a nice amenity to those 8 residences to be living on the west side of 1A who otherwise would have to walk the 500 ft to the next crossing, or, the more likely scenario, they would cross anyway without the benefit or protection of a crossing.*

*Can't hurt though for the BOS to request that MDOT study the matter.*

*I can pose this to the Planning Board at their May 10<sup>th</sup> meeting if you want. As the Windward Xing project across from Market Basket showed, crosswalks can be a little complicated if sidewalks aren't already in place. In this case, there is an existing sidewalk already there and the new residents are just looking to get safe access to it.*

*Thanks*

*Kirk*

*Does the Board wish to refer this request to MDOT?*

*Christine Kneeland made a motion to refer this request to MDOT, Deana Ziev second, all in favor – aye (5-0).*

**OLD BUSINESS**

3. Discuss Town Landing land swap parcel at 347 Wethersfield Street

Chairman Snow read the following:

*As part of the Town Landing Land Swap project, the Board of Selectmen needs to vote by a simple majority that the land at 347 Wethersfield Street is surplus. The motion needs to be as follows:*

*"I move that the Select Board determine, pursuant to G.L. c. 40, § 15A, that the land known and numbered as 347 Wethersfield Street and shown as Map 19, Parcel 8-16 on the Assessors' Maps, consisting of approximately 2.497 acres, is surplus to the tax title needs of the Town."*

*The Conservation Commission recently voted unanimously that the 1.8 acres of land at 81 Warehouse Lane is surplus. The ConCom requests that the Selectmen also vote to determine that 347 Wethersfield Street is surplus. See attached letter.*

Joe Perry moved that the Board of Selectmen determine, pursuant to G.L. c. 40, § 15A, that the land known and numbered as 347 Wethersfield Street and shown as Map 19, Parcel 8-16 on the Assessors' Maps, consisting of approximately 2.497 acres, is surplus to the tax title needs of the Town, Cliff Pierce second, all in favor – aye (5-0).

**6:30 p.m. JOINT MEETING WITH THE FINANCE COMMITTEE** for the Informational Hearing on the May 1, 2023 Annual Town Meeting Warrant

Chairman Robert Snow called the Joint Meeting of the Board of Selectmen and Finance Committee to order by a roll call vote of the Board of Selectmen. Joe Perry made a motion to open the Joint Meeting with the Finance Committee, Deana Ziev second, all in favor – aye – roll call vote: Robert Snow – aye; Joseph Perry – aye; Deana Ziev – aye; Cliff Pierce – aye; Christine Kneeland – aye.

Chairman Larry White called the Finance Committee Meeting to order. Then, Chairman White called the Joint Meeting of the Finance Committee and Board of Selectmen to order by a roll call vote of the Finance Committee. Sharon Emery made a motion to open the Joint Meeting with the Board of Selectmen, Dennis Roy second, all in favor – aye – roll call vote: Larry White – aye; Sharon Emery – aye; Dennis Roy – aye; Pamela Bowen – aye; Tom Corben – aye. Peter Censullo – ABSENT; Chip Sheerin - ABSENT

Joint meeting opened at 6:30 p.m.

Chairman Snow began reviewing the articles. A man who did not identify himself asked what the free cash balance is. Town Accountant Sue Bailey said the certified free cash balance as of the close of June 30, 2022 is \$2,960,000. The man asked if that is money that the Town has on hand. Bailey said correct.

Snow continued reviewing the articles. During the review of Article #4, Anya Ciarametaro from 41 Wethersfield Street asked why line #96 for the Triton budget is \$500,000 different between the requested and recommended amounts. She asked why the Finance Committee chose that number. Finance Committee Chairman Larry White

said the Finance Committee looked at Triton's budget and recommended a reduction. He said the Town is bound by a 2.5% limit and Triton's increase was 5.85%.

Ciarametaro asked if that reduction was just to get it down to that limit or if there were specific items taken out. White said there were no specific items removed and Triton would need to determine how to spend the budget. Joe Perry said that in order to reject the Triton budget, at least two Towns have to reject it. He said he spoke to the Chairmen of the Boards of Selectmen in Salisbury and Newbury and they said they are going to approve the Triton budget. Perry said he thinks we should approve Triton's budget as submitted.

Laura DiPersia of Wethersfield Street asked about the Recreation Committee line item showing \$5,000 for Community Events with zero spent and zero earned. She asked if the Board could speak about this. Perry said for the Town's 375<sup>th</sup> Anniversary, events were held on the Town Common and this amount has been carrying over, and we haven't been spending this money. Eagan said with COVID the Recreation Committee hasn't held the Independence Day Celebration. She said the account in question is a revolving account listed on page 9. DiPersia asked if there is a plan to use the money. Treasurer/Collector Karen Summit said it isn't in the budget, that is a revolving account. Town Accountant Sue Bailey said that is outside of the operating budget and the money is from donations.

Bernie Cullen of 283 Wethersfield Street said there is a typo on the Water budget and the figure listed as \$93,626 should be \$93,621.

Bernie Cullen said regarding Article #38, it is regarding a parcel that was originally purchased with the Bradstreet Farm. He said when the Bradstreet Farm parcel was sold, there was a specific price recommended for the sale. He said this is two acres of prime land which deserves to be valued so that we can recover some of the acquisition costs of the original purchase of the Bradstreet land. He said an unimproved lot is \$165,000 and this is a two-acre lot for four to six units. Eagan said the assessed value is \$268,900. She said we are working with a consultant through a State grant program on the RFP and the Board can consider this in the future. Ms. Treadway from 69 Warehouse Lane said the explanatory note says the property will be sold, but she remembers that the goal of the project is for the Town to have control over the entire historic parcel. Pierce said the affordable housing piece has been the part of the plan since the beginning. Eagan said there were votes already taken at Town Meeting in 2006 and 2008 which already authorized the sale of this land. She said there are a number of organizations that specialize in affordable housing development, such as Habitat for Humanity, and there would be restrictions in the sale that the organization would need to abide by. She said at Town Meeting she thinks this will be referred back to the Board of Selectmen for further study because the sale was previously authorized. She said if the Town ran this construction project the costs would be higher due to prevailing wage rates and the Town isn't a home builder, but there are other groups who specialize in this work.



Snow asked how much money is in the stabilization account. Sue Bailey said there is \$1,400,000 in the regular stabilization account as of the end of March. Snow said at one point there was only a \$300,000 balance and the Board of Selectmen led by Selectman Petersen, led the way to build this up. He said this is crucial and it helps when the Town borrows money. He gave credit to the Board of Selectmen and Dave Petersen for building this account up.

Danby Whitmore from 61 Glen Street asked about free cash, where is it coming from and how much total free cash do we have. Sue Bailey said the balance at the end of June 2022 is \$2,960,000 certified by the State to be appropriated for the next budget year, which expired in June of 2023. She said it is from a combination of items including approximately \$700,000 left over from the previous year, approximately \$300,000 from auctioning off properties, approximately \$250,000 from impact fees from cannabis companies, turnback from appropriations, such as from positions that were not filled and the revenues were higher than expected.

Snow read the FY24 expected revenues.

Deana Ziev made a motion to close the Joint Meeting with the Finance Committee, Joe Perry second, all in favor – aye – roll call vote: Robert Snow – aye; Joseph Perry – aye; Deana Ziev – aye; Cliff Pierce – aye; Christine Kneeland – aye.

Sharon Emery made a motion to close the Joint Meeting with the Board of Selectmen, Dennis Roy second, all in favor – aye – roll call vote: Larry White – aye; Sharon Emery – aye; Dennis Roy – aye; Pamela Bowen – aye; Tom Corben – aye. Peter Censullo – ABSENT; Chip Sheerin - ABSENT

Joint meeting closed at 7:03 p.m.

## **OLD BUSINESS**

1. Discuss cricket field at Veterans Field

Chairman Snow read the following:

*After the Board's revised vote at the April 10, 2023 Selectmen's meeting, work was performed by the Hoysala Social and Sports Club's vendor at the site. Parks & Recreation Committee Chairman David Zizza and Conservation Agent Brent Baeslack reported that rather than leveling the field using fill as discussed and approved, a lot of the sod has been stripped away, and there are many mounds of fill at the location. Brent said that there are vegetated wetlands on this parcel which haven't been disturbed, but this activity is within the 100 foot buffer zone of these vegetated wetlands, and this work needs to be permitted by the Conservation Commission.*

*The Board of Selectmen has been issued the attached Notice of Violation*

*from the Conservation Agent. Work at the site has been stopped and erosion controls have been installed to Brent's satisfaction. We have the \$2,500 deposit check and the required insurance certificate.*

*David Zizza and representatives from the Hoysala Social and Sports Club are here tonight to discuss this.*

*Below are the actions that need to be done for the proposed cricket field to go forward from its current situation.*

- 1) Development of a plan showing the location of the cricket pad – Brent said that the plan previously created by Meridian for the baseball field in 2019 marked up to show the location of the cricket field can be used for this purpose.*
- 2) Stormwater & Erosion Control Bylaw – This Bylaw is triggered when an excess of 20,000 square feet of soil has been disturbed. The Hoysala Group stripped about 50,000 square feet of soil. Brent feels that this project may be eligible for a waiver under the bylaw. The Hoysala Group needs to have a letter prepared by a "qualified professional" such as a landscape designer, landscape architect, or civil engineer, stating that this work is not changing the topography of the site or changing the drainage at the site. The good news is that at this point, we do not need to file a formal Stormwater & Erosion Control application with the Conservation Commission.*
- 3) Request for Determination of Applicability (RD) – Brent says that we need to file a Request for a Determination of Applicability because the field is within the 100 feet buffer zone. The Hoysala Group needs to have the RDA application completed by a "qualified professional" as described in #2. The good news for now is that we do not have to file an NOI.*

*Please vote to amend the Board's prior approval of this project to add these three items.*

David Zizza said he apologizes that this has come before the Board again and he has some culpability here. He said when he did the walk through initially, he told them the ground could only be flattened, and there was a miscommunication and this wasn't documented, so he apologizes for that. He said he did a site visit once the work was started and he saw that the sod had been stripped away, so he called Brent who met with him onsite. He said the cricket league representatives are here to speak about the deviations, and this group has been doing all they have been asked to do for the remediation work.

Brent Baeslack said he didn't know anything about this project until he received notice of the Board's vote and was taken unaware of the activity at this site. Zizza said there is a deviation of the layout of the pitch that the representatives can speak to. Vijayesh and Mohit from the cricket league introduced themselves. Vijayesh said at the last meeting they provided an overview on the nature of the game which requires the use of both sides of the field. He said they needed to level the fields so that there would be no tripping. He said they have hired a civil engineer to work with Brent and they are still

trying to figure out the exact orientation of the pitch which will depend on the area available, but it will be a north/south orientation. Eagan asked the Board if they wish to see the plans or if they are okay with allowing the Parks & Recreation Committee to handle this. Pierce said he wants to see the plans.

Cliff Pierce made a motion to have the Selectmen approve the plan before it goes to the Conservation Commission, Christine Kneeland second, all in favor – aye (5-0).

Joe Perry made a motion to amend the Board's prior approval to add these three additional items as detailed above, Christine Kneeland second, all in favor – aye (5-0).

## 2. Discuss motions for the May 1, 2023 Annual Town Meeting

The Board assigned each motion to each Selectman.

### **MINUTES**

- March 20, 2023

Christine Kneeland made a motion to approve the minutes of March 20, 2023, Deana Ziev second, all in favor – aye (4-0). Cliff Pierce - ABSTAINED

- April 3, 2023

Deana Ziev made a motion to approve the minutes of April 3, 2023, Cliff Pierce second, all in favor – aye (5-0).

- April 10, 2023

Cliff Pierce made a motion to approve the minutes of April 10, 2023, Joe Perry second, all in favor – aye (4-0). Christine Kneeland - ABSTAINED

### **ANNOUNCEMENTS**

1. The Annual Town Meeting is scheduled for 6:30 p.m. on May 1, 2023 at the Pine Grove School. The Annual Town Election will be on Tuesday, May 9, 2023 from noon to 8:00 p.m. in the rear of St. Mary's Church Hall on Main Street.
2. The Water Department will be paving Dodge Road starting on April 24, 2023 through May 5, 2023, weather permitting. There may be short periods of time when the road is not fully-accessible.
3. Motorcycle Safety Awareness Period runs from March 25-April 30, 2023. This period of time is a reminder for drivers of automobiles, trucks, motorcycles, bicycles and pedestrians who use our streets and highways to be mindful of traffic rules for the

safety of all. Drivers of all vehicles are asked to “Check Twice – Save a Life, Motorcycles are Everywhere.”

4. The Town of Rowley Veterans Committee is inviting the public to march in the Memorial Day Parade, which will be held on Monday, May 29, 2023. Parade line up will be at 10:30 a.m. at the Pine Grove School. The parade will begin at 11:00 a.m. Marchers are encouraged to wear red, white, and blue. Students are welcome to wear their Boy Scout, Girl Scout or Sports uniforms. The “Old Nancy” Town cannon will be at the event, along with a drum and bagpipe marching band. Hot dogs and drinks will be available at the Town Common.
5. The Board of Selectmen announces that a textile recycling bin has been placed in the rear parking lot of the Town Hall Annex at 39 Central Street. Residents can drop off a variety of textiles. Please see the Town website for the listing. All items must be dry, bagged and placed in the bin. Please do not leave items on the ground.
6. The Town has the following board vacancies:
  - **Conservation Commission**
  - **Rowley Cultural Council**
  - **Zoning Board of Appeals – Alternate member**

Interested residents should send a letter of interest to the Board of Selectmen. Positions are open until filled.

### **ADJOURN**

Deana Ziev made a motion to adjourn, Cliff Pierce second, all in favor – aye (5-0).

Meeting adjourned at 7:29 p.m.

### **ATTACHMENTS:**

1. Meeting memo regarding 6:00 p.m. to 6:05 p.m. Public Comment
2. Board of Selectmen Public Comment Policy amended April 10, 2023
3. Meeting memo regarding General Business #1: Approve Proclamation to Board of Assessors Member Donald Thurston for his many years of serving on the Board of Assessors to presented at an upcoming Board of Assessors Meeting
4. Proclamation to Board of Assessors Member Donald Thurston for his many years of serving on the Board of Assessors
5. Meeting memo regarding General Business #2: Vacation carry-over request from Town Administrator Deb Eagan
6. Vacation carry-over request from Town Administrator Deb Eagan
7. Meeting memo regarding General Business #3: Approve the Merrimack Valley Planning Commission Merrimack Valley Regional Multi-Jurisdictional Planning Grant forms

8. Merrimack Valley Planning Commission Merrimack Valley Regional Multi-Jurisdictional Planning Grant forms
9. Meeting memo regarding General Business #4: Request from Police Chief Scott Dumas to apply to the United States Department of Justice, Office of Community Oriented Policing Services (COPS) Hiring Program for funds to hire two police officers
10. Request from Police Chief Scott Dumas to apply to the United States Department of Justice, Office of Community Oriented Policing Services (COPS) Hiring Program for funds to hire two police officers
11. Meeting memo regarding General Business #5: Sign May 9, 2023 Annual Town Election Warrant
12. May 9, 2023 Annual Town Election Warrant
13. Meeting memo regarding New Business #1: Award Highway Department road materials and services contracts
14. Bid results for Highway Department road materials and services
15. Meeting memo regarding New Business #2: Authorize Town Clerk to sign license agreement for use of St. Mary's Church Hall for Annual Town Election
16. Request from Town Clerk to authorize her to sign license agreement for use of St. Mary's Church Hall for Annual Town Election
17. Email from Tom Mullen regarding Revised User Agreement
18. License agreement for use of St. Mary's Church Hall for Annual Town Election
19. Meeting memo regarding 6:15 p.m. Appointment – Town Moderator Tom Amoroso to discuss May 1, 2023 Town Meeting Quorum
20. Photocopy of legal notice regarding Quorum published in Ipswich Local News
21. Copy of notice regarding Quorum posted at Town Hall
22. Copy of notice regarding Quorum posted on Town website
23. MMA article regarding extension of provision to allow reduced quorums
24. Chapter 92 An Act Relative to Municipal Governance During the COVID-19 Emergency section 7
25. Meeting memo regarding New Business #3: Email from Claire Phillips requesting sidewalk be installed on Route 1A
26. Email from Claire Phillips requesting sidewalk be installed on Route 1A
27. Police Chief email regarding email from Claire Phillips requesting sidewalk be installed on Route 1A
28. Fire Chief email regarding email from Claire Phillips requesting sidewalk be installed on Route 1A
29. Town Planner email regarding email from Claire Phillips requesting sidewalk be installed on Route 1A
30. Meeting memo regarding Old Business #3: Discuss Town Landing land swap parcel at 347 Wethersfield Street
31. Letter from Brent Baeslack regarding Request for Vote on Use of Land
32. Meeting memo regarding 6:30 p.m. Joint Meeting with the Finance Committee for the Informational Hearing on the May 1, 2023 Annual Town Meeting Warrant
33. May 1, 2023 Annual Town Meeting Warrant

- 34. Fiscal 2024 Budget Plan prepared by Sue Bailey 4/24/23
- 35. Meeting memo regarding Old Business #1: Discuss cricket field at Veterans Field
- 36. Notice of Violation issued by Conservation Commission at 221 Rear Main Street, including 5 photos, information on erosion control proper installation and map of area
- 37. Meeting memo regarding Old Business #2: Discuss motions for the May 1, 2023 Annual Town Meeting
- 38. May 1, 2023 Annual Town Meeting Motion List
- 39. Draft minutes of March 20, 2023
- 40. Draft minutes of April 3, 2023
- 41. Draft minutes of April 10, 2023